

MONROE TOWNSHIP, MIDDLESEX COUNTY

ORDINANCE NO.: O-2-2022-005

ORDINANCE OF THE MONROE TOWNSHIP COUNCIL
AMENDING CHAPTER 116 THE CODE OF THE TOWNSHIP OF MONROE
ENTITLED TOWING AND STORING OF VEHICLES

BE IT ORDAINED by the Township Council of the Township of Monroe, in the County of Middlesex, New Jersey as follows:

SECTION 1. Chapter 116 entitled "Towing and Storing of Vehicles" of the Code of the Township of Monroe, shall be amended as follows: (additions in blue deletions in red)

§ 116-15.1. Junk Title Certificate.

~~D.~~ Request that the Police Department report possession of an abandoned or unclaimed vehicle to the National Insurance Crime Bureau.

Remove D. and re-letter E. F. G.

§ 116-15.2. Standard Title Certificate.

~~D.~~ Request that the Police Department report possession of an abandoned or unclaimed vehicle to the National Insurance Crime Bureau.

Remove D. and re-letter E. F. G. H. I.

F.E. All required documents shall be mailed to the New Jersey Motor Vehicle Commission along with a check or money order for ~~\$2~~ \$3.00 made payable to NJ MVC.

SECTION 2. All Ordinances or parts of Ordinances inconsistent with the provisions of this Ordinance be and the same are hereby repealed to the extent of such inconsistency.

SECTION 3. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

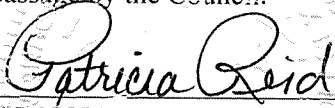
SECTION 4. This Ordinance shall take effect twenty days after final passage, adoption and publication according to law.


MIRIAM COHEN, Council President

RECORDED VOTE – INTRODUCTION – February 7, 2022						
COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilman Dipierro	X		X			
Councilwoman Schneider			X			
Councilwoman Siegel		X	X			
Council Vice Pres. Van Dzura			X			
Council Pres. Cohen			X			

NOTICE

Notice is hereby given that the foregoing Ordinance was introduced and passed on first reading at a meeting of the Monroe Township Council held on February 7, 2022. Said Ordinance will again be read and considered for final passage at the next scheduled meeting of the Monroe Township Council to be held on March 7, 2022, at 6:30 p.m. virtually via Zoom at <https://us04web.zoom.us/j/106827708>. At said time and place all persons having an interest in the foregoing Ordinance will be granted an opportunity to be heard concerning the same prior to consideration for final passage by the Council.



PATRICIA REID, Township Clerk

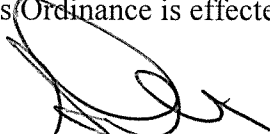
RECORDED VOTE – SECOND READING & FINAL ADOPTION– March 7, 2022						
COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilman Dipierro	X		X			
Councilwoman Schneider		X	X			
Councilwoman Siegel			X			
Council Vice Pres. Van Dzura			X			
Council Pres. Cohen			X			

ORDINANCE NO. O-2-2022-005

**ORDINANCE OF THE MONROE TOWNSHIP COUNCIL
AMENDING CHAPTER 116 THE CODE OF THE TOWNSHIP OF MONROE
ENTITLED TOWING AND STORING OF VEHICLES**

MAYORAL APPROVAL

By virtue of the Optional Municipal Charter Law of 1950 and Chapter 3, Section 19 of the Code of the Township of Monroe, my approval of this Ordinance is effected by the affixing of my signature hereto.



STEPHEN DALINA, Mayor

Date signed: 3/8/2022

MONROE TOWNSHIP
DEPARTMENT OF POLICE
SPECIAL REPORT

TO: Chief Michael J. Biennas
FROM: Sergeant Jabazz Spence
DATE: October 26, 2021
SUBJECT: Ordinance Change

Sir,

In reviewing Monroe Township Ordinance 116 Towing and Storage of Vehicles specifically sections 116-15.1 (D.) and 116-15.2 (D.) should be removed because we are no longer required to make notification to the National Insurance Crime Bureau (NCIB). I am attaching an email from Kevin Gallagher, Regional Director of NCIB, dated February 14, 2019 sent to Lieutenant Jangols advising they no longer need a copy of Possession of Abandoned Vehicle report because they don't track information that they can now receive through electronic means.

For the above reason I am respectfully requesting that Monroe Township Ordinance 116-15 be revised to rescind sections 116-15.1 (D.) and 116-15-2 (D.).

Also, the standard title fee changed to \$3.00. I am requesting changes to 116-15.2F to reflect the \$3.00 fee as stated on the MVC attached document.

Respectfully Submitted,


Sergeant Jabazz Spence #75



Public Agency's Guide to Abandoned & Unclaimed Vehicles

General Information

Pursuant to N.J.S.A 39:10A-1 through 39:10A-7, a vehicle abandoned on public property must either be offered for sale at public auction or junked. A **junk** title will only be issued if the vehicle is inoperable or cannot be put in safe operational condition except at a cost in excess of the value of the vehicle.

The vehicle must have been abandoned and unclaimed for more than 20 business days, if requesting a standard title, or 15 business days if requesting a junk title. License plates must be removed before the auction and surrendered to the Motor Vehicle Commission (MVC).

In order to keep processing time to a minimum, it is highly recommended that you forward requests on a frequent basis rather than allowing requests to build up and mailing them all at once.

A. Junk Title Instructions

Report possession of an abandoned vehicle and request a Junk Title Certificate to be issued in the name of the Public Agency by completing the following steps:

1. Complete a check with the National Crime Information Center (NCIC) to determine whether the vehicle is stolen.
2. Complete Form OS/SS-87 – "Report of Possession of Abandoned Vehicle by Public Agency and Request for a Junk Title. This must also be signed by an authorized representative of the Public Agency.
 - a. Pursuant to N.J.S.A 39:10A-1, the Public Agency must perform an NCIC check, and, within three business days, notify the owner of record and lienholder (if applicable). The public agency shall also, within three business days, notify the person storing the abandoned vehicle. Upon receipt of the notice from the Public Agency, the person storing the abandoned motor vehicle shall notify the owner of record and any lienholder. If the OS/SS-87 form is not properly filled out reflecting this information, the request will be rejected.
 - b. If the vehicle has a digital odometer, and the key is not available to start the vehicle, please mark the word "DIGITAL" on the OS/SS-87 Form.
3. The Public Agency must also report possession of an abandoned vehicle to the National Insurance Crime Bureau. The Public Agency can prepare the OS/SS-87 Form in duplicate and stamp the duplicate copy "NICB". The duplicate copy is to be filed with: NICB, 145 Pinelawn Rd, Suite 310 South, Melville, N.Y. 11747, ATTN: Michael Fella.
4. Mail required documents along with a \$2.00 check or money order (payable to NJMVC) to the MVC at the above listed address.

Note: The below listed documents are available from our website at www.njmvc.gov/biz.

- Form OS/SS-87 – "Report of Possession of Abandoned Vehicle & Request for Junk Title"
- Form OS/SS-89 – "Report of Possession of Abandoned Vehicle"
- Public Agency's Guide to Abandoned & Unclaimed Vehicles
- Checklist for acquiring title for abandoned vehicles
- Sample bill of sale.

Any questions? Please call the Abandoned Unit.

B. Standard Title Instructions

1. Complete a check with the National Crime Information Center (NCIC) to determine that this is not a stolen vehicle.
2. Give notice of the sale at auction by certified mail, to the owner, if his name and address are known and to the lienholder of any security interest filed with the Chief Administrator.
3. Fully complete Form OS/SS-89 – "Report of Possession of Abandoned Vehicle by Public Agency". This must also be signed by an authorized representative of the Public Agency. If the vehicle has a digital odometer, and the key is not available to start the vehicle, please mark the word "DIGITAL" on the OS/SS-89 Form.
 - a. Pursuant to N.J.S.A 39:10A-1, the Public Agency must perform an NCIC check, and, within three business days, notify the owner of record and lienholder (if applicable). The public agency shall also, within three business days, notify the person storing the abandoned vehicle. Upon receipt of the notice from the Public Agency, the person storing the abandoned motor vehicle shall notify the owner of record and any lienholder. If the OS/SS-87 form is not properly filled out reflecting this information, the request will be rejected.
4. Mail the original OS/SS-89 Form to the MVC to the address listed on Page 1.
5. The Public Agency must also report possession of an abandoned vehicle to the National Insurance Crime Bureau. The Public Agency can prepare the OS/SS-89 Form in duplicate and stamp the duplicate copy "NICB". The duplicate copy is to be filed with: NICB, 145 Pinelawn Rd, Suite 310 South, Melville, N.Y. 11747, ATTN: Michael Fella.
6. Upon receipt and approval of documentation, the MVC will issue the "Application to Title Abandoned Vehicle by Public Agency and Sold at Public Sale" (Form OS/SS-88) and it will be mailed to the Public Agency. This form contains an assignment, which when executed, will result in issuance of a Certificate of Title to the purchaser.
7. Upon receipt of the OS/SS-88 Form, the Public Agency must publish a notice at least 5 days before the date of the auction in one or more newspapers published in this state and circulating in the municipality in which the motor vehicle is held.
8. Hold public auction. When, *and if, the vehicle is sold, the Public Agency must supply the purchaser with the following items:
 - A fully completed and signed OS/SS-88 Form
 - A certified affidavit of newspaper publication
 - A bill of sale from the Public Agency. The bill of sale must contain the sale price, sale date, purchase name, address and signature, and the public agency name, address, authorized representative's name and signature. A sample is available on-line at www.njmvc.gov/biz.
9. The purchaser must then mail the above documents with a \$3.00 check or money order made payable to NJMVC, 7% sales tax on the purchase price of the vehicle, and a photocopy of the purchaser's driver's license. Mail documents to the MVC at the address list on the reverse side.

***Special Note:** If the price bid for a motor vehicle is less than the minimum bid established by the public agency for the motor vehicle, or if no bid is made, then the public agency may withdraw the vehicle from auction and apply for title to the vehicle. The MVC will only honor requests for titles in the name of the public agency if the request is accompanied by a certification, on public agency letterhead, signed by the auctioneer and authorized agency representative. The certification must verify that the vehicle was indeed offered for sale a public auction and that either an unacceptable bid was offered or no bid was received. The certification also must include the following information:

- Year, make, model, and vehicle identification number (VIN) of the vehicle,
- Date of auction, Amount of bid,
- Printed names and signatures of auctioneer and agency representative including signatures and date.



Township of Monroe

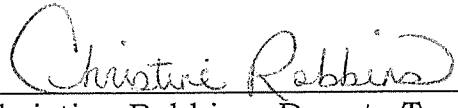
County of Middlesex

PATRICIA REID
Township Clerk

Municipal Complex
1 Municipal Plaza
Monroe Township, NJ
08831-1900
Phone (732) 656-4573
Fax (732) 521-3190

Affidavit of Publication

I, Christine Robbins, Deputy Township Clerk, of the Township of Monroe, County of Middlesex, State of New Jersey, do hereby certify that the attached legal notice is a true copy of such notice, which was published in the Home News Tribune, the official newspaper of Monroe Township and a newspaper of general circulation in the County of Middlesex on February 14, 2022.


Christine Robbins, Deputy Township Clerk

Ad Number: 0005128607

Run Dates: 02/14/2022

MONROE TOWNSHIP
NOTICE OF PENDING ORDINANCE
ORDINANCE NO.: O-2-2022-005

NOTICE IS HEREBY GIVEN THAT AN ORDINANCE ENTITLED: "ORDINANCE AMENDING CHAPTER 116 THE CODE OF THE TOWNSHIP OF MONROE ENTITLED TOWING AND STORING OF VEHICLES", has been introduced and passed on first reading at the regular meeting of the Monroe Township Council held on February 7, 2022 and will be further considered for final passage after a Public Hearing during the council meeting to be held on March 7, 2022 at 6:30 p.m. via zoom by accessing this Website: <https://us04web.zoom.us/j/106827708>. At said time and place, all persons will be granted the opportunity to be heard concerning this Ordinance prior to its consideration for adoption by Council.

The purpose of this Ordinance is to increase the price for a junk title from \$2.00 to \$3.00 to be consistent with NJ Motor Vehicle Commission fees.

The proposed Ordinance in its entirety can be viewed on the Township website, www.monroetwp.com and is on file in the Municipal Clerk's Office. Copies may be obtained without charge between the hours of 8:30am and 4:30pm. Monday through Friday.

Patricia Reid, Municipal Clerk
(\$24.08)

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Township of Monroe

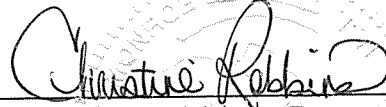
County of Middlesex

PATRICIA REID
Township Clerk

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1 Municipal Plaza
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Phone (732) 656-4573
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Affidavit of Publication

I, Christine Robbins, Deputy Township Clerk, of the Township of Monroe, County of Middlesex, State of New Jersey, do hereby certify that the attached legal notice is a true copy of such notice, which was published in the Home News Tribune, the official newspaper of Monroe Township and a newspaper of general circulation in the County of Middlesex on March 11, 2022.



Christine Robbins, Deputy Township Clerk

Ad Number: 0005166300

Run Dates: 03/11/2022

MONROE TOWNSHIP, MIDDLESEX COUNTY NOTICE OF FINAL ADOPTION

Notice is hereby given that the following entitled Ordinance was introduced and passed on First Reading at the regular meeting of the Monroe Township Council held on February 7, 2022. Furthermore, this Ordinance was adopted after a Public Hearing was held at the March 7, 2022 meeting of the Monroe Township Council which was held via Zoom at the following website <https://us04web.zoom.us/j/106827708>, and was thereafter approved and signed by the Mayor on March 8, 2022.

MONROE TOWNSHIP

ORDINANCE NO.: O-2-2022-005

"ORDINANCE AMENDING CHAPTER 116 THE CODE OF THE TOWNSHIP OF MONROE ENTITLED TOWING AND STORING OF VEHICLES"

PATRICIA REID, R.M.C.
Monroe Township Municipal Clerk
(\$19.78)

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