

## **TOWNSHIP OF MONROE - LEGAL NOTICE**

Notice is hereby given that the Township Clerk of the Township of Monroe will receive sealed bids for:

### **MONROE TOWNSHIP HVAC and ATC MAINTENANCE and REPAIRS**

SEALED BIDS WILL BE OPENED AND READ IN PUBLIC FOR CONSIDERATION BY the Township of Monroe in the Council Chambers at 1 Municipal Plaza on **Thursday, December 13, 2018 at 9:30 a.m.** prevailing time. All sealed bids from vendors and or contractors will be accepted at the time of Bid Opening only when called by the Township Clerk.

Instructions to Bidders, Specification and the Proposal Form may be examined by prospective bidders during business hours at the Office of the Monroe Township Clerk at the Municipal Complex on 1 Municipal Plaza, Monroe Township New Jersey or examined and/or secured by prospective bidders between 9:00 a.m. and 3:00 p.m. prevailing time at the Office of the Township Clerk, Monroe Township New Jersey until forty-eight (48) hours prior to the time set for the opening of Bids.

Each proposal must be accompanied by a Certified Check, Cashier's Check or Bid Bond at the Bidder's discretion for \$500.00 payable to the Township of Monroe, New Jersey.

Bids must be made on the Standard Proposal Form provided in the manner designated herein. The Bid must be enclosed in sealed envelopes bearing the name and address of the bidder and labeled:

### **MONROE TOWNSHIP HVAC and ATC MAINTENANCE and REPAIRS**

and addressed to the Office of the Township Clerk, 1 Municipal Plaza, Monroe Township, New Jersey 08831.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 (P.L. 1975, C.127), N.J.A.C. 17:27

The Township reserves the right to reject any or all Bids, to waive any informality, or to accept the bid that, in its judgment, best serves the interest of the Township.

The Township may hold bids for a period of sixty (60) days from the date of the receipt of bids for the purpose of reviewing the bids and investigating the qualifications of the bidders, prior to awarding of the contract.

It is expressly required that the contractor will have the enclosed documents reviewed by an attorney of his selection. Such legal review will permit the contractor to have a

clear evaluation of the legal adequacy and intended requirements of the enclosed material, and also establish any areas whose additional explanation or clarification is required prior to bid submission.

By order of the Mayor and Council of the Township of Monroe, Middlesex County, New Jersey.

Prepared By: ALAN WEINBERG, BUSINESS ADMINISTRATOR  
TOWNSHIP OF MONROE  
1 Municipal Plaza  
Monroe Township, New Jersey 08831