

**** The public will be able to view this meeting via the following YouTube link: <https://www.youtube.com/@monroetownship>**

THE FOLLOWING IS A **PRELIMINARY AGENDA** AND THERE MAY BE CHANGES MADE TO THE AGENDA BEFORE OR AT THE MEETING, AS PROVIDED BY LAW.

**COMBINED REORGANIZATION and AGENDA/REGULAR MEETING
OF THE MONROE TOWNSHIP COUNCIL**

JANUARY 6, 2025

1. **AGENDA MEETING CALLED TO ORDER.** (6:30 p.m.)

2. **SALUTE TO THE FLAG.**

3. **ROLL CALL:**

Councilman Charles Dipierro
Councilman Michael Markel
Councilwoman Rupa P. Siegel
Council Vice President Terence Van Dzura
Council President Miriam Cohen

4. Township Clerk Christine Robbins reads the **SUNSHINE LAW** into the record.

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice has been provided by the following:

1. Posted on the Bulletin Boards within the Municipal Building on December 27, 2024 and remains posted at that location for public inspection;
2. Printed in the **HOME NEWS TRIBUNE** and the **CRANBURY PRESS** on December 27, 2024;
3. Posted on the Monroe Township website; and
4. Sent to those individuals who have requested personal notice.

In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes unless further time is granted by the Council President.

5. **PROCLAMATIONS and PRESENTATIONS:**

Proclamations: *International Holocaust Remembrance Day – January 27, 2025*

Muslim Heritage Month – January, 2025

6. **ORDINANCE(S) for INTRODUCTION** at the January 6, 2024 Regular Meeting:

O-1-2025-001 **SUPERVISORY PERSONNEL 2025 SALARY AND WAGE
ORDINANCE FOR MONROE TOWNSHIP, MIDDLESEX COUNTY.**

O-1-2025-002 **ORDINANCE AUTHORIZING THE RECORDING OF EASEMENTS
FOR MUNICIPAL PURPOSES ON VARIOUS MUNICIPAL OWNED
PARCELS. (Municipal Complex, Dey Farm Site)**

7. **RESOLUTIONS for CONSIDERATION under CONSENT AGENDA** at the January 6, 2025 Regular Meeting: (R-1-2025-001 – R-1-2025-028)

R-1-2025-001 **RESOLUTION APPROVING THE 2025 CASH MANAGEMENT
PLAN.**

R-1-2025-002 **RESOLUTION AUTHORIZING 2025 TEMPORARY BUDGET
APPROPRIATIONS.**

- R-1-2025-003** **RESOLUTION APPOINTING ALAN WEINBERG AS QUALIFIED PURCHASING AGENT AND SETTING THE BID THRESHOLD.** (Bid Threshold - \$44,000)
- R-1-2025-004** **RESOLUTION OF THE MONROE TOWNSHIP COUNCIL AUTHORIZING RENEWAL OF DOG KENNEL LICENSES FOR THE 2025 LICENSE TERM.** (Puppy Paradise, Sycamore Acres, Raise the Woof)
- R-1-2025-005** **RESOLUTION AUTHORIZING RENEWAL OF AUTO WRECKING/JUNK YARD LICENSES FOR THE 2025 LICENSE TERM.** (Red & Black Auto Wreckers)
- R-1-2025-006** **RESOLUTION SETTING THE SALARY RANGES FOR THE OFFICE OF THE TOWNSHIP CLERK.**
- R-1-2025-007** **RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ROBERT RUSSO OF THE FIRM CME ASSOCIATES AS PLANNING CONSULTANT FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2025.** (\$2500/month not to exceed \$30,000)
- R-1-2025-008** **RESOLUTION AUTHORIZING APPROVAL OF ANNUAL COMPENSATION FOR BOARDS OF FIRE COMMISSIONERS FOR THE YEAR 2025.** (FD#1 \$9,000; FD#2 \$8,000; FD#3 \$7,750)
- R-1-2025-009** **RESOLUTION AUTHORIZING THE CANCELLATION OF TAX REFUNDS AND/OR DELINQUENCIES OF LESS THAN FIVE (\$5.00) DOLLARS.**
- R-1-2025-010** **RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING (“MOU”) BY AND BETWEEN THE MIDDLESEX COUNTY PROSECUTORS OFFICE AND THE MONROE TOWNSHIP POLICE DEPARTMENT FOR USE OF SPECIALIZED EQUIPMENT.**
- R-1-2025-011** **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBERS TO THE PUBLIC OFFICERS BOARD.** (Kevin McGowan, Christopher Bevins, Louis Buonocore)
- R-1-2025-012** **RESOLUTION RE-APPOINTING MEMBERS TO THE MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT.**
(Rajani Karuturi – Member – 4 yr. term, Donoto Tanzi – Member – 4 yr term, Arnold Jaffe – Alt 1 – 2 yr term)
- R-1-2025-013** **RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONERS FOR THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND.**
(Alan Weinberg, Alternates: Kevin McGowan, Danielle Racioppi)
- R-1-2025-014** **RESOLUTION APPOINTING CLASS III COUNCIL MEMBER TO THE MONROE TOWNSHIP PLANNING BOARD FOR YEAR 2025.**
(Council President Cohen)
- R-1-2025-015** **RESOLUTION RE-APPOINTING CHARLES DIPIERRO AS COUNCIL MEMBER TO THE MIDDLESEX COUNTY HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE FOR CALENDAR YEAR 2025.**
- R-1-2025-016** **RESOLUTION GRANTING AUTHORIZATION TO THE BUSINESS ADMINISTRATOR OF THE TOWNSHIP OF MONROE TO SIGN ON BEHALF OF THE TOWNSHIP FOR THE PURCHASE OF FEDERAL SURPLUS PROPERTY.**
- R-1-2025-017** **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF MUNICIPAL COURT JUDGE.**
(Judge Lombardi – 3 yr. term)
- R-1-2025-018** **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF JENNIFER A. BURGESS, ESQ. AS MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2025.**

- R-1-2025-019** RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF F. KEVIN LYNCH, COUNSELOR AT LAW AS MUNICIPAL PUBLIC DEFENDER FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2025.
- R-1-2025-020** RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF HAROLD A. PARRA, ESQ. AS ALTERNATE MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2025.
- R-1-2025-021** RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF ROBERT J. JANZEKOVICH, ESQ. AS ALTERNATE MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2025.
- R-1-2025-022** RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BY AND BETWEEN GABLES PLAZA, LLC AND THE TOWNSHIP OF MONROE IN CONNECTION WITH A PROJECT TO IMPROVE TWO PUMP STATIONS CONNECTING TO THE TOWNSHIP'S SANITARY COLLECTION SYSTEM KNOWN AS THE SOUTHFIELD ESTATES PUMP STATION AND HIDDEN POND PUMP STATION.N (Old Church Rd)
- R-1-2025-023** RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF MARLBORO FOR USE OF THE MARLBORO SWIM CLUB.
- R-1-2025-024** RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF MEMBERS TO THE OPEN SPACE AND FARMLAND PRESERVATION COMMISSION. (Samuel Landy - 5 yr. term, James Etsch - 2 yr. term, George Gunkelman - 1 yr. term, Kevin McGowan - 1 yr. term, Sidna Mitchell - 3 yr. term)
- R-1-2025-025** RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE BOROUGH OF HELMETTA AND THE TOWNSHIP OF MONROE FOR THE STORAGE OF ROAD SALT DEICING MATERIAL. (5 yr. agreement)
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- R-1-2025-027** RESOLUTION AMENDING RESOLUTION R-12-2024-294 ENTITLED “AUTHORIZING BUDGET APPROPRIATION TRANSFERS”.
- R-1-2025-028** RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS.

8. **Public Comments.** (Limited to **Agenda items only** - 5 Minutes per Speaker)

OPEN: MOTION: _____ SECOND: _____

CLOSE: MOTION: _____ SECOND: _____

9. **Agenda Meeting Adjournment.** Time: _____

MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

THE FOLLOWING IS A **PRELIMINARY AGENDA** AND THERE MAY BE CHANGES MADE TO THE AGENDA BEFORE OR AT THE MEETING, AS PROVIDED BY LAW.

**REGULAR MEETING
OF THE MONROE TOWNSHIP COUNCIL**

JANUARY 6, 2025

AGENDA

1. **REGULAR MEETING CALLED TO ORDER:** Time: _____
MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

2. **ORDINANCE(S) for FIRST READING:**

**O-1-2025-001 SUPERVISORY PERSONNEL 2025 SALARY AND WAGE
ORDINANCE FOR MONROE TOWNSHIP, MIDDLESEX
COUNTY.**

MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

**O-1-2025-002 ORDINANCE AUTHORIZING THE RECORDING OF EASEMENTS
FOR MUNICIPAL PURPOSES ON VARIOUS MUNICIPAL OWNED
PARCELS. (Municipal Complex, Dey Farm Site)**

MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

3. **RESOLUTIONS for CONSIDERATION under the CONSENT AGENDA:**
(R-1-2025-001– R-1-2025-028)

**R-1-2025-001 RESOLUTION APPROVING THE 2025 CASH MANAGEMENT
PLAN.**

**R-1-2025-002 RESOLUTION AUTHORIZING 2025 TEMPORARY BUDGET
APPROPRIATIONS.**

**R-1-2025-003 RESOLUTION APPOINTING ALAN WEINBERG AS
QUALIFIED PURCHASING AGENT AND SETTING THE BID
THRESHOLD.
(Bid Threshold - \$44,000)**

**R-1-2025-004 RESOLUTION OF THE MONROE TOWNSHIP COUNCIL
AUTHORIZING RENEWAL OF DOG KENNEL LICENSES FOR THE
2025 LICENSE TERM. (Puppy Paradise, Sycamore Acres, Raise the Woof)**

**R-1-2025-005 RESOLUTION AUTHORIZING RENEWAL OF AUTO
WRECKING/JUNK YARD LICENSES FOR THE 2025 LICENSE
TERM. (Red & Black Auto Wreckers)**

**R-1-2025-006 RESOLUTION SETTING THE SALARY RANGES FOR THE
OFFICE OF THE TOWNSHIP CLERK.**

**R-1-2025-007 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO
ROBERT RUSSO OF THE FIRM CME ASSOCIATES AS
PLANNING CONSULTANT FOR THE TOWNSHIP OF
MONROE FOR CALENDAR YEAR 2025. (\$2500/month not to
exceed \$30,000)**

**R-1-2025-008 RESOLUTION AUTHORIZING APPROVAL OF ANNUAL
COMPENSATION FOR BOARDS OF FIRE COMMISSIONERS
FOR THE YEAR 2025. (FD#1 \$9,000; FD#2 \$8,000; FD#3 \$7,750)**

**R-1-2025-009 RESOLUTION AUTHORIZING THE CANCELLATION OF TAX
REFUNDS AND/OR DELINQUENCIES OF LESS THAN FIVE
(\$5.00) DOLLARS.**

- R-1-2025-010** RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING (“MOU”) BY AND BETWEEN THE MIDDLESEX COUNTY PROSECUTORS OFFICE AND THE MONROE TOWNSHIP POLICE DEPARTMENT FOR USE OF SPECIALIZED EQUIPMENT.
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- R-1-2025-012** RESOLUTION RE-APPOINTING MEMBERS TO THE MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT.
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(Judge Lombardi – 3 yr. term)
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- R-1-2025-022** RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BY AND BETWEEN GABLES PLAZA, LLC AND THE TOWNSHIP OF MONROE IN CONNECTION WITH A PROJECT TO IMPROVE TWO PUMP STATIONS CONNECTING TO THE TOWNSHIP’S SANITARY COLLECTION SYSTEM KNOWN AS THE SOUTHFIELD ESTATES PUMP STATION AND HIDDEN POND PUMP STATION.N (Old Church Rd)
- R-1-2025-023** RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF MARLBORO FOR USE OF THE MARLBORO SWIM CLUB.

COUNCIL MEETING MINUTES

MEETING OF THE MONROE TOWNSHIP COUNCIL – January 6, 2025

The Council of the Township of Monroe met at the Monroe Township Municipal Building, 1 Municipal Plaza, for the Combined Agenda/Regular Meeting.

The Combined Agenda/Regular Meeting was Called to Order at 6:30 p.m. by Council President Miriam Cohen with a Salute to the Flag.

UPON ROLL CALL by the Township Clerk, Christine Robbins, the following members of Council were present: Councilman Charles Dipierro, Councilman Michael Markel, Councilwoman Rupa P. Siegel and Council President Miriam Cohen.

ALSO PRESENT: Mayor Stephen Dalina, Business Administrator Alan M. Weinberg, Assistant Business Administrator Kevin McGowan, Township Attorney Louis Rainone, Engineer Mark Rasimowicz and Deputy Clerk Tanya Pannucci.

ABSENT: Council Vice-President Terrence Van Dzura.

There were approximately ten (10) members of the Public in attendance.

Township Clerk Christine Robbins read the following **SUNSHINE LAW** into the record:

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice has been provided by the following:

1. Posted on the Bulletin Boards within the Municipal Building on December 27, 2024 and remains posted at that location for public inspection.
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In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes rolling time unless further time is granted by the Council President.

Council President Cohen read aloud, by title, the following proclamations:

Proclamations: *International Holocaust Remembrance Day – January 27, 2025*
Muslim Heritage Month – January, 2025

Township Clerk Christine Robbins read the following entitled **ORDINANCES** for **INTRODUCTION** at the **MONDAY, JANUARY 6, 2025** Regular Council Meeting:

- O-1-2025-001** **SUPERVISORY PERSONNEL 2025 SALARY AND WAGE ORDINANCE FOR MONROE TOWNSHIP, MIDDLESEX COUNTY.**
- O-1-2025-002** **ORDINANCE AUTHORIZING THE RECORDING OF EASEMENTS FOR MUNICIPAL PURPOSES ON VARIOUS MUNICIPAL OWNED PARCELS.** (Municipal Complex, Dey Farm Site)

Council President Cohen read the following entitled **RESOLUTIONS** for **CONSIDERATION** at the **MONDAY, JANUARY 6, 2025** Regular Council Meeting: (R-1-2025-001 – R-1-2025-028)

- R-1-2025-001** **RESOLUTION APPROVING THE 2025 CASH MANAGEMENT PLAN.**
- R-1-2025-002** **RESOLUTION AUTHORIZING 2025 TEMPORARY BUDGET APPROPRIATIONS.**

- R-1-2025-003** **RESOLUTION APPOINTING ALAN WEINBERG AS QUALIFIED PURCHASING AGENT AND SETTING THE BID THRESHOLD.** (Bid Threshold - \$44,000)
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(Judge Lombardi – 3 yr. term)

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- R-1-2025-025** RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE BOROUGH OF HELMETTA AND THE TOWNSHIP OF MONROE FOR THE STORAGE OF ROAD SALT DEICING MATERIAL. (5 yr. agreement)
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- R-1-2025-027** RESOLUTION AMENDING RESOLUTION R-12-2024-294 ENTITLED “AUTHORIZING BUDGET APPROPRIATION TRANSFERS”.
- R-1-2025-028** RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS.

Councilman Dipierro requested for Resolutions R-1-2025-004, R-1-2025-007, R-1-2025-008 and R-1-2025-025 to be considered separately.

UPON MOTION made by Councilman Dipierro and seconded by Councilwoman Siegel, the PUBLIC COMMENTS portion of the Meeting was opened. All were in favor, none opposed.

Public Comments –

George Gunkelman, 5 Kelly Ct. – Mr. Gunkelman asked in reference to R-1-2025-001 when will we see the cash management plan to which Attorney Rainone responded that this actually is just the Township validating our participation in the State’s cash management plan which we do each year.

Mr. Gunkelman asked in reference to R-1-2025-002 what the temporary budget is; Attorney Rainone gave a brief overview explaining that we use the temporary budget until the permanent one is adopted.

Mr. Gunkelman asked in reference to R-1-2025-011 what this Board's duties were; Administrator Weinberg explained that if there is a facility that we want to condemn this group can decide if it is suitable to do in conjunction with the Construction Department.

Mr. Gunkelman asked in reference to R-1-2025-016 whose advice do we use to purchase federal surplus property; Administrator Weinberg explained that this would allow us at the request of the DPW or Chief of Police to purchase equipment that they believe would benefit the Township. He gave an example of purchasing highwater vehicles for water rescues, etc.

Lastly, Mr. Gunkelman commented in regard to R-1-2025-026 that he believed the Engineer's estimate was lower than what the award amount is and asked for further clarification; Engineer Rasimowicz responded that the estimate has no bearing, further explaining that there were 77 items within this contract and the pricing was consistent with all the bids received. He noted that the original pricing went back two years with the original estimate being \$528,000. He added that this information is not shared with bidders prior to. Mr. Gunkelman asked what work is to be done prior to this project as well as what will be included with this project to which Engineer Rasimowicz responded.

UPON MOTION made by Councilman Dipierro and seconded by Councilwoman Siegel, the **PUBLIC COMMENTS** portion of the Meeting was closed. All were in favor, none opposed.

UPON MOTION made by Councilman Dipierro and seconded by Councilman Markel, the Agenda Meeting was Adjourned at 6:44pm.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Absent
	Council President Miriam Cohen	Aye

UPON MOTION made by Councilman Dipierro and seconded by Councilwoman Siegel, the Regular Meeting was Called to Order at 6:44pm.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Absent
	Council President Miriam Cohen	Aye

UPON MOTION made by Councilman Dipierro and seconded by Councilwoman Siegel, an Ordinance of which the following is the title was Introduced on First Reading for Final Passage:

**O-1-2025-001 SUPERVISORY PERSONNEL 2025 SALARY AND WAGE
ORDINANCE FOR MONROE TOWNSHIP, MIDDLESEX
COUNTY.**

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Absent
	Council President Miriam Cohen	Aye

Copy of Ordinance Duly Filed.

UPON MOTION made by Councilman Dipierro and seconded by Councilman Markel, an Ordinance of which the following is the title was Introduced on First Reading for Final Passage:

**O-1-2025-002 ORDINANCE AUTHORIZING THE RECORDING OF
EASEMENTS FOR MUNICIPAL PURPOSES ON VARIOUS
MUNICIPAL OWNED PARCELS.
(Municipal Complex, Dey Farm Site)**

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Absent
	Council President Miriam Cohen	Aye

Copy of Ordinance Duly Filed.

UPON MOTION made by Councilman Dipierro and seconded by Councilwoman Siegel, the following Resolutions were moved for Adoption under the **CONSENT AGENDA:**
 (R-1-2025-001– R-1-2025-028)

R-1-2025-001 RESOLUTION APPROVING THE 2025 CASH MANAGEMENT PLAN.

WHEREAS, P.L. 1983, Chapter 8, Local Fiscal Affairs Law; N.J.S.A. 40A:5-2 has been amended to require that each municipality designate a Cash Management Plan for the deposit of each local unit's monies;

NOW, THEREFORE, BE IT RESOLVED that the 2025 Cash Management Plan, copy attached hereto and made a part hereof, be and is hereby adopted.

R-1-2025-002 RESOLUTION AUTHORIZING 2025 TEMPORARY BUDGET APPROPRIATIONS.

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract commitment or payments are to be made prior to the final adoption of the 2025 Budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, total appropriations in the 2024 budget, exclusive of appropriations made for interest, debt redemption charges, and Capital Improvement Fund is the sum of \$83,055,149.22; and

WHEREAS, 26.25% of the total appropriations in the 2024 budget, exclusive of appropriations made for interest, debt redemption charges and Capital Improvement Fund is the sum of \$21,801,976.64;

NOW, THEREFORE, BE IT RESOLVED the following appropriations shall be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for processing:

ACCOUNT NAME	TEMPORARY APPROPRIATION AMOUNT
GENERAL GOVERNMENT:	
Mayor	
Salaries & Wages	\$5,000.00
Other Expenses	\$3,000.00
Council	
Salaries & Wages	\$9,000.00
Other Expenses	\$4,800.00
Township Clerk	
Salaries & Wages	\$115,000.00
Other Expenses	\$20,000.00
Elections	
Salaries & Wages	\$6,000.00
Other Expenses	\$6,000.00
ADMINISTRATION AND FINANCE:	
Administration	
Salaries & Wages	\$105,000.00
Other Expenses	\$20,000.00

Human Resources	
Salaries & Wages	\$79,000.00
Other Expenses	\$45,000.00
Transportation	
Salaries & Wages	\$170,000.00
Other Expenses	\$25,000.00
Data Processing	
Salaries & Wages	\$74,000.00
Other Expenses	\$100,000.00
Citizens Review Board	
Salaries & Wages	\$500.00
Insurance	
General Liability	\$230,000.00
Recreation Insurance	\$16,100.00
Workers Compensation	\$200,000.00
Group Health	\$3,000,000.00
Group Health-Broker	\$40,000.00
Health Waiver	\$20,000.00
Public Information and Public Advocate	
Salaries & Wages	\$40,000.00
Other Expenses	\$37,000.00
Recreation	
Salaries & Wages	\$240,000.00
Other Expenses	\$55,000.00
Human Relations	
Salaries & Wages	\$750.00
Other Expenses	\$500.00
Economic Development Commission	
Salaries & Wages	\$775.00
Other Expenses	\$500.00
Parks	
Salaries & Wages	\$100,000.00
Other Expenses	\$15,000.00
Finance	
Salaries & Wages	\$175,000.00
Annual Audit	\$41,500.00
Other Expenses	\$6,000.00
Tax Collector	
Salaries & Wages	\$90,000.00
Tax Sale Cost	\$500.00
Other Expenses	\$7,000.00
Tax Assessor	
Salaries & Wages	\$100,000.00
Other Expenses	\$45,000.00
Ambulance Service	
Salaries & Wages	\$770,000.00
Other Expenses	\$15,000.00
Police Department	
Salaries & Wages	\$2,800,000.00
Other Expenses	\$330,000.00
Police Department-911	
Salaries & Wages	\$250,000.00
Other Expenses	\$5,000.00
Emergency Mgt.	

Salaries & Wages	\$11,000.00
Other Expenses	\$7,000.00
DEPARTMENT OF ENGINEERING:	
Township Engineer	
Other Expenses	\$150,000.00
DEPARTMENT OF PUBLIC WORKS:	
Streets and Roads	
Salaries & Wages	\$650,000.00
Other Expenses	\$120,000.00
Vehicle Maintenance	
Salaries & Wages	\$85,000.00
Other Expenses	\$120,000.00
Solid Waste and Recycling	
Other Expenses	\$12,000.00
Landfill	
Other Expenses	\$55,000.00
Building and Grounds	
Salaries & Wages	\$240,000.00
Other Expenses	\$250,000.00
Community Services Act	
Other Expenses	\$140,000.00
DEPARTMENT OF LAW:	
Department of Law:	
Other Expenses	\$250,000.00
Municipal Prosecutor	
Salaries & Wages	\$23,000.00
Other Expenses	\$100.00
DEPARTMENT OF HEALTH AND WELFARE:	
Division of Health Contr.	
Other Expenses	\$55,000.00
Animal Control	
Salaries & Wages	\$55,000.00
Other Expenses	\$40,000.00
OTHER TOWNSHIP AGENCIES:	
Zoning Board	
Salaries & Wages	\$45,000.00
Other Expenses	\$20,000.00
Planning Board	
Salaries & Wages	\$2,800.00
Other Expenses	\$40,000.00
Division of Planning	
Salaries & Wages	\$90,000.00
Other Expenses	\$9,000.00
Open Space and Farmland Preservation Commission	
Salaries & Wages	\$750.00
Other Expenses	\$200.00
Shade Tree Commission	
Salaries & Wages	\$6,000.00
Other Expenses	\$40,000.00
Environmental Commission	
Salaries & Wages	\$1,100.00

Other Expenses	\$1,400.00
Cultural Arts Commission Other Expenses	\$5,000.00
Historic Pres. Commission Salaries & Wages Other Expenses	\$2,000.00 \$3,000.00
Health Advisory Board Salaries & Wages Other Expenses	\$750.00 \$100.00
Senior Services Salaries & Wages Other Expenses	\$165,000.00 \$35,000.00
Recreation Advisory Board Salaries & Wages Other Expenses	\$1,000.00 \$1,200.00
Construction Official Salaries & Wages Other Expenses	\$375,000.00 \$11,000.00
OTHER TOWNSHIP AGENCIES:	
Extended Sick Leave Fund Salaries & Wages	\$500.00
Celeb. Pub. Event	\$10,000.00
Utilities	\$575,000.00
Central Mailing Equipment	\$22,000.00
Unemployment Compensation	\$10,000.00
Defined Contribution Retirement Plan	\$10,000.00
Social Security System	\$460,000.00
Storm water Management Salaries & Wages Other Expenses	\$65,000.00 \$50,000.00
Municipal Court Salaries & Wages Other Expenses	\$110,000.00 \$4,000.00
Recycling Tax	\$2,500.00
Public Defender Salaries & Wages	\$8,000.00
Shared Services - Recycling	\$160,000.00
911 Salaries & Wages Other Expenses	\$50,000.00 \$12,000.00
Shared Services - Fire Dist. & Bd. Other Expenses FD#3/EMS	\$40,000.00 \$32,500.00
Library	\$1,145,000.00
Ambulance Service Salaries & Wages Other Expenses	\$430,000.00 \$200,000.00

Subtotal	\$15,932,825.00
Capital Improvement Fund	\$100,000.00
Bond Principal	\$3,600,000.00
Bond Interest	\$840,000.00
Green Trust Loans	\$16,179.00
Middlesex County Improvement Authority-Interest	\$10,309.00
Subtotal	\$4,566,488.00
Water-Sewer Operations	
Salaries & Wages	\$1,400,000.00
Other Expenses	\$4,389,151.00
Social Security	\$80,000.00
Bond Principal	\$2,050,000.00
Bond Interest	\$1,037,600.00
NJEIT Loan	\$34,000.00
Capital Outlay	\$100,000.00
Subtotal	\$9,090,751.00
TOTAL BUDGET	\$29,590,064.00

SO RESOLVED, as aforesaid.

**R-1-2025-003 RESOLUTION APPOINTING ALAN WEINBERG AS
 QUALIFIED PURCHASING AGENT AND SETTING THE BID
 THRESHOLD. (Bid Threshold - \$44,000)**

WHEREAS, pursuant to N.J.S.A. 40A:11-9(b), contracting units that have appointed a Qualified Purchasing Agent are authorized to take advantage of a higher bid threshold pursuant to N.J.S.A. 40A:11-3, giving municipalities the ability to increase their bid threshold to **\$44,000.00**; and

WHEREAS, the Honorable Stephen Dalina, Mayor of the Township of Monroe, by copy of letter dated December 16, 2024, has requested the advice and consent of the Township Council to appoint **Alan Weinberg**, as **Qualified Purchasing Agent**, commencing January 1, 2025; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Alan Weinberg possesses the designation of Qualified Purchasing Agent; and

WHEREAS, the Township Council is desirous of appointing Alan Weinberg as the Qualified Purchasing Agent for Monroe Township, hereby authorizing him to exercise the duties of purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility and accountability of the purchasing activity of the Township of Monroe as well as granting him authorization to negotiate and award such contracts below the bid threshold; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Monroe, County of Middlesex, and State of New Jersey, that they hereby consent to the appointment of Alan Weinberg as Qualified Purchasing Agent for the Township of Monroe and the bid threshold shall be set at **\$44,000.00**.

BE IT FURTHER RESOLVED, in accordance with N.J.A.C. 5:34-5.2, the Township Clerk is hereby authorized and directed to forward a certified copy of this Resolution to the Director of the Division of Local Government Services.

SO RESOLVED, as aforesaid.

**R-1-2025-005 RESOLUTION AUTHORIZING RENEWAL OF AUTO
WRECKING/JUNK YARD LICENSES FOR THE 2025 LICENSE
TERM. (Red & Black Auto Wreckers)**

WHEREAS, pursuant to Chapter 58 of the Monroe Township Code, auto wrecking and junk yard activities are required to be licensed through the Office of the Township Clerk; and

WHEREAS, the following auto wrecking and junk yard licensees have filed for renewal of their licenses for the 2025 license term; and

WHEREAS, the aforesaid licensees have filed the appropriate application materials and paid the appropriate license fees to the Office of the Township Clerk; and

WHEREAS, a site visit was conducted by the Zoning Officer and no violations have been found.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Monroe, County of Middlesex, that it hereby renews the auto wrecking/junk yard licenses for the 2025 license term with no change in type and/or extent of operation for the following licensees:

RED & BLACK AUTO WRECKERS

P.O. Box 71
60 Lincoln Avenue
Monroe Township, NJ 08831

Block 89, Lot 2.2 & 2.3
Block 90, Lots 1-3
Block 91, Lots 1-2 & 5-6
Block 93, Lot 1.1
Block 94, Lot 1
Block 95, Lot 6
Block 103, Lot 19

SO RESOLVED, as aforesaid.

**R-1-2025-006 RESOLUTION SETTING THE SALARY RANGES FOR THE
OFFICE OF THE TOWNSHIP CLERK.**

WHEREAS, in accordance with the provisions of the Township’s Charter, N.J.S.A. 40:69A-et. seq., commonly known as The Faulkner Act Mayor-Council form, the authority to set salaries for employees in the Office of the Township Clerk rests with the Township Council (N.J.S.A. 40:69A-36(a)); and,

WHEREAS, the Township Council finds it appropriate to set the salary range for non-union employees of the Office of Township Clerk for the calendar year **2025**.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Monroe, Middlesex County, that the salary range for the employees of the Office of the Township Clerk, not subject to a Collective Bargaining Agreement, are as follows:

Township Clerk -	\$ 95,000	-	\$150,000
Senior Deputy Clerk	\$ 80,000	-	\$100,000
Deputy Clerk –	\$ 58,500	-	\$ 85,000
Confidential Assistant –	\$ 45,000	-	\$ 65,000

SO RESOLVED, as aforesaid.

**R-1-2025-009 RESOLUTION AUTHORIZING THE CANCELLATION OF TAX
REFUNDS AND/OR DELINQUENCIES OF LESS THAN FIVE
(\$5.00) DOLLARS.**

WHEREAS, the Township Council of the Township of Monroe, finds and declares that N.J.S.A. 40:5-17-1 empowers authorized municipal employees to process the cancellation of tax refunds and/or delinquencies of less than Five (\$5.00) Dollars; and

WHEREAS, the Monroe Township Council further finds and declares that the Municipal Tax Collector is qualified to process the cancellation of tax refunds and/or delinquencies of less than Five (\$5.00) Dollars; and

WHEREAS, the Monroe Township Council further finds and declares that it is in the best interests of the citizens of the Township of Monroe for the Municipal Tax Collector to be authorized to process the cancellation of tax credits and/or delinquencies of less than Five (\$5.00) Dollars in accordance with N.J.S.A. 40A:5-17-1.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Monroe that the Municipal Tax Collector is hereby authorized to process the cancellation of tax refunds or delinquencies of less than Five (\$5.00) Dollars occurred during Calendar Year 2025 in accordance with N.J.S.A. 40A:5-17-1.

SO RESOLVED, as aforesaid.

**R-1-2025-010 RESOLUTION AUTHORIZING THE EXECUTION OF A
MEMORANDUM OF UNDERSTANDING (“MOU”) BY AND
BETWEEN THE MIDDLESEX COUNTY PROSECUTORS
OFFICE AND THE MONROE TOWNSHIP POLICE
DEPARTMENT FOR USE OF SPECIALIZED EQUIPMENT.**

WHEREAS, the County of Middlesex Department of Public Safety and Health is interested in supporting municipalities and government entities within the County of Middlesex in their efforts to serve, protect, and provide for the safety and welfare of its citizens and visitors by ensuring that said municipalities and government entities have access to state-of-the-art equipment owned by and in the possession of the County of Middlesex Department of public Safety and Health: and

WHEREAS, specialized equipment has been purchased for and by the County of Middlesex with funding derived from its Federal, State, County and Local partners that will support our collective efforts to provide for the safety and welfare of its citizens and visitors; and

WHEREAS, the Middlesex County Department of Public Safety and Health concurs that the strategic deployment of specialized equipment based upon need and risk assessment is a significant step in reaching the goal of providing for the safety and welfare of the citizens of Middlesex County; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Mayor and Township Clerk be and are hereby authorized to execute the attached *Memorandum of Understanding* made by and between the Middlesex County Prosecutor’s Office and the Township of Monroe Police Department; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution with an executed copy of the Memorandum of Understanding shall be forwarded to the Middlesex County Prosecutors Office.

SO RESOLVED, as aforesaid.

**R-1-2025-011 RESOLUTION GRANTING ADVICE AND CONSENT TO THE
APPOINTMENT OF MEMBERS TO THE PUBLIC OFFICERS
BOARD. (Kevin McGowan, Christopher Bevins, Louis Buonocore)**

WHEREAS, the Honorable Stephen Dalina, Mayor of the Township of Monroe, by copy of letter dated December 19, 2023 has appointed *LOUIS BUONOCORE, CHRISTOPHER BEVINS and KEVIN McGOWAN* to serve on the **PUBLIC OFFICERS BOARD** for a one (1) year term commencing January 1, 2025 and expiring December 31, 2025; and

WHEREAS, the Administrative Code of the Township of Monroe requires the Advice and Consent of Council for such appointments;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consent and confirms the appointment of *LOUIS BUONOCORE, CHRISTOPHER BEVINS and KEVIN McGOWAN* to serve on the **PUBLIC OFFICERS BOARD** for a one (1) year term commencing January 1, 2025 and expiring December 31, 2025.

SO RESOLVED, as aforesaid.

R-1-2025-012 RESOLUTION RE-APPOINTING MEMBERS TO THE MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT.

(Rajani Karuturi – Member – 4 yr. term, Donato Tanzi – Member – 4 yr term, Arnold Jaffe – Alt 1 – 2 yr term)

WHEREAS, the term for member Rajani Karuturi has expired and the Township Council, approves the **reappointment** of **Rajani Karuturi** as a Member to fill a new four-year term commencing 1/1/2025, expiring 12/31/2028; and

WHEREAS, the term for member Donato Tanzi has expired and the Township Council, approves the **reappointment** of **Donato Tanzi** as a Member to fill a new four-year term commencing 1/1/2025, expiring 12/31/2028; and

WHEREAS, the term for Alternate 1 Member Arnold Jaffe has expired and the Township Council approves the **reappointment** of **Arnold Jaffe** as Alternate 1 Member to fill a new two-year term commencing 1/1/2025, expiring 12/31/2026; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the following membership of the Zoning Board of Adjustment have been duly moved, seconded and approved by the Monroe Township Council at its meeting held on January 6, 2025:

		<u>Appointed</u>	<u>Term</u>	<u>Expiration</u>
Kelly Carey		01/01/2024	4 yrs.	12/31/2027
Louis Masters		01/01/2024	4 yrs.	12/31/2027
Marino Lupo		01/01/2023	4 yrs.	12/31/2026
Vincent LaFata		01/01/2022	4 yrs.	12/31/2025
Gary Busman		01/01/2022	4 yrs.	12/31/2025
Rajani Karuturi		01/01/2025	4 yrs.	12/31/2028
Donato Tanzi		01/01/2025	4 yrs.	12/31/2028
Arnold Jaffe	-Alt. 1	01/01/2025	2 yrs.	12/31/2026
Thomas Kole	-Alt. 2	01/01/2024	2 yrs.	12/31/2025
Gerry Guidice	-Alt. 3	01/01/2024	2 yrs.	12/31/2025
Vacant	-Alt. 4	01/01/2024	2 yrs.	12/31/2025

SO RESOLVED, as aforesaid.

R-1-2025-013 RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONERS FOR THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND.

(Alan Weinberg, Alternates: Kevin McGowan, Danielle Racioppi)

WHEREAS, the Township of Monroe in Middlesex County is a member of the Garden State Municipal Joint Insurance Fund; and

WHEREAS, it is required for the Township of Monroe to have representation on the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED on this 6th day of January 2025, by the Township Council of the Township of Monroe County of Middlesex, State of New Jersey that:

1. Alan Weinberg is hereby appointed as Fund Commissioner representing the Township of Monroe on the Garden State Municipal Joint Insurance Fund Board of Commissioners.
2. Kevin McGowan and Danielle Racioppi are hereby appointed as Alternate Fund Commissioners representing the Township of Monroe on the Garden State Municipal Joint Insurance Fund Board of Commissioners.

SO RESOLVED, as aforesaid.

R-1-2025-014 RESOLUTION APPOINTING CLASS III COUNCIL MEMBER TO THE MONROE TOWNSHIP PLANNING BOARD FOR YEAR 2025.
 (Council President Cohen)

WHEREAS, the Township Council, pursuant to N.J.S.A. 40:55-1 et seq., and Article XIII of the Code of the Township of Monroe, appoints a Class III member to the Planning Board from one of the members of the Township Council for a one (1) year term; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Monroe that **Councilwoman Miriam Cohen** be and is hereby appointed as the Class III member to the Planning Board for a one (1) year term effective January 1, 2025 and expiring on December 31, 2025.

**R-1-2025-015 RESOLUTION RE-APPOINTING CHARLES DIPIERRO AS
COUNCIL MEMBER TO THE MIDDLESEX COUNTY HOUSING
AND COMMUNITY DEVELOPMENT COMMITTEE FOR
CALENDAR YEAR 2025.**

WHEREAS, each community in our Urban County Consortium is entitled to representation on the Middlesex County Housing and Community Development Committee; and

WHEREAS, Monroe Township is one of these communities; and

WHEREAS, such representation is filled by an appointment by the Mayor and Township Council;
and

WHEREAS, the Councils consideration from its own members, is to appoint **Councilman Charles Dipierro** to the Middlesex County Housing and Community Development Committee for Year 2025; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey, that **Charles Dipierro** has been reappointed as **Council Representative** to the **Middlesex County Housing and Community Development Committee** for a one (1) year term expiring December 31, 2025:

SO RESOLVED, as aforesaid.

**R-1-2025-016 RESOLUTION GRANTING AUTHORIZATION TO THE
BUSINESS ADMINISTRATOR OF THE TOWNSHIP OF
MONROE TO SIGN ON BEHALF OF THE TOWNSHIP FOR
THE PURCHASE OF FEDERAL SURPLUS PROPERTY.**

WHEREAS, the Business Administrator of the Township of Monroe, requests authorization from the Mayor and Council to sign applications for eligibility to purchase surplus property from the NJ State Agency for Surplus Property; and

WHEREAS, the Mayor and Township Council agree this authorization is warranted;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex and State of New Jersey that it hereby grants authorization to Alan Weinberg, Business Administrator to acquire Federal Surplus Property and will comply with the terms, conditions, reservations and restrictions which will apply to the receipt and use of Federal Surplus Property by the Township of Monroe.

SO RESOLVED, as aforesaid.

**R-1-2025-017 RESOLUTION GRANTING ADVICE AND CONSENT TO THE
APPOINTMENT OF MUNICIPAL COURT JUDGE.
(Judge Lombardi – 3 yr. term)**

WHEREAS, the Honorable Stephen Dalina, Mayor of the Township of Monroe, by copy of letter dated December 16, 2024, has appointed **JOSEPH A. LOMBARDI** to the position of **Municipal Court Judge** for a three (3) year term commencing January 1, 2025 and expiring on December 31, 2027; and

WHEREAS, the Administrative Code of the Township of Monroe requires the Advice and Consent of the Council of such appointment;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consent to the appointment of **JOSEPH A. LOMBARDI** as Municipal Court Judge for a term commencing January 1, 2025 and expiring on December 31, 2027.

SO RESOLVED, as aforesaid.

**R-1-2025-018 RESOLUTION GRANTING ADVICE AND CONSENT TO THE
APPOINTMENT OF JENNIFER A. BURGESS, ESQ. AS
MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF
MONROE FOR CALENDAR YEAR 2025.**

WHEREAS, the Honorable Stephen Dalina, Mayor of the Township of Monroe, by copy of letter dated December 16, 2024, has appointed **JENNIFER A. BURGESS, ESQ.** as **MUNICIPAL PROSECUTOR** for the Township of Monroe for a one (1) year term, commencing January 1, 2025 and expiring on December 31, 2025; and

WHEREAS, the Code of the Township of Monroe requires the advice and consent of the Township Council for such appointments;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it hereby grants its advice and consents to the reappointment of **JENNIFER A. BURGESS, ESQ.** as **MUNICIPAL PROSECUTOR** for the Township of Monroe for a one (1) year term, commencing January 1, 2025 and expiring on December 31, 2025, *nunc pro tunc*.

SO RESOLVED as aforesaid.

**R-1-2025-019 RESOLUTION GRANTING ADVICE AND CONSENT TO THE
APPOINTMENT OF F. KEVIN LYNCH, COUNSELOR AT LAW
AS MUNICIPAL PUBLIC DEFENDER FOR THE TOWNSHIP OF
MONROE FOR CALENDAR YEAR 2025.**

WHEREAS, the Honorable Stephen Dalina, Mayor of the Township of Monroe, by copy of letter dated December 16, 2024, has appointed **F. KEVIN LYNCH, COUNSELOR AT LAW** as **MUNICIPAL PUBLIC DEFENDER** for the Township of Monroe for a one (1) year term, commencing January 1, 2025 and expiring December 31, 2025; and

WHEREAS, the Code of the Township of Monroe requires the Advice and Consent of the Township Council for such an appointment;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consents to the reappointment of **F. KEVIN LYNCH, COUNSELOR AT LAW** as **MUNICIPAL PUBLIC DEFENDER** for the Township of Monroe for a one (1) year term, commencing January 1, 2025 and expiring December 31, 2025, *nunc pro tunc*.

SO RESOLVED, as aforesaid.

**R-1-2025-020 RESOLUTION GRANTING ADVICE AND CONSENT TO THE
APPOINTMENT OF HAROLD A. PARRA, ESQ. AS
ALTERNATE MUNICIPAL PROSECUTOR FOR THE
TOWNSHIP OF MONROE FOR CALENDAR YEAR 2025.**

WHEREAS, the Honorable Stephen Dalina, Mayor of the Township of Monroe, by copy of letter dated December 16, 2024, has appointed **HAROLD A. PARRA, ESQ.** as **ALTERNATE MUNICIPAL PROSECUTORS** for the Township of Monroe for a one (1) year term, commencing January 1, 2025 and expiring on December 31, 2025; and

WHEREAS, the Code of the Township of Monroe requires the advice and consent of the Township Council for such appointments;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it hereby grants its advice and consents to the appointment of **HAROLD A. PARRA, ESQ.** as **ALTERNATE MUNICIPAL PROSECUTOR** for the Township of Monroe for a one (1) year term commencing January 1, 2025 and expiring on December 31, 2025.

SO RESOLVED, as aforesaid.

R-1-2025-021 RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF ROBERT J. JANZEKOVICH, ESQ. AS ALTERNATE MUNICIPAL PROSECUTOR FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2025.

WHEREAS, the Honorable Stephen Dalina, Mayor of the Township of Monroe, by copy of letter dated December 26, 2024, has appointed **ROBERT J. JANZEKOVICH, ESQ.** as **ALTERNATE MUNICIPAL PROSECUTORS** for the Township of Monroe for a one (1) year term, commencing January 1, 2025 and expiring on December 31, 2025; and

WHEREAS, the Code of the Township of Monroe requires the advice and consent of the Township Council for such appointments;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it hereby grants its advice and consents to the appointment of **ROBERT J. JANZEKOVICH, ESQ.** as **ALTERNATE MUNICIPAL PROSECUTOR** for the Township of Monroe for a one (1) year term commencing January 1, 2025 and expiring on December 31, 2025.

SO RESOLVED, as aforesaid.

R-1-2025-022 RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BY AND BETWEEN GABLES PLAZA, LLC AND THE TOWNSHIP OF MONROE IN CONNECTION WITH A PROJECT TO IMPROVE TWO PUMP STATIONS CONNECTING TO THE TOWNSHIP'S SANITARY COLLECTION SYSTEM KNOWN AS THE SOUTHFIELD ESTATES PUMP STATION AND HIDDEN POND PUMP STATION.N (Old Church Rd)

WHEREAS, Gables Plaza, LLC (the "**Developer**") is the owner of the commercial shopping center known as Gables Plaza, located at the corner of Applegarth Road and Federal Road in the Township of Monroe, County of Middlesex; and

WHEREAS, as part of previous projects known as Southfield Estates and Hidden Pond, each project constructed by privately-owned entities affiliated with the Developer, Developer's affiliated entities installed two private pump stations connecting to the Township of Monroe's (the "**Township**") sanitary collection system, which are known as the Southfield Estates Pump Station and the Hidden Pond Pump Station (together, the "**Pump Stations**"), both of which are currently owned and maintained by Developer at its sole cost and expense; and

WHEREAS, the Monroe Township Utility Department ("**MTUD**") has requested that various infrastructure improvements be made to the Pump Stations (the "**Pump Station Improvements**") in order to bring these Pump Stations into a condition that meets the current standards of MTUD; and

WHEREAS, the construction of the Pump Station Improvements is in the best interest of the Township as the improvements will facilitate improved compliance with current MTUD standards, increase sewer conveyance, and provide opportunities for access to future developers; and

WHEREAS, in lieu of making the Pump Station Improvements directly on its own, Developer has agreed to turn over to the Township the Pump Stations and to pay the Township **FOUR HUNDRED AND SIX THOUSAND DOLLARS** (\$406,000.00) for the purpose of covering expenses and costs necessary for the Township to make the Pump Station Improvements; and

WHEREAS, the Township has agreed to accept the dedication of the Pump Stations upon the completion by the Township of all work necessary to bring the Pump Stations up to current MTUD standards and satisfactory inspections, and to thereafter own, maintain, and make improvements to the Pump Stations at its sole cost and expense; and

WHEREAS, after analysis and review, the Monroe Township Utility Department has determined it is in its best interest to enter into the attached Agreement in a form substantially similar to the form attached hereto in order to set forth the terms and conditions concerning Developer's dedication of the Pump Stations, as well as memorialize the reimbursement sums collectable by Developer from third parties benefiting from the Pump Station Improvements pursuant to MTUD's Rules and Regulations; and

WHEREAS, the Township Council finds that it is in the best interest of the Township to enter into the Agreement attached hereto as **Exhibit A** in substantially the same form with such minor modifications as may be deemed necessary in consultation with the Township Attorney; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey, as follows:

1. The foregoing recitals are hereby incorporated by reference as if fully set forth herein.
2. The Mayor and Township Clerk be and are hereby authorized to execute the Developer's Reimbursement Agreement (the "**Agreement**") attached hereto as **Exhibit A**, in substantially the same form with such minor modifications as may be deemed necessary in consultation with the Township Attorney, for the purpose of setting forth the terms and conditions concerning Developer's dedication of the Southfield Estates Pump Station and the Hidden Pond Pump Station (the "**Pump Stations**") to the Township, as well as the reimbursement due to Developer from third parties benefiting from the Pump Station Improvements.
3. The Mayor and Township Clerk are authorized to execute any documents required to accept the dedication of the Pump Stations (the "Pump Station") upon the completion by the Township of all work necessary to bring the Pump Stations up to current MTUD standards and any required inspections pursuant to the terms set forth in the Agreement.
4. This Resolution shall take effect immediately upon its adoption.

SO RESOLVED, as aforesaid.

**R-1-2025-023 RESOLUTION AUTHORIZING A SHARED SERVICE
AGREEMENT WITH THE TOWNSHIP OF MARLBORO FOR
USE OF THE MARLBORO SWIM CLUB.**

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., (the "Act") permits units of local government to share services for particular purposes and to effectuate agreements for any service or circumstance that will aid and encourage a reduction of local expenses; and

WHEREAS, the Township of Marlboro ("Marlboro") and the Township of Monroe ("Monroe") are public bodies corporate and politic of the State of New Jersey and are authorized under New Jersey Law to enter into a Shared Services Agreement pursuant to the Act; and

WHEREAS, Monroe desires to enter into an agreement with Marlboro which will permit Monroe residents to join the Marlboro Swim Club; and

WHEREAS, representatives of Monroe and Marlboro have negotiated a Shared Services Agreement, a copy of which is annexed hereto as Exhibit A, and the terms of which are incorporated into this resolution as if set forth at length herein; and

WHEREAS, the Township Council of the Township of Monroe has determined that the entry into the Shared Services Agreement is in the best interest of the residents and taxpayers of Monroe.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey as follows:

- 1- The Shared Services Agreement shall be open to public inspection in the Municipal Clerk's Office and shall take effect upon the adoption of a resolution and execution of the agreement by both parties.
- 2- The Mayor and Township Clerk are hereby authorized to execute the Shared Services Agreement annexed hereto as Exhibit A.

SO RESOLVED, as aforesaid.

**R-1-2025-024 RESOLUTION GRANTING ADVICE AND CONSENT TO THE
APPOINTMENT OF MEMBERS TO THE OPEN SPACE AND
FARMLAND PRESERVATION COMMISSION. (Samuel Landy - 5
yr. term, James Etsch - 2 yr. term, George Gunkelman - 1 yr. term, Kevin
McGowan - 1 yr. term, Sidna Mitchell - 3 yr. term)**

WHEREAS, the Honorable Stephen Dalina, Mayor of the Township of Monroe, by copy of letter dated December 26, 2024 has made the following appointments to serve on the **OPEN SPACE AND FARMLAND PRESERVATION COMMISSION**; and

Samuel A. Landy	Chairperson	5 year term	1/1/2024 – 12/31/2028
James Etsch	Member	2 year term	1/1/2024 – 12/31/2025
George Gunkelman	Member	1 year term	1/1/2025 – 12/31/2025
Kevin McGowan	Member/ Planning Director	1 year term	1/1/2025 – 12/31/2025
Sidna Mitchell	Member	3 year term	1/1/2023 – 12/31/2026

WHEREAS, the Administrative Code of the Township of Monroe requires the Advice and Consent of Council for such appointments; and

WHEREAS, the Council supports the names submitted by the Mayor for appointment to the Open Space and Farmland Preservation Commission.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consent and confirms the appointment of **Samuel A. Landy** as Chairman to serve a 5 year term commencing January 1, 2024 and expiring December 31, 2028, **James Etsch** as Member to serve a 2 year term commencing January 1, 2024 and expiring December 31, 2025, **George Gunkelman** as Member to serve a 1 year term commencing January 1, 2025 and expiring December 31, 2025, **Kevin McGowan** to serve as Member/Acting Planning Director for a 1 year term commencing January 1, 2025 and expiring December 31, 2025, and **Sidna Mitchell** as Member to serve a 3 year term commencing January 1, 2024 and expiring December 31, 2026, on the **OPEN SPACE AND FARMLAND PRESERVATION COMMISSION**.

SO RESOLVED, as aforesaid.

R-1-2025-026 **RESOLUTION AUTHORIZING AWARD OF BID TO AB CONTRACTING LLC. FOR THE JAMES MONROE PARK IMPROVEMENTS PROJECT.** (\$2,037,809 – Concession, ADA Restrooms, septic and well improvements, electrical and grading improvements)

WHEREAS, on December 12, 2024 six (6) sealed bids were received by Monroe Township regarding the **James Monroe Park Improvements Project, which includes Concession, ADA Restrooms, septic and well improvements and electrical and grading improvements;** and

WHEREAS, the Township Engineer, by copy of letter dated December 27, 2024, has recommended **AB Contracting LLC, 10 West Thomas Street, Wharton, N.J. 07885**, be awarded the Bid, based upon their bid submission in the amount of **\$2,037,809.00;** and

WHEREAS, the Township Council has reviewed the recommendations made by the Township Engineer regarding said bid; and

WHEREAS, the Township's Certified Municipal Finance Officer has determined that sufficient funds are available, as set forth in Certificate No. C-2500024, a copy of which is attached hereto as Exhibit "A"; and

WHEREAS, no contract that is subject to the requirements of the Affirmative Action Regulations pursuant to N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. shall be awarded by the Township of Monroe, nor shall any monies be paid there under, to any contractor, subcontractor of business firm that has not agreed and guaranteed to comply with Affirmative Action Regulations and to afford equal opportunity in the performance of the contract in accordance with the affirmative action plan approved under the terms established in the above cited regulations;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to the award of bid to **AB Contracting, LLC.** for the **James Monroe Park Improvements Project**, at a total contract price of **\$2,037,809.00;** and

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized and directed to execute a contract with **AB Contracting, LLC;** and

BE IT FURTHER RESOLVED that the Township's Certified Municipal Finance Officer is hereby authorized and directed to pay **AB Contracting, LLC.** in accordance with the contract entered into between the parties; and

BE IT FURTHER RESOLVED that the contract is awarded with the stipulation that **AB Contracting, LLC.** shall comply with Affirmative Action Regulations, including revising their contracts

as necessary to add mandatory affirmative action language, and submitting a completed AA-201, within seven (7) days of notification of award of the contract or risk being declared non-responsive and forfeiting the award.

BE IT FURTHER RESOLVED, thereafter, a completed AA-202, monthly project workforce report, must be submitted once a month for the duration of the contract to the Department of Labor and to the Monroe Township Public Agency Compliance Officer.

SO RESOLVED, as aforesaid.

**R-1-2025-027 RESOLUTION AMENDING RESOLUTION R-12-2024-294
 ENTITLED
 “AUTHORIZING BUDGET APPROPRIATION TRANSFERS”.**

WHEREAS, there are certain 2024 budget appropriations of the Township of Monroe which may be insufficient to meet the requirements of the Township’s affairs; and

WHEREAS, there are certain other budget appropriations where there are unexpended balances which will not be used for such purposes; and

WHEREAS, Revised Statutes 40A:4-59 provides for the transfer from such accounts that have unexpended balances to those accounts which have deficiencies.

WHEREAS, the Monroe Township Council adopted Resolution No. R-12-2024-294 “Authorizing Budget Appropriation Transfers” at their December 18, 2024 Council Meeting; and

WHEREAS, there is an amendment needed to the “MTUD Fund Transfer” shown in **red** and reflected below.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe that the transfers itemized below are hereby authorized among the following 2024 accounts:

<u>CURRENT FUND TRANSFER FROM:</u>	<u>TRANSFER AMOUNT</u>
Cultural Arts OE	\$ 44,000.00
Tax Collector S&W	\$ 40,000.00
Tax Assessor OE	\$ 30,000.00
Twp Attorney OE	\$ 30,000.00
Liability Insurance OE	\$ 130,000.00
Streets & Roads OE	\$ 33,000.00
Recreation OE	\$ 5,000.00
Celebration of Public Events OE	\$ 10,000.00
Utilites	\$ 75,000.00
Animal Control OE	\$ 51,000.00
TOTAL CURRENT FUND:	\$ 448,000.00
<u>TRANSFER TO:</u>	<u>AMOUNT</u>
Police S&W	\$ 350,000.00
Bond Interest	\$ 98,000.00
TOTAL CURRENT FUND:	\$ 448,000.00
<u>MTUD FUND TRANSFER FROM:</u>	<u>TRANSFER AMOUNT</u>
Water Sewer Operations OE	\$ 212,000.00
Capital Outlay	\$ 125,000.00

TOTAL MTUD FUND: \$ **337,000.00**

TRANSFER TO: **AMOUNT**

Bond Interest	\$	212,000.00
Note Interest	\$	125,000.00
TOTAL CURRENT FUND:	\$	212,000.00
	\$	337,000.00

SO RESOLVED, as aforesaid.

R-1-2025-028 RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS.

WHEREAS, the Tax Collector for the Township of Monroe has recommended refunds for tax overpayments in the amount of Twenty Nine Thousand Nine Hundred Forty-Five Dollars and Twenty-Eight cents (\$29,945.28) as described on Schedule A attached hereto; and

WHEREAS, one (1) of the overpayments on the attached Schedule A, the owners and residents have met all the requirements for a Totally Disabled Veteran Exemption as prescribed by New Jersey Statute 54:4-3.30 for exempt status until the applicant passes or the home is sold; and

WHEREAS, good cause has been shown.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Township Council of the Township of Monroe in the County of Middlesex and State of New Jersey that the Township’s Municipal Tax Collector is hereby authorized to cancel the applicable taxes and the Municipal Finance Officer is hereby directed to draw a check from the General Account refunding the Tax overpayments described above to be distributed as set forth on the attached Schedule A.

BE IT FURTHER RESOLVED, that the exemptions are granted and taxes on the approved 100% Permanently and totally disabled veteran be cancelled and that the Tax Assessor and the Tax Collector are herewith authorized to adjust their records accordingly; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be forwarded to the Tax Assessor, Tax Collector and Chief Financial Officer; and

SO RESOLVED, as aforesaid.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Absent
	Council President Miriam Cohen	Aye

Copy of Resolutions filed.

UPON MOTION made by Councilwoman Siegel and seconded by Councilman Markel, the following Resolutions were removed from **CONSENT AGENDA** to be considered separately:

R-1-2025-004 RESOLUTION OF THE MONROE TOWNSHIP COUNCIL AUTHORIZING RENEWAL OF DOG KENNEL LICENSES FOR THE 2025 LICENSE TERM. (Puppy Paradise, Sycamore Acres, Raise the Woof)

WHEREAS, pursuant to N.J.S.A. 4:19-15.8 the Township of Monroe is authorized to issue certain Dog Kennel Licenses on an annual basis; and

WHEREAS, the present Licensees have applied to the Office of the Township Clerk for renewal of these licenses; and

WHEREAS, license issuance is contingent upon the review of all applications by the Department of Health and the Zoning Officer and compliance with N.J.S.A. 4:19-15.8;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Monroe County of Middlesex, that the following Dog Kennel Licenses are hereby renewed for the 2025 License term:

Michelle Williams
t/a Sycamore Acres
454 Spotswood-Englishtown Road
Monroe Twp., NJ 08831

Michele Martin
t/a Puppy Paradise
150 Applegarth Road
Monroe Twp., NJ 08831

Melissa Rosa
t/a Raise the Woof
671 Spotswood-Englishtown Road
Monroe Twp., NJ 08831

SO RESOLVED, as aforesaid.

R-1-2025-007 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ROBERT RUSSO OF THE FIRM CME ASSOCIATES AS PLANNING CONSULTANT FOR THE TOWNSHIP OF MONROE FOR CALENDAR YEAR 2025. (\$2500/month not to exceed \$30,000)

WHEREAS, on November 26, 2024, in accordance with N.J.S.A. 40A:11-1 et seq., the Township of Monroe, in the County of Middlesex, has solicited resumes' setting forth qualifications for **ID # 25-11 PROFESSIONAL PLANNER SERVICES FOR PLANNING BOARD and 25-12 PROFESSIONAL PLANNER SERVICES FOR ZONING BOARD**, for various planning services required by the Township for Calendar Year 2025; and

WHEREAS, the Robert Russo of the firm CME Associates, satisfies the established criteria for said professional services; and

WHEREAS, the Assistant Township Business Administrator, by copy of a letter dated December 16, 2024, has recommended Council approval and award of a professional service contract to **Robert Russo of the firm CME Associates**; and

WHEREAS, the Honorable Stephen Dalina, Mayor of the Township of Monroe, by copy of a letter dated December 16, 2024, has appointed Robert Russo as Planning Consultant for a term effective January 1, 2025 and expiring December 31, 2025; and

WHEREAS, the Planning Consultant services will be paid \$2,500.00 a month and shall not exceed **\$30,000.00 per year**; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Certified Municipal Finance Officer has certified the availability of funds in Certificate No. C-2500022, a copy of which is attached hereto; and

WHEREAS, the appointment as Planning Consultant shall be effective January 1, 2025 and shall expire on December 31, 2025; and

WHEREAS, the Planning Consultant shall serve pursuant to the terms and conditions set forth in the Contract annexed hereto as **Exhibit 1**, which shall be subject to the review and comment of the Township Attorney; and

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that the Mayor and Township Clerk are hereby authorized to enter into professional service contract with Robert Russo of the firm CME Associates, 3141 Bordentown Avenue, Parlin, NJ 08859 in accordance with the Contract attached hereto as **Exhibit 1**.

SO RESOLVED, as aforesaid.

R-1-2025-008 RESOLUTION AUTHORIZING APPROVAL OF ANNUAL COMPENSATION FOR BOARDS OF FIRE COMMISSIONERS FOR THE YEAR 2025. (FD#1 \$9,000; FD#2 \$8,000; FD#3 \$7,750)

WHEREAS, N.J.S.A. 40A:14-88 provides in pertinent part: "EACH MEMBER OF THE BOARD OF FIRE COMMISSIONERS SHALL RECEIVE AS COMPENSATION SUCH AMOUNT AS THE BOARD SHALL FIX SUBJECT TO REVIEW BY THE GOVERNING BODY WHEREIN THE FIRE DISTRICT IS LOCATED"; and

WHEREAS, the Board of Commissioners of the following Fire Districts have proposed Annual Compensation for various members of their Board of Fire Commissioners for 2025 as follows:

Fire District No. 1 - \$9,000.00 each
Fire District No. 2 - \$8,000.00 each
Fire District No. 3 - \$7,750.00 each; and

WHEREAS, the Township Council has carefully considered such proposed salaries; and

WHEREAS, the Township Council is of the opinion that the public interest would be best served by the approval of said proposed salaries;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex and State of New Jersey that the Township Council does hereby approve payment of the 2025 Annual Compensation as follows: Fire District No. 1 \$9,000.00 each, Fire District No. 2 \$8,000.00 each and Fire District No. 3 \$7,750.00 each.

SO RESOLVED, as aforesaid.

R-1-2025-025 RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE BOROUGH OF HELMETTA AND THE TOWNSHIP OF MONROE FOR THE STORAGE OF ROAD SALT DEICING MATERIAL. (5 yr. agreement)

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., (the “Act”) permits units of local government to share services for particular purposes and to effectuate agreements for any service or circumstance that will aid and encourage a reduction of local expenses; and

WHEREAS, the Borough of Helmetta (“Helmetta”) and the Township of Monroe (“Monroe”) are public bodies corporate and politic of the State of New Jersey and are authorized under New Jersey Law to enter into a Shared Services Agreement pursuant to the Act; and

WHEREAS, the Borough of Helmetta desires to utilize the Township of Monroe’s salt storage facility located at the Public Works Department, 76 Gravel Hill-Spotswood Road for the storage of their road salt deicing material; and

WHEREAS, representatives of Monroe and Helmetta have negotiated a Shared Services Agreement, a copy of which is annexed hereto as Exhibit A; and

WHEREAS, the Township Council of the Township of Monroe is desirous of entering into the Shared Services Agreement with Helmetta; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey as follows:

- 1- The Shared Services Agreement shall be open to public inspection in the Municipal Clerk’s Office and shall take effect upon the adoption of a resolution and execution of the agreement by both parties.
- 2- The Mayor and Township Clerk are hereby authorized to execute the Shared Services Agreement with Helmetta Borough for the storage of their road salt deicing material, annexed hereto as Exhibit A.

SO RESOLVED, as aforesaid.

ROLL CALL:	Councilman Charles Dipierro	Abstain
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Absent
	Council President Miriam Cohen	Aye

Copy of Resolutions filed.

Administrator’s Report – Thanked DPW and all the Departments who worked together during the snowstorm and extended hats off to our DPW, Police Department and Utility employees for their work during the Winter weather.

Extended thanks to the Mayor and Council for approving the James Monroe Park Improvement Project as this is a very exciting project for our Township.

Engineer's Report – Reported that permits have been secured for the removal of two oil tanks on the Garvey's property and is set to begin next week.

Reported that the roof trusses for the Police Department project have been delivered and once installed the roof can go on and the work can begin on the inside, noting this is a major milestone in this project.

Council's Reports –

Councilman Markel –

- Noted that today marks the 4-year anniversary of the attack on the Capital. He stated that two police officers died that day, and they should be remembered.
- Shared that he read an article that New Jersey is the 3rd happiest state coming behind Hawaii and Maryland.
- Wished everyone a happy and healthy new year and shared that he was overcome watching the diverse New Year's celebrations as it was beautiful display of togetherness.

Councilwoman Siegel –

- Wished everyone a happy new year, noting that it was very nice to celebrate and gather together.
- Attended the Leonid Foundation's holiday event where over 200 refugees attended. She went on to say that it was exciting to see how many lives have been touched by their foundation and how much help has been extended.
- Noted that there is a community safety event which will be held on February 13th that will address current crime trends, scams and how to keep yourself safe.
- Reminded all to check out the Library for their events as there is always something happening there.

Council President Cohen briefly added that the Leonid foundation started in the basement of their home; Councilman Markel added that their foundation sent 70 tons of aide to the Ukraine.

Councilman Dipierro –

- Wished everyone a happy and healthy new year.
- Attended the menorah lighting which was a great event and well attended. Thanked the Police Department and Station 51 for their involvement as well.
- Asked for an update on the flashing lights near the Recreation Center; Engineer Rasimowicz responded that he has received quotes and anticipates that a letter of recommendation will be sent for consideration of award at the January 29th meeting.
- Questioned how the State calculates the affordable housing formula; Township Attorney Rainone responded that the law memorializes Judge Jacobson's formula which is what is used to determine the calculation. Councilman Dipierro further asked how they figure that calculation out to which Township Attorney Rainone responded that it is generally based on a median income estimate where all the households are looked at to determine how many have a median income. Township Attorney Rainone went on to state that he would send out a more detailed description so he can review. Councilman Dipierro and Township Attorney Rainone further discussed the Township's affordable housing obligation and the Round 4 process. Councilman Dipierro asked why RCA's are no longer done to which Township Attorney Rainone responded that the State has determined that it is constitutional that all areas have affordable housing and not just urban areas.
- Inquired about the status of the Dey Farm parking lot suggestion he made a few meetings ago.
- Inquired about implementing the Volunteer Program he suggested that is similar to what Marlboro Township has to which Administrator Weinberg responded that he has not connected with Marlboro's Business Administrator yet as he has some questions.
- Thanked the DPW and Station 51 for putting up the snowflakes along Spotswood-Englishtown Road.
- Asked if anyone has checked the manholes on Matchaponix Avenue as it was recently paved. He went on to say that it is rough and was done when the weather was colder so he wants to ensure that those areas have not been paved over.

Mayor's Report – Mayor Dalina wished everyone a happy new year and commented that he is happy to hear that Councilman Dipierro likes the snowflakes, joking that maybe he will go up in the bucket next year to help hang them.

Noted that flags are at half staff in remembrance of former President Jimmy Carter who passed away at 100 years old.

Applications for Valor Pointe are now available for anyone who knows a veteran who may be interested. Shared that the Township has been working with our veteran organizations to share information and applications.

Shared that it was very exciting to celebrate the holidays and attend the holiday parade; he stated that he even played Santa.

Invited all to attend the Community Safety Meeting on February 13th.

Shared that we are the 5th safest small town in the United States.

To follow through with healthy new years resolutions, the Mayor's Wellness Campaign will holding the following events: January 16th will be a seminar regarding Opioids and January 27th there will be meditation.

UPON MOTION made by Councilman Dipierro and seconded by Councilwoman Siegel, the **PUBLIC COMMENTS** portion of the Meeting was opened. All were in favor, none opposed.

Public Comments –

Karen Chen, 4 Ashley Ct. – Mrs. Chen stated that she was here to request more indoor pickleball courts as there is currently unused space at the Recreation Center that could accommodate more times for pickleball play. She went on to say that this would be at no cost to the Township and appeals for support from the Mayor and Council, as well as consideration to have a representative for pickleball added to the Recreation Advisory Board.

Shankar Gopalakrishnan, 3612 Charleston Dr. – Mr. Gopalakrishnan shared concerns regarding issues with recycling as the bins have no lids and when picked up some recycling falls out and causes a hazard on the roadways within the community. He went on to say that he would like the Township to step in with the bidding process to ensure that the next contract addresses his concerns. Administrator Weinberg explained that we are one of nine to ten towns that have a shared services contract with the Middlesex County Improvement Authority for recycling so he will be happy to take contact information after the meeting and relay concerns to the County in regards to their next bid for recycling services.

Along with Mr. Gopalakrishnan was another resident from the community of the Villages at Countryview shared concerns with street lighting issues, as he has called numerous times and receives no response from JCP&L or property management. Mayor Dalina shared the same sentiments in being frustrated with JCP&L as they do some work and then a stretch of nothing. He went on to say that he has a meeting with them on Thursday to address concerns and hopes to make some headway as their lack of response is unacceptable.

Mr. Gopalakrishnan also commented that right outside of the community along Buckelew Avenue it is very dark and would like to see additional lighting in that area as it can be very hazardous with many accidents because of the lack of street lighting; Engineer Rasimowicz commented that he will take a look to see if a streetlight is warranted in that area.

Lastly, shared concerns with motorcyclists and dirt bikes riding in the woods and then using their community to cut through; have posted signage and called police but has yet to be remedied.

Michelle Arminio, 9 Nathaniel St. – Mrs. Arminio wished all a happy new year.

Mrs. Arminio stated that at the last meeting she asked for the number of affordable housing units that have been completed and was looking for that answer tonight; Assistant Administrator McGowan responded that we have a 850 unit obligation from Round 3 to complete; currently 309 affordable units have been built equating to approximately 36% completion, as well as a 3,529 total market rate obligation with 1,252 units being built which equates to approximately 35%. Mrs. Arminio went on to ask who will be representing our community and their concerns to which Township Attorney Rainone answered that the planning professional will provide a report that will make a determination which the Council will vote on. Mrs. Arminio responded that it is important for the citizens to be apart of the deliberation process; Township Attorney Rainone explained that the first step is for the planning report to happen as there is a brand new law in place, the Council will deliberate and then vote. The second step will be project placement which will have more public participation.

Jennifer Hyjack, 12 Sycamore Ct. – Mrs. Hyjack shared her concerns regarding the underutilized space at the Recreation Center which her and her pickleball team have been told cannot be used. She stated that the space could accommodate more hours for play but they have been told no and she implored the Mayor and Council to step in as his campaign for wellness should encourage residents to “get fit and not sit”. Mayor Dalina responded.

George Gunkelman, 5 Kelly Ct. – Mr. Gunkelman asked for clarification on R-1-2025-027 asking why the previous transfer resolution needed to be amended; Administrator Weinberg explained there was a clerical error that needed to be fixed which is why it was amended.

Mr. Gunkelman asked for clarification on the cost of R-1-2025-025 which is the shared services agreement with Helmetta for salt storage; Administrator Weinberg explained that both Helmetta and Jamesburg are small towns and this is a good neighbor policy that we have implemented at no charge. He went on to explain that their salt will be measured and loaded accordingly to what they have and put in storage.

Mr. Gunkelman asked if the affordable housing information could be shared with him as well.

UPON MOTION made by Councilman Dipierro and seconded by Councilwoman Siegel, the **PUBLIC COMMENTS** portion of the Meeting was closed. All were in favor, none opposed.

UPON MOTION made by Councilman Dipierro and seconded by Councilman Markel, the Regular Meeting was Adjourned at 7:43pm.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Absent
	Council President Miriam Cohen	Aye

Christine Robbins

CHRISTINE ROBBINS, Township Clerk

Miriam Cohen

MIRIAM COHEN, Council President

Minutes were adopted on January 29, 2025.