

MONROE TOWNSHIP, MIDDLESEX COUNTY

ORDINANCE NO.: O-11-2019-027

ORDINANCE OF THE TOWNSHIP OF MONROE
AMENDING CHAPTER 78 OF THE CODE OF THE TOWNSHIP OF MONROE
ENTITLED "PERSONNEL POLICIES AND PROCEDURES"

BE IT ORDAINED by the Township Council of the Township of Monroe, in the County of Middlesex, New Jersey as follows:

Section 1. Chapter 78 - of the Code of the Township of Monroe, which chapter establishes personnel policies and procedures within the Township of Monroe shall be amended as follows: (new text in **red** and **underlined**, text to be deleted is **struck**)

§ 78-45. Paydays.

Employees are paid weekly on Fridays. Each paycheck includes earnings for all work performed by the employee through the end of the previous payroll period, as certified by the employee's supervisor to the Finance Department.

It shall be mandatory all employees checks will be deposited directly into their bank account. The Finance Department computes all deductions and adjustments for all checks. Questions concerning deductions and net pay should be directed to the Finance Department. In the event that there are any verified discrepancies in an employee's pay, they will be corrected and adjusted in the next pay period after verification.

Effective January 1, 2020 all employees will be paid on a ~~semi-monthly~~ **bi-weekly** basis, which is ~~24~~ **26** pay periods per year. ~~Paydays will be on the 15th and 30th of every month, if that happens to be a holiday or weekend the payday will be the previous workday.~~ **Paydays will be every two weeks on a Friday.**

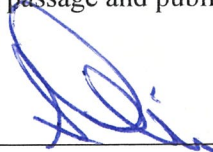
Special items such as a clothing allowance, if applicable, may be included in an employee's regular paycheck, in the township's discretion or as set forth in a collective bargaining agreement.

Section 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 3. If any section, paragraph, subsection, clause or provisions of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged, and the remainder of the Ordinance shall be deemed valid and effective.

Section 4. This Ordinance shall take effect upon final passage and publication as provided by law.


SO ORDAINED as aforesaid.


STEPHEN DALINA, Council President

RECORDED VOTE – INTRODUCTION – November 6, 2019						
COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilman Baskin			X			
Councilwoman Cohen	X		X			
Councilman Dipierro			X			
Council V. President Schneider		X	X			
Council President Dalina			X			

NOTICE

Notice is hereby given that the foregoing Ordinance was introduced and passed on first reading at a meeting of the Monroe Township Council held on November 6, 2019. Said Ordinance will again be read and considered for final passage at the next scheduled meeting of the Monroe Township Council to be held on December 10, 2019 at 7:00 p.m. at the Monroe Township Municipal Building, 1 Municipal Plaza, Monroe Township, New Jersey 08831. At said time and place all persons having an interest in the foregoing Ordinance will be granted an opportunity to be heard concerning the same prior to consideration for final passage by the Council.


PATRICIA REID, Township Clerk

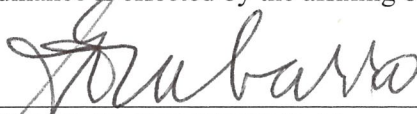
RECORDED VOTE – SECOND READING & FINAL ADOPTION – December 10, 2019						
COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilman Baskin			X			
Councilwoman Cohen	X		X			
Councilman Dipierro			X			
Council V. President Schneider		X	X			
Council President Dalina			X			

ORDINANCE NO.: O-11-2019-027

**ORDINANCE OF THE TOWNSHIP OF MONROE
AMENDING CHAPTER 78 OF THE TOWNSHIP CODE
ENTITLED “PERSONNEL POLICIES AND PROCEDURES”**

MAYORAL APPROVAL

By virtue of the Optional Municipal Charter Law of 1950 and Chapter 3, Section 19 of the Code of the Township of Monroe, my approval of this Ordinance is effected by the affixing of my signature hereto.


GERALD W. TAMBURRO, Mayor

Date signed: 12/12/2019



Township of Monroe


County of Middlesex

PATRICIA REID
Township Clerk

Municipal Complex
1 Municipal Plaza
Monroe Township, NJ
08831-1900
Phone (732) 656-4573
Fax (732) 521-3190

Affidavit of Publication

I, Patricia Reid, Township Clerk, of the Township of Monroe, County of Middlesex, State of New Jersey, do hereby certify that the attached legal notice is a true copy of such notice, which was published in the Home News Tribune, the official newspapers of Monroe Township and newspaper of general circulation in the County of Middlesex on November 18, 2019.



Patricia Reid, Township Clerk

Ad Number: 0003902539

Run Dates: 11/18/19

MONROE TOWNSHIP NOTICE OF PENDING ORDINANCE

ORDINANCE NO.: O-11-2019-027

NOTICE IS HEREBY GIVEN THAT AN ORDINANCE ENTITLED: "ORDINANCE AMENDING CHAPTER 78 OF THE CODE OF THE TOWNSHIP OF MONROE ENTITLED "PERSONNEL POLICIES AND PROCEDURES" has been introduced and passed on first reading at the regular meeting of the Monroe Township Council held on November 6, 2019 and will be further considered for final passage after a Public Hearing during the council meeting to be held on December 2, 2019 at 7:00 p.m. in the Monroe Twp. Municipal Building, One Municipal Plaza, Monroe Twp., N.J. 08831. At said time and place, all persons will be granted the opportunity to be heard concerning this Ordinance prior to its consideration for adoption by Council.

The purpose of this Ordinance is to amend Chapter 78 to include that effective January 1, 2020 there will be bi-weekly paydays for employees.

The proposed Ordinance in its entirety can be viewed on the Township website, www.monroetwp.com and is on file in the Municipal Clerk's Office. Copies may be obtained without charge between the hours of 8:30am and 4:30pm, Monday through Friday.

Patricia Reid, Municipal Clerk

(\$24.64)

0003902539-01



Township of Monroe

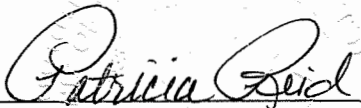
County of Middlesex

PATRICIA REID
Township Clerk

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Affidavit of Publication

I, Patricia Reid, Township Clerk, of the Township of Monroe, County of Middlesex, State of New Jersey, do hereby certify that the attached legal notice is a true copy of such notice, which was published in the Home News Tribune, the official newspaper of Monroe Township and a newspaper of general circulation in the County of Middlesex on December 15, 2019.



Patricia Reid, Township Clerk

Ad Number: 0003948849

Run Dates: 12/16/19

MONROE TOWNSHIP NOTICE OF FINAL ADOPTION

Notice is hereby given that the following entitled Ordinance was introduced and passed on First Reading at the regular meeting of the Monroe Township Council held on November 6, 2019. Furthermore, this Ordinance was adopted after a Public Hearing was held at the December 10, 2019 regular meeting of the Monroe Township Council at One Municipal Plaza, Monroe Township, N.J. 08831 and was thereafter approved and signed by the Mayor on December 11, 2019.

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ORDINANCE OF THE TOWNSHIP OF MONROE AMENDING CHAPTER 78 OF THE CODE OF THE TOWNSHIP OF MONROE ENTITLED "PERSONNEL POLICIES AND PROCEDURES"

PATRICIA REID, R.M.C.
Monroe Township Municipal
(\$14.08)

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