RESOLUTION NO.: <u>R-4-2020-108</u>

RESOLUTION OF THE MONROE TOWNSHIP COUNCIL APPROVING THE EXTENSION OF THE INTRODUCTION AND APPROVAL OF THE MONROE TOWNSHIP 2020 ANNUAL BUDGET TO MAY 4, 2020

WHEREAS, N.J.S.A. 40A:4-5 provides that the governing body shall introduce and approve the annual budget in the case of a municipality not later than February 10th of the fiscal year; and

WHEREAS, Governor Murphy has declared a state of emergency via Executive Order 103 in response to the coronavirus (COVID-19) outbreak; and

WHEREAS, Local Finance Notice 2020-07 allows Municipalities to extend the Introduction and Approval of their Budget to April 28, 2020 or the next regularly scheduled meeting of the governing body after April 28, 2020; and

WHEREAS, N.J.S.A. 40A:4-5.1 there exists a need to extend the date upon which to introduce and approve the Monroe Township 2020 annual budget to May 4, 2020 due to the need for receipt of revenue figures;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the extension of the introduction and approval of the Monroe Township 2020 annual budget to May 4, 2020.

MIRIAM COHEN, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Monroe Township Council at its meeting held on April 6, 2020.

RESOLUTION NO.: R-4-2020-109

RESOLUTION OF THE MONROE TOWNSHIP COUNCIL AUTHORIZING THE APPROVAL OF CHANGE ORDER NO. 1 AND 2 SUBMITTED BY ARISTA, INC. IN CONNECTION WITH EMS BUILDING IMPROVEMENT PROJECT

WHEREAS, pursuant to Resolution No. R-12-2019-337, adopted by the Monroe Township Council at its meeting held on December 23, 2019, a contract was awarded to Arista Builders & Designers, 329 Jackson Mills Road Jackson, N.J. 08527 in connection with EMS Building Improvement Project; and

WHEREAS, the original total contract amount was \$300,000.00; and

WHEREAS, the Township Engineer, in a letter dated March 24, 2020, requested approval of Change Order No. 1 and 2 for **EMS Building Improvement Project** as follows:

Change Order No. 1- Installation of 2 new ductless heat pump units \$11,832.00

Change Order No. 2- Change gas range to electric \$1,874.00 \$13,706.00

WHEREAS, reflecting an increase in the amount of \$13,706.00 as described in the attached change orders;

WHEREAS, the current contract price including this change order is \$313,706.00; and

WHEREAS, the Township Council has reviewed the request and has found same to be reasonable; and

WHEREAS, the Certified Municipal Finance Officer has certified in Certificate No. C-______, a copy of which is attached hereto, that sufficient funds are available;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Mayor and Township Clerk are hereby authorized to execute Change Order No. 1 and 2, attached hereto and made a part hereof, in the amount of thirteen thousand seven hundred six dollars and zero cents (\$13,706.00).

SO RESOLVED, as aforesaid.

MIRIAM COHEN, Council President	

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Monroe Township Council at its meeting held on April 6, 2020.

RESOLUTION NO.: R-4-2020-110

RESOLUTION OF THE MONROE TOWNSHIP COUNCIL AUTHORIZING REFUND OF SENIOR CENTER RENTAL FEE

WHEREAS, the Special Event Coordinator, by copy of a letters dated March 10, 2020 and March 16, 2020, copies of which are attached hereto as Exhibit "A", has recommended the Council approve the following Senior Center rental fee refunds:

Refund to:	Reason	Amount	
Hadassah Southern Jersey Region c/o Carol Charen, President 106 Roberts Place	Event Cancelled due to COVID-19	\$500.00	
Mt. Laurel, N.J. 08054			
St. Anianus Coptic Orthodox Church c/o Mora Sorial 143 North Bergen Mills Road Monroe Twp., NJ 08831	Event Cancelled due to COVID-19	\$500.00	

WHEREAS, Council has reviewed the recommendation of the Special Event Coordinator and finds the request for the above refund to be reasonable;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that the request is hereby authorized and that refunds be made to **Hadassah Southern Jersey Region in the amount of \$500.00** and **St. Anianus Coptic Orthodox Church in the amount of \$500.00**.

SO RESOLVED, as aforesaid.

MIRIAM COHEN, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Monroe Township Council at its meeting held on April 6, 2020.

RESOLUTION NO.: <u>R-4-2020-111</u>

RESOLUTION OF THE MONROE TOWNSHIP COUNCIL AUTHORIZING THE RELEASE OF A PERFORMANCE GUARANTEE UPON THE ACCEPTANCE OF A MAINTENANCE GUARANTEE POSTED FOR GARIBALDI AVENUE(PB-1175-15)

WHEREAS, Lucille DiPasquale has posted Performance Guarantees for Garibaldi Avenue (PB-1175-15); and

WHEREAS, a request was made for the release of the Performance Guarantees posted for this project; and

WHEREAS, pursuant to Section 108-13.1 F and G of the Code of the Township of Monroe, the Township Engineer, by copy of letter dated March 19, 2020 has recommended, release of the Performance Guarantees; and

WHEREAS, the Township Council has reviewed and hereby approves the recommendations of the Township Engineer;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that the Performance Guarantees posted for **Lucille DiPasquale.** (PB-1175-15), be released as reflected in the Township Engineer's letter dated March 19, 2020, attached hereto. This approval for release of the Performance Guarantee is conditioned upon the posting of a maintenance guarantee in the amount of **\$9,812.78**. Such maintenance guarantee shall run for a period of not less than two years from the date of memorialization of such action by the Council.

BE IT FURTHER RESOLVED, in accordance with the Monroe Township Code, the developer shall maintain funds in the engineering inspection escrow account in the amount of fifty percent (50%) of the original deposit" however in lieu of this, the Township Engineer's office recommends the developer post five hundred dollars (\$500.00) at this time, into the existing engineering inspection escrow account, which is more reasonable. Performance guarantees should not be released until the escrow account is brought up to date as noted.

SO RESOLVED, as aforesaid.	
	MIRIAM COHEN, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Monroe Township Council at its meeting held on April 6, 2020.

RESOLUTION NO.: <u>R-4-2020-112</u>

RESOLUTION OF THE MONROE TOWSNHIP COUNCIL AUTHORIZING THE RELEASE OF A PERFORMANCE GUARANTEE UPON THE ACCEPTANCE OF A MAINTENANCE GUARANTEE POSTED FOR MONROE PINES, INC., BLOCK 109.38 LOT 9.01(PB-1101-11)

WHEREAS, Monroe Pines Inc., has posted Performance Guarantees for Final Major Subdivision located at Block 109.38 Lot 9.01 (PB-975-05); and

WHEREAS, a request was made for the release of the Performance Guarantees posted for this project; and

WHEREAS, pursuant to Section 108-13.1 F and G of the Code of the Township of Monroe, the Township Engineer, by copy of letter dated February 26, 2020 has recommended, release of the Performance Guarantees; and

WHEREAS, the Township Council has reviewed and hereby approves the recommendations of the Township Engineer;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that the Performance Guarantees posted for **Monroe Pines Inc.** (PB-1101-11), be released as reflected in the Township Engineer's letter dated February 26, 2020, attached hereto. This approval for release of the Performance Guarantee is conditioned upon the posting of a maintenance guarantee in the amount of \$27,400.06. Such maintenance guarantee shall run for a period of not less than two years from the date of memorialization of such action by the Council.

BE IT FURTHER RESOLVED, in accordance with the Monroe Township Code, the developer shall maintain funds in the engineering inspection escrow account in the amount of fifty percent (50%) of the original deposit" however in lieu of this, the Township Engineer's office feels that the funds currently being held in escrow with the Township will be sufficient.

SO RESOLVED, as aforesaid.	
	MIRIAM COHEN, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Monroe Township Council at its meeting held on April 6, 2020.

RESOLUTION NO.: <u>R-4-2020-113</u>

RESOLUTION OF THE MONROE TOWNSHIP COUNCIL AUTHORIZING RELEASE OF CASH MAINTENANCE GUARANTEE FOR BLOCK 147.09 LOTS 21-25; 36-39 (PB-1099-11)

WHEREAS, Krzysztof & Elzbieta Koluda has posted cash maintenance guarantees for a Minor Subdivision located at Block 147-09 Lots 21-25 and 36-39, PB-1099-11; and

WHEREAS, said guarantee has expired and Krzysztof & Elzbieta Koluda has requested the release of the cash Maintenance Guarantee; and

WHEREAS, as defined in N.J.S.A. 40:55D-53 et seq., the Township Engineer. has inspected the work performed and the work to be completed and has recommended the Monroe Township Council approve the request for release of the cash maintenance guarantee, as detailed in a letter dated March 11, 2020, a copy of which is attached hereto as Exhibit "A"; and

WHEREAS, the Monroe Township Council has reviewed and hereby approves the recommendation of the Township Engineer to release the Cash Maintenance Bond in the amount of;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex and State of New Jersey that Maintenance Guarantee posted for PB-1099-11– Block 147-09 Lots 21-25 and 36-39, be released as reflected above and within the letter annexed hereto. This approval for release of cash maintenance guarantee is conditioned upon the resolution of any outstanding balances attached to the project escrow accounts; and

BE IT FURTHER RESOLVED that the Monroe Township Finance Department is hereby authorized and directed to release said cash Maintenance Guarantee and any escrow accounts related to this project.

SO RESOLVED, as aforesaid.	
	MIRIAM COHEN, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Monroe Township Council at its meeting held on April 6, 2020.

PATRICIA REID, Township Clerk	

RESOLUTION NO.: <u>R-4-2020-114</u>

RESOLUTION OF THE MONROE TOWNSHIP COUNCIL AUTHORIZING AWARD OF BID TO ASSUNCAO BROTHERS INC. FOR INTERSECTION IMPROVEMENTS TO SPOTSWOOD-GRAVEL HILL ROAD AND MATCHAPONIX/PERGOLA AVENUE

WHEREAS, on March 26, 2020, five (5) sealed bids were received by Monroe Township regarding the Intersection Improvements to Spotswood-Gravel Hill Road and Matchaponix/Pergola Avenue; and

WHEREAS, the Township Engineer, by copy of letter dated March 27, 2020, has recommended *Assuncao Brothers Inc. 29 Wood Avenue*, *Edison*, *NJ 07065*, be awarded the base and alternate number 1 bid based upon their bid submission in the amount of \$1,105,032.80; and

WHEREAS, the Township Council has reviewed the recommendations made by the Township Engineer regarding said bid; and

WHEREAS, the Township's Certified Municipal Finance Officer has determined that sufficient funds are available, as set forth in Certificate No. <u>C-</u>______, a copy of which is attached hereto as Exhibit "A"; and

WHEREAS, no contract that is subject to the requirements of the Affirmative Action Regulations pursuant to N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. shall be awarded by the Township of Monroe, nor shall any monies be paid there under, to any contractor, subcontractor of business firm that has not agreed and guaranteed to comply with Affirmative Action Regulations and to afford equal opportunity in the performance of the contract in accordance with the affirmative action plan approved under the terms established in the above cited regulations;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the award of bid to *Assuncao Brothers Inc.* for the **Intersection Improvements to Spotswood-Gravel Hill Road and Matchaponix/Pergola Avenue** at a total contract price of \$1,105,032.80; and

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized and directed to execute a contract with *Assuncao Brothers Inc.*; and

BE IT FURTHER RESOLVED that the Township's Certified Municipal Finance Officer is hereby authorized and directed to pay *Assuncao Brothers Inc.* in accordance with the contract entered into between the parties; and

BE IT FURTHER RESOLVED that the contract is awarded with the stipulation that *Assuncao Brothers Inc.* shall comply with Affirmative Action Regulations, including revising their contracts as necessary to add mandatory affirmative action language, and submitting a completed AA-201, within seven (7) days of notification of award of the contract or risk being declared non-responsive and forfeiting the award.

BE IT FURTHER RESOLVED, thereafter, a completed AA-202, monthly project workforce report, must be submitted once a month for the duration of the contract to the Department of Labor and to the Monroe Township Public Agency Compliance Officer.

MIRIAM COHEN, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Monroe Township Council at its meeting held on April 6, 2020.

RESOLUTION NO.: <u>R-4-2020-115</u>

RESOLUTION OF THE MONROE TOWNSHIP COUNCIL AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES CONTRACT WITH CENTER STATE ENGINEERING FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH SIGNALIZATION OF MATCHAPONIX AVENUE & SPOTSWOOD-GRAVEL HILL ROAD, PHASE 3 CONSTRUCTION SERVICES

WHEREAS, the Township of Monroe seeks professional engineering, surveying and planning services in connection with the Signalization of Matchaponix Avenue & Spotswood-Gravel Hill Road, Phase 3 Construction Services; and

WHEREAS, Center State Engineering possesses the technical expertise required to perform said professional engineering services for this project; and

WHEREAS, the fees for such services will not exceed eighty thousand dollars (\$80,000.00); and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds for such an engagement in Certificate No. <u>C-</u>, a copy of which is attached hereto as Exhibit "A"; and

WHEREAS, the Local Public Contracts Law (<u>N.J.S.A</u>. 40A:11-1 <u>et seq.</u>) authorizes the award of contracts for "professional services" without competitive bids and further provides that the contract itself must be available for public inspection; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey as follows:

- (1) The Mayor and Township Clerk be and are hereby authorized and directed to execute the attached contract with *Center State Engineering*, 481 Spotswood-Englishtown Road, Monroe Township, NJ 08831, in accordance with the Agreement annexed hereto;
- (2) The Department of Finance is hereby authorized and directed to pay Invoices for services rendered by Center State Engineering for the professional engineering, surveying and planning services in connection with the Signalization of Matchaponix Avenue & Spotswood-Gravel Hill Road, Phase 3 Construction Services in an amount not to exceed eighty thousand dollars (\$80,000.00);
- (3) The Contract is awarded with the stipulation that *Center State Engineering* shall include within the Contract Mandatory Affirmative Action language and shall submit to the Township of Monroe any appropriate Affirmative Action document within the time period prescribed by law;
- (4) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

MIRIAM COHEN, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Monroe Township Council at its meeting held on April 6, 2020.

RESOLUTION NO.: <u>R-4-2020-116</u>

RESOLUTION OF THE MONROE TOWNSHIP COUNCIL AUTHORIZING REFUND OF THIRD PARTY TAX LIEN PREMIUM PAYMENTS

WHEREAS, Premiums have been paid for various properties for the purchase of Tax Lien Certificates for properties listed on the Tax Map of the Township of Monroe, in the amount of Seventeen Thousand Four-Hundred dollars and no cents (\$17,400.00),

WHEREAS, pursuant to N.J.S.A. 54: 5-33 said premiums must be returned to the purchasers upon redemption:

WHEREAS, The Tax Lien Certificates as outlined on Schedule A have been redeemed:

NOW, THEREFORE, BE IT RESOLVED by the Township of Monroe in the County of Middlesex in the State of New Jersey that the Township's Certified Municipal Financial Officer is hereby authorized and directed to draw a check from the Township's Trust Account in the amount listed on Schedule A and forward same to the Tax Collector for distribution to the purchasers.

SO RESOLVED, as aforesaid.

MIRIAM COHEN, Council President

CERTIFICATION

I hereby certify that the foregoing Resolution is a true and exact copy of a Resolution adopted by the Monroe Township Council at its meeting held on April 6, 2020

PATRICIA REID, Municipal Clerk

SCHEDULE A

BLOCK / LOT	TTL#	NAME	AMOUNT
104 5	19-00054	Christiana T C/F CE1/Firstrust PO Box 5021 Philadelphia, PA 19111-5021	\$9,100.00
14.7 24 148.64 25	19-00010 19-00066	CC1 NJ 11 LLC PO Box 123800 Dallas, TX 75312	\$3,300.00 \$2,7 00.00 \$6,000.00
67 20.180	19-00042	FIG Cust FIGNJ19LLC&Sec Pty PO Box 54226 New Orleans, LA 70154	\$600.00
56 66.1 C439N	19-00036	US Bank Cust For Pro Cap 8 50 South 16 th Street Suite 2050 Philadelphia, PA 19102	\$1,700.00

RESOLUTION NO.: <u>R-4-2020-117</u>

RESOLUTION OF THE MONROE TOWNSHIP COUNCIL AUTHORIZING EMERGENCY 2020 TEMPORARY BUDGET APPROPRIATIONS

WHEREAS, an emergent condition has arisen with respect to payment of normal operating expenses and no adequate provision has been made in the 2020 temporary appropriations for the aforesaid purpose, and <u>N.J.S.A.</u> 40A:4-20 provides for the creation of an emergency temporary appropriation for the purposes above mentioned; and

WHEREAS, the total emergency temporary Resolutions adopted in Year 2020, pursuant to the provisions of Chapter 96, P.L. 1951 (<u>N.J.S.A.</u> 40A:4-20), including this Resolution, is **\$16,806,006.14**;

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of <u>N.J.S.A.</u> 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made for payment of the following entitled operating expenses:

ACCOUNT NAME	TEMPORARY APPROPRIATION AMOUNT
DEPARTMENT OF PUBLIC WORKS:	
Vehicle Maintenance Other Expenses	\$ 50,000.00
OTHER TOWNSHIP AGENCIES:	
Central Mailing Equipment	\$ 5,000.00
Subtotal	\$ 55,000.00
Water-Sewer Operations	
Salaries	\$ 950,000.00
Subtotal	\$ 950,000.00
TOTAL BUDGET	\$1,005,000.00

- 2. That said emergency temporary appropriations will be provided for in the 2020 Calendar Year Budget; and
- 3. That one (1) certified copy of this resolution be filed with the Director of the Division of Government Services.

SO RESOLVED as aforesaid.

MIRIAM COHEN, Council President

COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilman Baskin						
Councilman Dalina						
Councilman Dipierro						
Council V. President Schneider						
Council President Cohen						

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Monroe Township Council at its meeting held on April 6, 2020.



RESOLUTION NO.: <u>R-4-2020-118</u>

RESOLUTION OF THE MONROE TOWNSHIP COUNCIL HONORING AND THANKING THOSE ON THE FRONTLINES

WHEREAS, in December of 2019 a novel coronavirus outbreak began in Wuhan, China and since then has touched almost every corner of the world and has shuttered villages, towns, cities, and healthcare facilities; and

WHEREAS, hundreds of thousands of people around the world have become sickened and many have died due to this outbreak; and

WHEREAS, the novel coronavirus is also known as Covid-19, "CO" stands for coronavirus, "VI" is for virus, and "D" for disease; and

WHEREAS, the first 1st case of Covid-19 hit the United States February 2020 and since then has transmitted throughout the Country, leaving thousands on the frontlines to combat this virus by working long hours as they assist those in need in our communities; and

WHEREAS, around the Country millions of healthcare professionals, first responders, warehouse operators, truck drivers, postal workers, delivery workers, construction workers, grocery store clerks, gas attendants and public servants are fighting this pandemic and helping to ensure the health, well-being, and safety of the citizens of Monroe Township, the County of Middlesex, the State of New Jersey, and the United States of America; and

WHEREAS, these individuals on the frontline are heroes because of their enduring and selfless dedication to their fellow citizens as they continue to work in dangerous conditions, particularly healthcare workers experiencing a short supply of protective gear; and

WHEREAS, the Country is at war with this pandemic and the great people that Americans rely on in this time are unmatched in any and all regards;

NOW THEREFORE BE IT RESOLVED, that the Mayor and the Township Council of Monroe Township extend their sincere gratitude to all of these heroes who continue to sacrifice for the sake of the residents of Monroe Township and the Country;

BE IT FURTHER RESOLVED that the Mayor and the Township Council extend a personal thank you to every frontline worker and are grateful for everything they are doing for our citizens and calls on all residents of Monroe Township, residents of the County of Middlesex, residents of the State of New Jersey, and across the Country to also extend their gratitude for every frontline worker risking their personal health and the health of those they love. We are forever grateful for everything these heroes do!

SO RESOLVED, as aforesaid.

MIRIAM COHEN, Council President

CERTIFICATION

I hereby certify the foregoing Resolution to be a true and exact copy of a Resolution adopted by the Monroe Township Council at its meeting held on April 6, 2020.