

Township of Monroe
Notice of Request for Qualifications (RFQ) for Township Conflict /Alternate Engineer

The Township of Monroe is soliciting RFQs through a fair and open process in accordance with NJSA 19:44A-20.5 et seq. for the following position:

BASIC CRITERIA FOR PROFESSIONAL SERVICES

TOWNSHIP CONFLICT, ALTERNATE ENGINEER:

Scope of Services: Licensed by the State of New Jersey Professional Board as an Engineer. The Consulting Engineer shall attend meetings of the Township and provide general engineering advice. When directed, the Consulting Engineer shall provide services necessary to review and make recommendations concerning various subdivisions and site plan proposals regarding their conformance to applicable Township requirements and needs, municipal ordinances, if applicable, and to the general requirements of design practice.

When directed, the Consulting Engineer shall provide services necessary to observe, assess conformity to statutory or other ordinance requirements and report upon the installation of site improvements and subdivision public improvements in connection with Township or other site developments.

When directed, the Consulting Engineer shall provide services necessary to review, assess conformity to requirements and take necessary action with respect to issuance of certificates, permits, licenses and similar regulatory documents.

When requested, the Consulting Engineer shall provide technical advice to other Township members, officials and agents concerning their review of such documents.

The Township Conflict/Alternate Engineer shall perform engineering services when the Township of Monroe is in need of special conflict engineering services.

Sealed proposals must be submitted by hand delivery or regular mail, and received by 4:00 P.M. prevailing time on Wednesday, July 19, 2017. They are to be sent to the Township of Monroe, Attention of the Business Administrator, 1 Municipal Plaza, Monroe Township, NJ 08831. Proposals will not be accepted by facsimile transmission or e-mail. To obtain RFQ package please contact the office of the Township Clerk at 1 Municipal Plaza, Monroe Township, NJ 08831 or call 732-656-4573.

Respondents shall comply with requirements of NJSA 10:5-31 et seq. and NJAC 17:27 et seq.

Alan Weinberg
Business Administrator