

**** The public will be able to view this meeting via the following YouTube link: <https://www.youtube.com/@monroetownship>**

THE FOLLOWING IS A **PRELIMINARY AGENDA** AND THERE MAY BE CHANGES MADE TO THE AGENDA BEFORE OR AT THE MEETING, AS PROVIDED BY LAW.

**COMBINED AGENDA/REGULAR MEETING
OF THE MONROE TOWNSHIP COUNCIL**

JUNE 30, 2025

1. **AGENDA MEETING CALLED TO ORDER.** (6:30 p.m.)

2. **SALUTE TO THE FLAG.**

3. **ROLL CALL:**

Councilman Charles Dipierro
Councilman Michael Markel
Councilwoman Rupa P. Siegel
Council Vice President Terence Van Dzura
Council President Miriam Cohen

4. Township Clerk Christine Robbins reads the **SUNSHINE LAW** into the record.

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice has been provided by the following:

1. Posted on the Bulletin Boards within the Municipal Building on December 27, 2024 and remains posted at that location for public inspection;
2. Printed in the **HOME NEWS TRIBUNE** and the **CRANBURY PRESS** on December 27, 2024;
3. Posted on the Monroe Township website; and
4. Sent to those individuals who have requested personal notice.

In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes unless further time is granted by the Council President.

5. **ORDINANCE(S) for SECOND READING** at the June 30, 2025 Regular Meeting:

- O-6-2025-014** **ORDINANCE OF THE TOWNSHIP OF MONROE AUTHORIZING THE CONVEYANCE OF AN ACCESS EASEMENT OVER PROPERTY KNOWN AS BLOCK 52, LOT 2.05.**
(Buckelew/Schoolhouse for Fire Dept. 3 Easement)
- O-6-2025-015** **ORDINANCE AMENDING AND SUPPLEMENTING THE CODE OF THE TOWNSHIP OF MONROE UNDER CHAPTER 122 ARTICLE XIII TO AUTHORIZE THE POLICE TO ENFORCE TITLE 39 OF THE NEW JERSEY MOTOR VEHICLE CODE IN THE FORSGATE COMMUNITY ASSOCIATION INC. COMMUNITIES COMPRISED OF "GREEN AND FAIRWAYS EDGE" AND "PINE RUN".**
- O-6-2025-016** **ORDINANCE AUTHORIZING THE ACCEPTANCE OF AN EASEMENT FROM MATRIX 259 LCE G LLC. TO PROPERTY LOCATED AT BLOCK 56, LOT 9.04.**
- O-6-2025-017** **ORDINANCE AMENDING VARIOUS CHAPTERS OF THE CODE OF THE TOWNSHIP OF MONROE.**
(code book cleanup removing fees out of individual chapters)
- O-6-2025-018** **ORDINANCE AMENDING CHAPTER 39 OF THE CODE OF THE TOWNSHIP OF MONROE ENTITLED "FEES".**
(Fee adjustments to MTUD annually required developer connection fees, water & sewer fees, construction fees, liquor license fees, food handlers license late fee, animal license late fee, planning and zoning fees, and recreation fees)

7. **RESOLUTIONS** for **CONSIDERATION** under **CONSENT AGENDA** at the June 30, 2025 Regular Meeting: (R-6-2025-139 – R-6-2025-149a)

- R-6-2025-139** **RESOLUTION AUTHORIZING THE RELEASE OF THE REHABILITATED AFFORDABLE HOUSING AGREEMENT AND LIEN ON BLOCK 50, LOT 5.**

- R-6-2025-140** **RESOLUTION AUTHORIZING REFUND OF CONSTRUCTION PERMIT FEES. (Strawbridge Electric, Inc. - refund of \$138.00)**

- R-6-2025-141** **RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE GUARANTEES UPON THE ACCEPTANCE OF A MAINTENANCE GUARANTEE POSTED FOR THE PROSPERITY FARMS – TOWNHOMES PROJECT (PB-1188-16). (Butcher Road)**

- R-6-2025-142** **RESOLUTION AUTHORIZING APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE CROSSINGS - ROADWAY & PEDESTRIAN IMPROVEMENTS PROJECT.**

- R-6-2025-143** **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF MILIND DESAI TO THE AFFORDABLE HOUSING BOARD.**

- R-6-2025-144** **RESOLUTION AUTHORIZING THE APPROVAL OF CHANGE ORDER NO. 2 BY TEKCON CONSTRUCTION, INC. FOR MONROE TOWNSHIP POLICE HEADQUARTERS ADDITION & ALTERATIONS PROJECT. (increase of \$413,748.51 = 7.2%)**

- R-6-2025-145** **RESOLUTION AUTHORIZING THE PURCHASE OF FIVE (5) BODY CAMERAS UNDER NEW JERSEY STATE CONTRACT FOR THE MONROE TOWNSHIP POLICE DEPARTMENT. (\$72,217.55)**

- R-6-2025-146** **RESOLUTION AUTHORIZING AND ADOPTING A REVISED PLAN 92-PD-LINCOLN-121316 DEFERRED COMPENSATION PROGRAM FOR THE TOWNSHIP OF MONROE.**

- R-6-2025-147** **RESOLUTION ENDORSING THE FOURTH ROUND HOUSING ELEMENT AND FAIR SHARE PLAN, APPROVING A FOURTH ROUND SPENDING PLAN, AND AUTHORIZING THE SUBMISSION OF SAID PLAN TO THE AFFORDABLE HOUSING DISPUTE RESOLUTION PROGRAM.**

- R-6-2025-148** **RESOLUTION AUTHORIZING AWARD OF A PROFESSIONAL ENGINEERING SERVICES CONTRACT FOR CONSTRUCTION ADMINISTRATION AND OBSERVATION TO WESTON & SAMPSON ENGINEERS, PC FOR CONTRACTS 507-PUMP STATION NO. 2 UPGRADES PROJECT FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT. (\$374,200) (“M.T.U.D.”)**

- R-6-2025-149** **RESOLUTION DEMONSTRATING COMPLIANCE WITH REGULATIONS OF THE LOCAL FINANCE BOARD OF THE STATE OF NEW JERSEY REGARDING THE 2024 ANNUAL AUDIT.**

- R-6-2025-149a** **RESOLUTION AUTHORIZING APPROVAL OF THE 2024 AUDIT CORRECTIVE ACTION PLAN.**

8. **Public Comments.** (Limited to **Agenda items only** - 5 Minutes per Speaker)

OPEN: MOTION: _____ SECOND: _____

CLOSE: MOTION: _____ SECOND: _____

9. **Agenda Meeting Adjournment.** Time: _____

MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

THE FOLLOWING IS A **PRELIMINARY AGENDA** AND THERE MAY BE CHANGES MADE TO THE AGENDA BEFORE OR AT THE MEETING, AS PROVIDED BY LAW.

**REGULAR MEETING
OF THE MONROE TOWNSHIP COUNCIL**

JUNE 30, 2025

AGENDA

1. **REGULAR MEETING CALLED TO ORDER:** Time: _____
MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

2. **MOTION** to approve the payment of **CLAIMS** per run date **June 24, 2025**.
MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

3. **ORDINANCE(S)** for **SECOND READING:**

O-6-2025-014 **ORDINANCE OF THE TOWNSHIP OF MONROE AUTHORIZING THE CONVEYANCE OF AN ACCESS EASEMENT OVER PROPERTY KNOWN AS BLOCK 52, LOT 2.05.**
(Buckelew/Schoolhouse for Fire Dept. 3 Easement)

PUBLIC HEARING OPEN: MOTION: _____ SECOND: _____
PUBLIC HEARING CLOSE: MOTION: _____ SECOND: _____
ADOPTION: MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

O-6-2025-015 **ORDINANCE AMENDING AND SUPPLEMENTING THE CODE OF THE TOWNSHIP OF MONROE UNDER CHAPTER 122 ARTICLE XIII TO AUTHORIZE THE POLICE TO ENFORCE TITLE 39 OF THE NEW JERSEY MOTOR VEHICLE CODE IN THE FORSGATE COMMUNITY ASSOCIATION INC. COMMUNITIES COMPRISED OF "GREEN AND FAIRWAYS EDGE" AND "PINE RUN".**

PUBLIC HEARING OPEN: MOTION: _____ SECOND: _____
PUBLIC HEARING CLOSE: MOTION: _____ SECOND: _____
ADOPTION: MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

O-6-2025-016 **ORDINANCE AUTHORIZING THE ACCEPTANCE OF AN EASEMENT FROM MATRIX 259 LCE G LLC. TO PROPERTY LOCATED AT BLOCK 56, LOT 9.04.**

PUBLIC HEARING OPEN: MOTION: _____ SECOND: _____
PUBLIC HEARING CLOSE: MOTION: _____ SECOND: _____
ADOPTION: MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

O-6-2025-017 **ORDINANCE AMENDING VARIOUS CHAPTERS OF THE CODE OF THE TOWNSHIP OF MONROE.**
(code book cleanup removing fees out of individual chapters)

PUBLIC HEARING OPEN: MOTION: _____ SECOND: _____
PUBLIC HEARING CLOSE: MOTION: _____ SECOND: _____
ADOPTION: MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

O-6-2025-018 **ORDINANCE AMENDING CHAPTER 39 OF THE CODE OF THE TOWNSHIP OF MONROE ENTITLED “FEES”.**
(Fee adjustments to MTUD annually required developer connection fees, water & sewer fees, construction fees, liquor license fees, food handlers license late fee, animal license late fee, planning and zoning fees, and recreation fees)

PUBLIC HEARING OPEN: MOTION: _____ SECOND: _____

PUBLIC HEARING CLOSE: MOTION: _____ SECOND: _____

ADOPTION: MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

5. **RESOLUTIONS for CONSIDERATION under the CONSENT AGENDA:**
(R-6-2025-139– R-6-2025-149a)

R-6-2025-139 **RESOLUTION AUTHORIZING THE RELEASE OF THE REHABILITATED AFFORDABLE HOUSING AGREEMENT AND LIEN ON BLOCK 50, LOT 5.**

R-6-2025-140 **RESOLUTION AUTHORIZING REFUND OF CONSTRUCTION PERMIT FEES.** (Strawbridge Electric, Inc. - refund of \$138.00)

R-6-2025-141 **RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE GUARANTEES UPON THE ACCEPTANCE OF A MAINTENANCE GUARANTEE POSTED FOR THE PROSPERITY FARMS – TOWNHOMES PROJECT (PB-1188-16).**
(Butcher Road)

R-6-2025-142 **RESOLUTION AUTHORIZING APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE CROSSINGS - ROADWAY & PEDESTRIAN IMPROVEMENTS PROJECT.**

R-6-2025-143 **RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF MILIND DESAI TO THE AFFORDABLE HOUSING BOARD.**

R-6-2025-144 **RESOLUTION AUTHORIZING THE APPROVAL OF CHANGE ORDER NO. 2 BY TEKCON CONSTRUCTION, INC. FOR MONROE TOWNSHIP POLICE HEADQUARTERS ADDITION & ALTERATIONS PROJECT.** (increase of \$413,748.51 = 7.2%)

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R-6-2025-148 **RESOLUTION AUTHORIZING AWARD OF A PROFESSIONAL ENGINEERING SERVICES CONTRACT FOR CONSTRUCTION ADMINISTRATION AND OBSERVATION TO WESTON & SAMPSON ENGINEERS, PC FOR CONTRACTS 507-PUMP STATION NO. 2 UPGRADES PROJECT FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT.** (\$374,200) (“M.T.U.D.”)

R-6-2025-149 **RESOLUTION DEMONSTRATING COMPLIANCE WITH REGULATIONS OF THE LOCAL FINANCE BOARD OF THE STATE OF NEW JERSEY REGARDING THE 2024 ANNUAL AUDIT.**

**R-6-2025-149a RESOLUTION AUTHORIZING APPROVAL OF THE 2024
AUDIT CORRECTIVE ACTION PLAN.**

MOTION: _____ SECOND: _____ ROLL CALL: Ayes ___ Nays ___

6. **RESOLUTIONS removed from consent agenda for CONSIDERATION (if needed).**

MOTION: _____ SECOND: _____ ROLL CALL: Ayes ___ Nays ___

7. **Administrator’s Report.**

8. **Engineer’s Report.**

9. **Council’s Reports.**

10. **Mayor’s Report.**

11. **Public Comments.** (5 Minutes per Speaker)

OPEN: MOTION: _____ SECOND: _____

CLOSE: MOTION: _____ SECOND: _____

12. **Adjournment.** MOTION: _____ SECOND: _____

Time: _____

COUNCIL MEETING MINUTES

MEETING OF THE MONROE TOWNSHIP COUNCIL – June 30, 2025

The Council of the Township of Monroe met at the Monroe Township Municipal Building, 1 Municipal Plaza, for the Combined Agenda/Regular Meeting.

The Combined Agenda/Regular Meeting was Called to Order at 6:30 p.m. by Council President Miriam Cohen with a Salute to the Flag.

UPON ROLL CALL by the Township Clerk, Christine Robbins, the following members of Council were present: Councilman Charles Dipierro, Councilman Michael Markel, Councilwoman Rupa P. Siegel, Council Vice-President Terrence Van Dzura and Council President Miriam Cohen.

ALSO PRESENT: Mayor Stephen Dalina, Business Administrator Kevin McGowan, CFO Lori Olah, Utility Director Joe Stroin, Engineer Mark Rasimowicz, Township Attorney Ronald Gordon, Round 4 Affordable Housing Planner Jennifer Beahm and Deputy Clerk Tanya Pannucci.

There were approximately seventeen (17) members of the Public in attendance.

Township Clerk Christine Robbins read the following **SUNSHINE LAW** into the record:

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice has been provided by the following:

1. Posted on the Bulletin Boards within the Municipal Building on December 27, 2024 and remains posted at that location for public inspection.
2. Printed in the **HOME NEWS TRIBUNE** and noticed to the **CRANBURY PRESS** on December 27, 2024;
3. Posted on the Monroe Township website; and
4. Sent to those individuals who have requested personal notice.

In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes rolling time unless further time is granted by the Council President.

Council President Cohen read the following entitled **ORDINANCE(S)** for **SECOND READING** at the **MONDAY, June 30, 2025** Regular Meeting:

- | | |
|---------------------|--|
| O-6-2025-014 | ORDINANCE OF THE TOWNSHIP OF MONROE AUTHORIZING THE CONVEYANCE OF AN ACCESS EASEMENT OVER PROPERTY KNOWN AS BLOCK 52, LOT 2.05.
(Buckelew/Schoolhouse for Fire Dept. 3 Easement) |
| O-6-2025-015 | ORDINANCE AMENDING AND SUPPLEMENTING THE CODE OF THE TOWNSHIP OF MONROE UNDER CHAPTER 122 ARTICLE XIII TO AUTHORIZE THE POLICE TO ENFORCE TITLE 39 OF THE NEW JERSEY MOTOR VEHICLE CODE IN THE FORSGATE COMMUNITY ASSOCIATION INC. COMMUNITIES COMPRISED OF “GREEN AND FAIRWAYS EDGE” AND “PINE RUN”. |
| O-6-2025-016 | ORDINANCE AUTHORIZING THE ACCEPTANCE OF AN EASEMENT FROM MATRIX 259 LCE G LLC. TO PROPERTY LOCATED AT BLOCK 56, LOT 9.04. |
| O-6-2025-017 | ORDINANCE AMENDING VARIOUS CHAPTERS OF THE CODE OF THE TOWNSHIP OF MONROE.
(code book cleanup removing fees out of individual chapters) |
| O-6-2025-018 | ORDINANCE AMENDING CHAPTER 39 OF THE CODE OF THE TOWNSHIP OF MONROE ENTITLED “FEES”.
(Fee adjustments to MTUD annually required developer connection fees, water & sewer fees, construction fees, liquor license fees, food handlers license late fee, animal license late fee, planning and zoning fees, and recreation fees) |

Council President Cohen read the following entitled **RESOLUTIONS** for **CONSIDERATION** under the **CONSENT AGENDA** at the **MONDAY, June 30, 2025** Regular Meeting:
(R-6-2025-139 – R-6-2025-149a)

- R-6-2025-139** RESOLUTION AUTHORIZING THE RELEASE OF THE REHABILITATED AFFORDABLE HOUSING AGREEMENT AND LIEN ON BLOCK 50, LOT 5.
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- R-6-2025-147** RESOLUTION ENDORSING THE FOURTH ROUND HOUSING ELEMENT AND FAIR SHARE PLAN, APPROVING A FOURTH ROUND SPENDING PLAN, AND AUTHORIZING THE SUBMISSION OF SAID PLAN TO THE AFFORDABLE HOUSING DISPUTE RESOLUTION PROGRAM.
- R-6-2025-148** RESOLUTION AUTHORIZING AWARD OF A PROFESSIONAL ENGINEERING SERVICES CONTRACT FOR CONSTRUCTION ADMINISTRATION AND OBSERVATION TO WESTON & SAMPSON ENGINEERS, PC FOR CONTRACTS 507-PUMP STATION NO. 2 UPGRADES PROJECT FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT. (\$374,200) (“M.T.U.D.”)
- R-6-2025-149** RESOLUTION DEMONSTRATING COMPLIANCE WITH REGULATIONS OF THE LOCAL FINANCE BOARD OF THE STATE OF NEW JERSEY REGARDING THE 2024 ANNUAL AUDIT.
- R-6-2025-149a** RESOLUTION AUTHORIZING APPROVAL OF THE 2024 AUDIT CORRECTIVE ACTION PLAN.

UPON MOTION made by Councilman Dipierro and seconded by Councilwoman Siegel, the PUBLIC COMMENTS portion of the Meeting was opened. All were in favor, none opposed.

Public Comments:

Bob Valentine, 68 Union Valley Rd. – Mr. Valentine asked in regard to the deferred compensation program referred to in Resolution R-6-2025-146 who is covered and what is the benefit; Administrator McGowan answered that this is for our employee deferred compensation program which used to be handled by Empower but the employees had asked if we could go out to look for a company who offered lower fees and had better options, which we did and is why we recommended Lincoln Financial.

George Gunkelman, 5 Kelly Ct. – Mr. Gunkelman asked for an explanation on Resolution R-6-2025-144 regarding the change order for Tekkon; Engineer Rasimowicz answered that the change order is for \$413,000 which includes the cost of security cameras and installation and a generator which was a large ticket item. Mr.

Gunkelman commented that it seems strange we did not anticipate needing cameras at the police station. Engineer Rasimowicz added that this change order is only 7.2% of the overall cost of the contract.

Michele Arminio, 9 Nathaniel St. – Mrs. Arminio asked if there would be a public hearing for Resolution R-6-2025-147 regarding the Fourth Round of Affordable Housing; Administrator McGowan answered that the public hearing was done at the Planning Board and copies of the plan are available for the public if interested. Mrs. Arminio commented that she is unsure if that satisfies the Open Public Meetings Act and will review the video to make sure. Mrs. Arminio asked if Council received a presentation to which Attorney Gordon answered that this is a public document and it is Council’s responsibility to review and determine acceptable.

Mrs. Arminio asked if the fees will be changing in regard to Ordinance O-6-2025-017 and if this Ordinance is even necessary; Township Clerk Christine Robbins responded that this is a cleanup of the Code to advise in each chapter that fees can now be found in Chapter 39 which is our fee chapter. Attorney Gordon added that this organizes all the fees into our fee chapter of the Code making it easier to find.

UPON MOTION made by Councilman Dipierro and seconded by Council Vice-President Van Dzura, the **PUBLIC COMMENTS** portion of the Meeting was closed. All were in favor, none opposed.

UPON MOTION made by Councilwoman Siegel and seconded by Councilman Markel, the Agenda Meeting was Adjourned at 6:46pm.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

UPON MOTION made by Councilman Dipierro and seconded by Councilman Markel, the Regular Meeting was Called to Order at 6:46pm.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

UPON MOTION made by Councilman Dipierro and seconded by Councilman Markel, the **CLAIMS** per run date of **6/24/2025** were approved for payment as written and presented.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

UPON ACTION made by the Council the following Ordinance was **moved on SECOND READING for FINAL ADOPTION** as follows:

O-6-2025-014 ORDINANCE OF THE TOWNSHIP OF MONROE AUTHORIZING THE CONVEYANCE OF AN ACCESS EASEMENT OVER PROPERTY KNOWN AS BLOCK 52, LOT 2.05.
(Buckelew/Schoolhouse for Fire Dept. 3 Easement)

WHEREAS, pursuant to the Local Lands and Building Law, N.J.S.A. 40A:12-1, et seq., the Township has the power to acquire and convey interests in real property; and

WHEREAS, pursuant to N.J.S.A. 40A: 12-5, the Township has the power to acquire and convey any interest in real property for a public purpose through a negotiated agreement process; and

WHEREAS, the Monroe Township Board of Education transferred a certain parcel of land in fee simple to the Township identified on the Township's Official Tax Map as Block 52, Lot 2.05 (the "Property") by way of quitclaim deed attached hereto as Attachment A; and

WHEREAS, the Township ("Grantor") wishes to grant an access easement over Block 52, Lot 2.05 for governmental use, including but not limited to allowing Fire District No. 3 ("Grantee") to use the Property for ingress/egress of Grantee's fire trucks; and

WHEREAS, the Grantor and Grantee have negotiated an Easement in the form attached hereto as Attachment B permitting Grantee to use the Property for the ingress/egress of Grantee's fire trucks; and

WHEREAS, the Township wishes to convey an easement over the Property and to authorize the execution of the Easement in forms substantially similar to those attached hereto as Attachment B subject to the review and approval of the Township Attorney.

NOW, THEREFORE, BE IT ORDAINED, by the Township Council of the Township of Monroe as follows:

1. The Mayor and Clerk are hereby authorized to convey an access easement over the property known as Block 52, Lot 2.05, to Fire District #3, in substantially the form appended hereto as Attachment B subject to the review of the Township Attorney.
2. If any section or provision of this Ordinance shall be held to be invalid by any court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance.
3. All ordinances or part of ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.
4. This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.

SO, ORDAINED as aforesaid.

UPON MOTION made by Councilwoman Siegel and seconded by Council Vice-President Van Dzura, the **PUBLIC HEARING for Ordinance O-6-2025-014** was **opened**. All were in favor, none opposed.

Michelle Arminio, 9 Nathaniel St. – Mrs. Arminio asked if this was the property on Buckelew Avenue where Fire District #3 is located; Administrator McGowan answered yes this is conveying an access easement to fire District #3.

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilwoman Siegel, the **PUBLIC HEARING for Ordinance O-6-2025-014** was **closed**. All were in favor, none opposed.

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilwoman Siegel, **Ordinance O-6-2025-014** was passed on Second Reading and Final Adoption:

ROLL CALL:	Councilman Charles Dipierro	Abstain
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

Copy of Ordinance Duly Filed.

UPON ACTION made by the Council the following Ordinance was **moved on SECOND READING for FINAL ADOPTION** as follows:

O-6-2025-015 ORDINANCE AMENDING AND SUPPLEMENTING THE CODE OF THE TOWNSHIP OF MONROE UNDER CHAPTER 122 ARTICLE XIII TO AUTHORIZE THE POLICE TO ENFORCE TITLE 39 OF THE NEW JERSEY MOTOR VEHICLE CODE IN THE FORSGATE COMMUNITY ASSOCIATION INC. COMMUNITIES COMPRISED OF "GREEN AND FAIRWAYS EDGE" AND "PINE RUN".

WHEREAS, N.J.S.A. 39:5A-1 authorizes the enforcement of Subtitle 1, Title 39 of the Revised Statutes of the State of New Jersey, the Motor Vehicle and Traffic Statutes, on private property upon receipt of a written request; and

WHEREAS, the Forsgate Community Association, Inc. (the "Association") has filed a written request for the Township of Monroe to enforce provisions of Subtitle 1, Title 39 of the Revised Statutes, in the roadways and parking areas throughout the Greens and Fairways Edge and Pine Run communities, residential subdivisions with ingress and egress on Links Drive in the Township of Monroe, County of Middlesex.

NOW, THEREFORE, BE IT ORDAINED, by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey, that Chapter 122, Article XIII of the Code of the Township of Monroe entitled “Subtitle 1 of Title 39” is hereby amended to include a new section enumerated § 122-55:

§ 122-55. Forsgate Community Association comprised of “Green and Fairways Edge” and “Pine Run”

A. General parking.

- (1) All vehicles must park in designated areas and between the lines provided.
- (2) No person shall park, stop or stand a vehicle in front of a fire hydrant, driveway, or within 25 feet of a crosswalk or sideline of a street

B. Stop intersections. The following described intersections are hereby designated as stop intersections.

Intersection	Stop Sign
All roads and aisles	As indicated on the site plan on file in the office of the Township Clerk

C. Speed limits.

- (1) The speed limit for both directions of travel on the following roadways are:

Name of Street	MPH	Limit
<u>Green and Fairways Edge</u> All roads	17	Entire Length
<u>Pine Run</u> All roads	20	Entire Length

- (2) Regulatory and warning signs shall be erected and maintained to effect the above designated speed limits authorized by the Department of Transportation.

D. One-way streets. Portions of all streets are designated as One-way streets as indicated by “One-Way” and “Keep Right” signs, and as indicated on the site plan on file in the office of the Township Clerk.

E. Tow away zones. Any vehicle parked or standing as to obstruct or impede a normal flow of traffic, block entrances or exit ways, loading zones, oil fills, any grassy area, pedestrian walkway, or present in any way a safety or traffic hazard may be removed by towing the vehicle at the owner's expense.

F. That all signs, posts, or other necessary materials be installed, paid for, and maintained by the Association. All signing shall conform to the current Manual on Uniform Traffic Control Devices, pursuant to N.J.S.A. 39:4-198 and N.J.S.A. 39:4-183.27.

G. Penalty. Unless another penalty is expressly provided by New Jersey Statute, every person convicted of a violation of this section or any supplement thereto shall be liable to a penalty of not more than \$50 or imprisonment for a term not exceeding 15 days or both.

BE IT FURTHER ORDAINED, that any ordinance or parts thereof in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect upon passage and publication in accordance with applicable law.

SO, ORDAINED as aforesaid.

UPON MOTION made by Councilman Dipierro and seconded by Councilman Markel, the **PUBLIC HEARING for Ordinance O-6-2025-015** was **opened**. All were in favor, none opposed.

No Public Comment.

UPON MOTION made by Councilman Dipierro and seconded by Councilwoman Siegel, the **PUBLIC HEARING for Ordinance O-6-2025-015** was **closed**. All were in favor, none opposed.

UPON MOTION made by Councilman Dipierro and seconded by Councilman Markel, **Ordinance O-6-2025-015** was passed on Second Reading and Final Adoption:

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

Copy of Ordinance Duly Filed.

UPON ACTION made by the Council the following Ordinance was **moved on SECOND READING for FINAL ADOPTION** as follows:

**O-6-2025-016 ORDINANCE AUTHORIZING THE ACCEPTANCE OF AN
EASEMENT FROM MATRIX 259 LCE G LLC. TO PROPERTY
LOCATED AT BLOCK 56, LOT 9.04.**

WHEREAS, pursuant to N.J.S.A. 40A:12-5(a) of the Local Lands and Buildings Law, the Township of Monroe (hereinafter referred to as the “Township”) is authorized to acquire any real property, or interests therein by ordinance; and

WHEREAS, Matrix 259 LCE G LLC (hereinafter referred to as the “Grantor”) is the owner of a certain tract of land identified on the Official Tax Map of the Township of Monroe (the “Township”) as Block 56, Lot 9.04 (hereinafter referred to as the “Property”); and

WHEREAS, the Township seeks to acquire a non-exclusive easement to construct, operate, maintain, replace, or supplement its water and appurtenant facilities on or under the surface of the Property (hereinafter referred to as the “Easement”); and

WHEREAS, a Deed of Easement from the Grantor has been executed by the Grantor, which provides the Township with a perpetual easement in the Property as described in the Deed appended hereto as Attachment A; and

WHEREAS, after analysis and review, the Township has determined it is in its best interest to accept the aforementioned Deed of Easement in a form substantially similar to the form attached hereto as Attachment A, subject to the review and approval of the Township Attorney.

WHEREAS, the Township Attorney has reviewed the aforementioned Deed of Easement and agreed that it is in the best interests of the Township to acquire the easement; and

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

1. The Mayor and Clerk are hereby authorized to execute all documents necessary for the acceptance of the Deed of Easement as described in substantially the form appended hereto as Attachment A, subject to the review and approval of the Township Attorney, which set forth the terms and conditions pertaining to the easement.
2. If any section or provision of this Ordinance shall be held to be invalid by any court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance.
3. All ordinances or part of ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.
4. This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.

SO, ORDAINED as aforesaid.

UPON MOTION made by Councilwoman Siegel and seconded by Council Vice-President Van Dzura, the **PUBLIC HEARING for Ordinance O-6-2025-016** was **opened**. All were in favor, none opposed.

Michelle Arminio, 9 Nathaniel St. – Mrs. Arminio asked what the address of the property was and how many acres; Administrator McGowan answered the property is located at 259 Prospect Plains Road and is approximately 34.6 acres which will be used for an access easement to get to one of our waterways. Engineer Rasimowicz added that this is an irregularly shaped parcel which will be used just for utility access.

UPON MOTION made by Councilman Dipierro and seconded by Councilwoman Siegel, the **PUBLIC HEARING for Ordinance O-6-2025-016** was **closed**. All were in favor, none opposed.

UPON MOTION made by Councilman Dipierro and seconded by Councilwoman Siegel, **Ordinance O-6-2025-016** was passed on Second Reading and Final Adoption:

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

Copy of Ordinance Duly Filed.

UPON ACTION made by the Council the following Ordinance was **moved on SECOND READING for FINAL ADOPTION** as follows:

O-6-2025-017 ORDINANCE AMENDING VARIOUS CHAPTERS OF THE CODE OF THE TOWNSHIP OF MONROE.
(code book cleanup removing fees out of individual chapters)

BE IT ORDAINED by the Council of the Township of Monroe, County of Middlesex, State of New Jersey that the following Chapters of the Code of the Township of Monroe are hereby amended as follows: (new text is in **red and underlined**, text to be deleted is ~~struck~~)

Chapter 1: General Provisions

§1-8 Sale of Code Book

Copies of the Code book containing the Code may be purchased from the Clerk upon the payment of a fee to be set by ~~resolution~~ **ordinance** of the Council, which may also arrange, by ~~resolution~~ **ordinance**, for procedures for the periodic supplementation thereof.

The fees for the sale of code book shall be in accordance with Chapter 39 entitled “Fees” of the Code of the Township of Monroe.

Chapter 3: Administration of Government

§3-39 Fees for copies of public records

~~A. The Clerk shall charge and receive, for the use of the municipality, such fees for transcripts and certifications as shall be authorized. Copies of records shall be made available upon the payment of such price as shall be established by law. If a price has not been established by law for copies of any records, the Clerk shall make and supply copies of such records upon the payment of the following fees, which shall be based upon the total number of pages or parts thereof to be purchased without regard to the number of records being copied:~~

Number of Pages	Fee per Page
1 through 10	\$0.75
11 through 20	0.50
All over 20	0.25

~~B. If the Clerk shall find that there is no risk of damage to or mutilation of such record and that it would not be incompatible with the economic and efficient operation of the office and the transaction of public business therein, he may permit any citizen who is seeking to copy more than 100 pages of records to use his own photographic process, approved by the Clerk, upon the payment of a reasonable fee to be fixed by the Clerk, considering the equipment and the time involved, but not less than \$5 nor more than \$25 per day.~~

The fees for copies of public records shall be in accordance with Chapter 39 entitled “Fees” of the Code of the Township of Monroe.

§3-52 Regulations and fees

A. The Division of Recreation may adopt suitable rules and regulations for fee charges for recreational programs, for safety and conduct of persons using recreational facilities and for peace and order at public events, which rules and regulations and fee charges shall ~~be kept on file in the office of the Township Clerk and~~ be provided to those individuals who request to utilize recreational facilities and participate in recreational programs.

B. The rules and regulations shall be submitted to the Township Council by the Division of Recreation immediately upon their initial adoption and thereafter on the occasion of any change being made thereto. The Township Council shall have the right by resolution to amend the rules and regulations provided it does so within 30 days of the submission to it of the rules and regulations by the Division of Recreation. The rules and regulations shall be effective on the thirty-first (31st) day after submission. The date of submission shall be the date the Division of Recreation files the rules and regulations or amendments thereto with the Township Clerk.

C. The Division may charge and collect fees for recreation programs in the name of and only for the use of the Municipality.

§3-52.1 Recreation Fee Schedule

A. The recreation fees, which are per person charges unless otherwise indicated, shall be ~~as follows,~~ in accordance with Chapter 39 entitled “Fees” of the Code of the Township of Monroe. -except that the fee for resident senior citizens shall be 50% of the normal fee, and nonresidents shall pay two times the normal fee. For the purpose of this section, "senior citizen" shall be defined as any person 55 years of age or older. Any person whose primary residence is outside the Township shall be deemed a nonresident, notwithstanding ownership of property in Monroe Township, ownership of a business in Monroe Township or employment by a corporation, company or business located in Monroe Township.

B. Refunds. Refunds will not be given after a program begins. Refunds will be approved only if an activity is canceled or postponed, if the location is changed or if a request for refund is made for personal reasons, in writing, three business days before the program begins. ~~A processing fee of \$5 will be charged for refunds requested due to personal reasons.~~

C. ~~Late fees. A late fee of \$5 will be charged for registering for a program after the registration deadline for that program.~~

D. C. Waiver of fees. Fees may be waived at the discretion of the Director or his designee based on data supplied by a participant indicating his or her inability to pay.

§3-66.19 Water and sewer user charges.

The Township Council is hereby authorized to establish, from time to time, the charges and fees for sewer and incidental services to be provided by the Monroe Township Utility Department. The schedule of charges shall be, and the same are, hereby fixed and established for the collection, disposal and treatment of sanitary sewage material collected in public sanitary sewers located within the Township and provision of potable and nonpotable water, to be charged to all customers of the Monroe Township Utility Department and properties served by the public sewage collection system located within the Township of Monroe. ~~as set forth in Exhibit "A" annexed hereto and made part hereof, the same being the charges currently in effect for the MTMUA.~~ The fees for water and sewer user charges shall be in accordance with Chapter 39 entitled “Fees” of the Code of the Township of Monroe.

Chapter 8: Alcoholic Beverages

§8-2 License fees.

Annual license fees are hereby fixed as follows:

Type of License	New Fee
Plenary Retail Consumption	\$2,246.00
Plenary Retail Distribution	\$1,778.00
Club License	\$180.00

The fees for alcoholic beverage licenses shall in in accordance with Chapter 39 entitled “Fees” of the Code of the Township of Monroe.

Chapter 10: Amusement Devices, Coin Operated

§10-4 License Fees.

The license fee for each device license under this chapter shall be the sum of \$25 per device. The fees for amusement devices, coin operated shall be in accordance with Chapter 39 entitled “Fees” of the Code of the Township of Monroe.

~~Chapter 21: Building Contractor Registration – Delete in its entirety~~

Chapter 23A: Clothing Bin Donations

§23A-4 Permit fee.

A nonrefundable fee of \$25 per bin shall be charged for each permit application under this chapter to offset the costs involved in enforcing the provisions of this chapter. The fees for clothing donation bin permits shall be in accordance with Chapter 39 entitled “Fees” of the Code of the Township of Monroe.

§ 23A-6 Permit renewal applications.

An expiring permit for a clothing donation bin may be renewed upon application for renewal and payment of \$25 per bin as a renewal fee. The fees for renewal clothing donation bin applications shall be in accordance with Chapter 39 entitled “Fees” of the Code of the Township of Monroe.

The renewal application shall include:

- A. The location where the clothing donation bin is situated, as precisely as possible.
- B. If the renewal applicant intends to move the bin, the new location where the bin will be situated after the renewal permit is granted, as precisely as possible.
- C. Written consent from the property owner to place the clothing donation bin on the owner's property.
- D. A statement of the manner in which the renewal applicant has used, sold or dispersed of any clothing or other donations previously collected via the bin, the method by which the proceeds of previously collected donations have been allocated or spent and any changes the owner anticipates will be made in these processes during the period covered by the renewal permit.
- E. The name, address and telephone number of the bona fide office of the owner of the clothing donation bin and of any entity which shared or profited from any clothing or other donations collected via the bin or may share or profit from any clothing or other donation collected via the bin during the period covered by the renewal, at which location the renewal applicant and entity can be reached during normal business hours. For the purposes of this subsection, an answering machine or service unrelated to the person or persons described herein does not constitute a bona fide office.

Chapter 25: Construction Codes, Uniform

§ 25-2 Fees.

[Added 2-7-77 by Ord. No. 316; Amended 9-7-77 by Ord. No. 334; 7-18-78 by Ord. No. 365; 12-7-98 by Ord. No. 0-12-98-043]

~~Refer to Chapter 39 3C, Construction Office fees.~~ The fees for the Construction Office shall be in accordance with Chapter 39 entitled “Fees” of the Code of the Township of Monroe.

Chapter 33: Dogs, Cats and other Animals

§ 33-18 Fee for seizing and/or impounding of animal.

Any person whose animal shall be seized by the Animal Control Officer or a Police Officer, shall pay an administration fee of \$25 to the Township Clerk for each time that an animal has been picked up and impounded, and the full maintenance charge to the holding facility for each full or partial day held, ~~not exceeding \$4 per day or the limit set forth in N.J.S.A. 4:19-15.1~~ The fees for seizing and/or impounding of animal(s) shall be in accordance with Chapter 39 entitled “Fees” of the Code of the Township of Monroe.

§ 33-29 Fee for potentially dangerous and vicious dog.

In addition to any other license fee required the municipality shall charge an annual fee of \$300 for a potentially dangerous dog license and for each annual renewal thereof. The fees for potentially dangerous and vicious dog shall be in accordance with Chapter 39 entitled “Fees” of the Code of the Township of Monroe.

§ 33-30 Registration, attack or guard dog.

Any and all persons owning or controlling an attack or guard dog on premises within the municipality, shall file with the Township Clerk, a certificate of registration which shall set forth the name(s) of the owner(s) and person(s) in control of such premises and the street address thereof. Said registration shall occur within 72 hours from the time said dog is brought to the premises. Registration of each guard or attack dog shall be accompanied by a fee of \$25 for each dog so registered. The fees for attack or guard dog shall be in accordance with Chapter 39 entitled "Fees" of the Code of the Township of Monroe.

Chapter 35: Drug-Free Zones

§ 35-6 Filing of maps, copies

The Township Clerk is hereby directed to receive and to keep on file the original of the maps approved and adopted pursuant to Section 35-1 "Drug-Free School Zone Map" and Section 35-4 "Public Park and Public Building Drug-Free Map" of this chapter and to provide at a reasonable cost, a true copy thereof, to any person, agency or court which may from time to time request such a copy, along with a certification that such copy is a true copy of the map approved and adopted herein and kept on file. It is hereby further directed that true copies of such maps and of this chapter shall be provided without cost to the County Clerk and to the Office of the Middlesex County Prosecutor. The fees for maps shall be in accordance with Chapter 39 entitled "Fees" of the Code of the Township of Monroe.

Chapter 51: Gold, Silver and Other Precious Metals

§ 51-8 Fees; period of license validity

The fees for the "selling or purchase of gold, silver, or any other precious metals" shall be in accordance with ~~Chapter 39 3B6h of the Code entitled "General Fees~~ Chapter 39 entitled "Fees" of the Code of the Township of Monroe.

These fees are separate from and in addition to any fees the dealer must pay in relation to the mandatory electronic database system designated by the Chief of Police, as provided by § 51-5D of this chapter. Payments are to be made in the manner directed by the Township Clerk. A license is valid for a one-year period from the date of its issuance.

Chapter 58: Junkyards

§ 58-4 License; application requirements and fees

B. Accompanying the application shall be ~~the sum of \$50, which is hereby ordained to be an annual license fee for said nonconforming~~ automobile wrecking yards and junkyards, to cover the necessary cost of inspection and administration. The fees for the "Junkyards" shall be in accordance with Chapter 39 entitled "Fees" of the Code of the Township of Monroe.

§ 58-7 Rules and regulations of operation

Upon issuance of a license aforesaid, the applicant from henceforth shall be authorized to operate said junkyard or automobile wrecking yard as a nonconforming use and to have such license renewed from year to year upon payment of the annual renewal fee of \$50. The fees for the "Junkyards" shall be in accordance with Chapter 39 entitled "Fees" of the Code of the Township of Monroe. and Completion of an application for the same; provided, however, that the operation of said junkyard or automobile wrecking yard shall be controlled by the following provisions:

- A. All goods, articles, merchandise and motor vehicles must be stored and kept within an enclosed fence and not upon the sidewalk, street or public right-of-way.
- B. It shall be unlawful for any licensee to stack, pile or place any of the aforesaid secondhand materials upon the licensed premises in such a manner as to create a fire hazard or to create a place for the harboring or breeding of rats, mice or vermin.
- C. No licensee, his servant, agent or employee shall burn any goods, wares, motor vehicles or merchandise upon the licensed premises; provided, however, that this shall not prohibit the use of acetylene torches in conditioning or salvaging any such goods, wares, motor vehicles or merchandise or parts thereof.

Chapter 67: Mass Gatherings

§ 67-2 Applications; provisions for granting special permits; fees

J. A fee of \$200 shall accompany each application. The fees for an application of “Mass Gatherings” shall be in accordance with Chapter 39 entitled “Fees” of the Code of the Township of Monroe.

Chapter 72: Outdoor Commercial Displays and Sales

§ 72-2 Requirements

A. Permit required; fee. It shall be unlawful for any person to conduct outdoor commercial sales in the Township without first filing an application for and obtaining a permit from the Township Clerk. Upon filing of an application for a permit, the applicant shall pay \$100 a fee to cover the costs associated with investigation, administration and enforcement of this chapter. The fees for an application of “Outdoor Commercial Displays & Sales” shall be in accordance with Chapter 39 entitled “Fees” of the Code of the Township of Monroe.

Chapter 73: Parking, Off-Street

§ 73-6 Hang-tags

C. The cost of the hang-tag shall be \$50 per annum made payable to the Township of Monroe. The fees for parking hang-tags shall be in accordance with Chapter 39 entitled “Fees” of the Code of the Township of Monroe.

Chapter 77: Peddling and Soliciting

§ 77-7 Issuance of permit; transferability; expiration

A permit shall be issued to all approved applicants. The permit shall be signed by the Township Clerk. A separate badge shall be issued to each individual who engages in solicitation within the Township.

A. Upon approval by the Police Department and payment of fees with the Township Clerk as set forth in the Township Code, Section 39-3B(6) Chapter 39 entitled “Fees” of the Code of the Township of Monroe,

the Township Clerk shall issue to the applicant a permit and individual badges for each individual submitted on the application. The badge shall contain the name of the individual, photo, the name of the company or organization, the purpose for which the permit was issued, the date of issuance and date of expiration.

Chapter 89: Sewage Disposal Systems, Individual

§ 89-9 Fees and charges

~~The following fees and charges are herewith established:~~

~~A. For the filing of an application and plans and the issuance of a permit to locate and construct an individual sewage disposal system: \$50.~~

~~B. For the filing of an application and plans and the issuance of a permit to alter an existing individual sewage disposal system: \$10.~~

The fees for issuance of permits for “Sewage Disposal Systems” shall be in accordance with Chapter 39 entitled “Fees” of the Code of the Township of Monroe.

Chapter 97: Tree Preservation

§ 97-5 Tree Removal permits; permit required.

E. Permit Fees. Upon application for a tree removal permit, the applicant shall be charged the following fees: fees in accordance with Chapter 39 entitled “Fees” of the Code of the Township of Monroe.

~~(1) Application: \$35.~~

~~(2) For new residential building lots: after the first five trees, \$15 per tree, up to a maximum of \$300 per lot, irrespective of lot size.~~

~~(3) For all other properties: after the first five trees, \$15 per tree to be removed, up to a maximum of \$600 for each acre, or part thereof, to be cleared.~~

(4) These permit fees are in addition to replacement tree obligations or in-lieu contributions.

Chapter 101: Soil Mining and Excavations

§ 101-10 Application fees.

A. Initial application. Each initial application shall be accompanied by a nonrefundable fee ~~in an amount equal to \$1,500 for the first five acres or part thereof included within the areas to be mined pursuant to this chapter, and \$25 for each acre or part thereof over the initial five acres included within the area to be mined pursuant to this chapter.~~ in accordance with Chapter 39 entitled "Fees" of the Code of the Township of Monroe.

B. Renewal application. Each renewal application shall be accompanied by a nonrefundable fee ~~in an amount equal to \$1,400 for the first five acres or part thereof included within the area to be mined pursuant to this chapter, and \$20 for each acre, or part thereof over the initial five acres included within the area to be mined pursuant to this chapter.~~ in accordance with Chapter 39 entitled "Fees" of the Code of the Township of Monroe.

C. Late fees. Any person failing to make an application for renewal of a license within 10 days after the application renewal date, determined in accordance with Subsection B of Section 101-6, shall be assessed an additional charge as follows: ~~10% of the license fee after 10 days, 20% of the license fee after 30 days and 25% of the license fee after 60 days.~~ in accordance with Chapter 39 entitled "Fees" of the Code of the Township of Monroe.

Chapter 105: Streets and Sidewalks

§ 105-1 Permit required; fee; application.

A. It shall be unlawful for any person, firm or corporation to make an excavation or to place any form of construction, debris or water in, over or upon any public road, street or right-of-way under the jurisdiction of the Township of Monroe without first obtaining a written permit, approved by the Township Engineer, which shall be issued by the Township Clerk upon payment of an application fee and other required considerations in accordance with ~~Section 39-3B(11) of the Monroe Township Code~~ Chapter 39 entitled "Fees" of the Code of the Township of Monroe.

The Clerk shall promptly submit a copy of the permit to the Township Police Department and the Township Department of Public Works.

§ 105-7 Deposit and fees; bond.

A. No person, firm or corporation shall be granted a permit to open any surface within the right-of-way until such time as an amount sufficient to pay the expenses of repairing and replacing such public road or street or other surfaces or appurtenances within the street area be deposited with the Clerk in cash, certified check or bond. These expenses shall be determined in accordance with ~~Section 39-3B(11).~~ Chapter 39 entitled "Fees" of the Code of the Township of Monroe. All work in connection with street openings will be performed by the permittee or his agent.

Chapter 116: Towing and Storing of Vehicles

§ 116-6 Application fee.

The fees for "Application fee" for the Towing and Storing of Vehicles shall be in accordance with ~~Chapter 39-3B18 of the Code entitled "General Fees."~~ Chapter 39 entitled "Fees" of the Code of the Township of Monroe.

Chapter 125: Water Supplies, Individual and Semipublic

§ 125-8 Fees and charges.

~~The following fees and charges are herewith established:~~

~~A. For the filing of an application and plans and the issuance of a permit to locate and construct a water supply: \$12.~~

~~B. For the filing of an application and plans and the issuance of a permit to change the construction of an existing water supply: \$2.~~

~~C. For each reinspection of a water supply or part thereof caused by the failure of the permittee to locate and construct or change the construction of the same in accordance with the terms of the permit issued or the terms of the aforesaid code, an inspection fee of \$5 shall be charged.~~

~~D. For each bacterial water analysis: \$10.~~

~~E. For each bacterial water analysis and sanitary survey: \$30.~~

The fees for permits related to “Water Supplies, Individual and Semipublic” shall be in accordance with Chapter 39 entitled “Fees” of the Code of the Township of Monroe.

Chapter 128: Well Drilling

§ 128-4 Permit required.

No well shall be drilled until a permit therefor has been obtained from the Township Health Officer. Application for each such permit shall be made upon forms prescribed and supplied by the Township Health Officer, and the applicant for such permit shall give such information pertaining to the proposed well as the Township Health Officer shall require. Each application shall be accompanied by a fee of \$12. No well shall be drilled unless a copy of this permit and a copy of the permit required by the State of New Jersey are posted at the site of the well. The fees for issuance of permits for “Well Drilling” shall be in accordance with Chapter 39 entitled “Fees” of the Code of the Township of Monroe.

Section 1. If any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged by the Courts to be invalid, such adjudication shall only apply to the section, paragraph, subsection, clause or provision so adjudicated, and the remainder of the Ordinance shall be deemed valid and effective.

Section 2. All ordinances or parts of ordinances inconsistent herewith shall be and the same are hereby repealed.

Section 3. This Ordinance shall take effect upon passage and publication in accordance with applicable law.

SO ORDAINED as aforesaid.

UPON MOTION made by Councilwoman Siegel and seconded by Councilman Dipierro, the **PUBLIC HEARING for Ordinance O-6-2025-017** was **opened**. All were in favor, none opposed.

Michelle Arminio, 9 Nathaniel St. – Mrs. Arminio asked for clarification on what this Ordinance was doing; Administrator McGowan explained that this is to cleanup several chapters in the Code and place all the fees within in Chapter 39 which is the fee chapter.

UPON MOTION made by Councilman Dipierro and seconded by Councilwoman Siegel, the **PUBLIC HEARING for Ordinance O-6-2025-017** was **closed**. All were in favor, none opposed.

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilwoman Siegel, **Ordinance O-6-2025-017** was passed on Second Reading and Final Adoption:

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

Copy of Ordinance Duly Filed.

UPON ACTION made by the Council the following Ordinance was **moved on SECOND READING for FINAL ADOPTION** as follows:

O-6-2025-018 **ORDINANCE AMENDING CHAPTER 39 OF THE CODE OF THE TOWNSHIP OF MONROE ENTITLED “FEES”.**
(Fee adjustments to MTUD annually required developer connection fees, water & sewer fees, construction fees, liquor license fees, food handlers license late fee, animal license late fee, planning and zoning fees, and recreation fees)

BE IT ORDAINED by the Council of the Township of Monroe, County of Middlesex, State of New Jersey that Chapter 39 of the Code of the Township of Monroe is hereby amended as follows: (new text is in **red and underlined**, text to be deleted is ~~struck~~)

Chapter 39 FEES

~~§ 39-1. Title.~~

~~§ 39-2. Purpose.~~

~~§ 39-3. Fees enumerated.~~

~~§ 39-4. Board of Education exemption.~~

§ 39-1. Title & Purpose.

§ 39-2. Fees enumerated by Department.

A. General fees for all Departments

B. Division of Ambulance Services

C. Board of Education exemption

D. Licenses and permits from Township Clerk's Office

E. Construction fees

F. Department of Planning & Zoning

G. Department of Public Work fees

H. Division of Recreation

I. Division of Revenue Collection

J. Monroe Township Senior Center fees

K. Shade Tree

L. Transportation

M. Monroe Township Utility Department fees and charges

~~§ 39-1. Title.~~

This chapter shall be known as the "Codification of Fees and Costs of the Township of Monroe."

~~§ 39-2. Purpose.~~

~~This chapter is adopted in order to advise the citizens of the Township, and any and all persons doing business with the Township, of the various fees charged for services rendered by the departments of the Township government and to provide ready access to any and all such information.~~

~~§ 39-3. Fees enumerated.~~

~~The following fees shall be charged by the Township for services rendered or licenses or permits issued. All license fees shall be annual unless otherwise noted.~~

§ 39-1. Title & Purpose.

This chapter shall be known as the "Codification of Fees and Costs of the Township of Monroe" which is adopted in order to advise the citizens of the Township, and any and all persons doing business with the Township, of the various fees charged for services rendered by the departments of Township government and to provide ready access to any and all such information.

§ 39-2. Fees enumerated by Department.

The following fees shall be charged by the Township for services rendered or licenses or permits issued. All license fees shall be annual unless otherwise noted.

A. General fees for all Departments.

(1) Fees for copies of public records.

(a) Copying by page.

Letter size (8 1/2 x 11): \$0.05

Legal size (8 1/2 x 14): \$0.07

(b) Whenever the nature, format, manner or collation, or volume of a government

record embodied in the form of printed matter to be inspected, examined, or copied is such that the record cannot be reproduced by ordinary document copying equipment in ordinary business size or involves an extraordinary expenditure of time and effort to accommodate the request, the Township may charge, in addition to the actual cost of duplicating the record, a special service charge that shall be reasonable and shall be based upon the actual direct cost of providing the copy or copies.

- (c) For motor vehicle accident reports which are requested other than in person, an additional fee of \$5 will be charged for the first three pages and \$1 for each page thereafter, as provided by N.J.S.A. 39:4-131.
 - (d) For all other police reports which are requested, other than in person, the fees for the reports will be as outlined in Section 39-3A, General Fees, (1)(a), plus any and all postage fees.
 - (e) USB thumb drives: \$4.73. **[Added 6-26-2023 by Ord. No. O-5-2023-019]**
 - (f) Digital video disc (DVD's) and/or Compact Disc/CD: \$0.85 per copy; Blu-Ray discs:
\$4.25 per copy.
 - (g) Photographs.
 - [1] Complete sets: \$5 per picture.
 - [2] 8 x 10 enlargements: \$15 per enlargement.
 - [3] 8 x 12 enlargements: \$20 per enlargement.
 - [4] Compact disc/DVD: \$0.85 per CD/DVD containing still digital photographs.
- (2) Codification.
- (a) Code Book: \$200.
 - (b) Chapter 108, Land Development Ordinance: \$150.
 - (c) Land Development Map (Zoning Map): \$7.
 - (d) Master Plan as of October 2022: \$100.
- (3) Returned Check Fee.
- (a) \$20; must be paid by cash, money order or certified check.
- (4) Maps, Monroe Township.
- (a) Tax Maps: \$1 per page.
 - (b) Street Maps: \$5.
 - (c) Ward and District Map: \$5.
 - (d) Fire District Map: \$5.
 - (e) Development Location Map: \$5.
 - (f) All other 24" by 36" maps: \$5.

B. Division of Ambulance Service.

Fees Enumerated.

- (1) ~~Clinical Coordinator~~ EMS Training Officer - training fees.

Course	Tuition Cost Per Person
AMLS (Advanced Medical Life Support)	\$150

CISM (Critical Incident Stress Management)	\$65
Assisting the Paramedic	\$60
Cold Weather Emergencies	\$45
CPR for Health Care Provider	\$60 \$75
CPR for Health Care Provider Renewal	\$60
CPR Family & Friends (Adult & Child)	\$60
CPR Family & Friends (Infant)	\$60
CPR Family & Friends (Adult, Child & Infant)	\$60 \$25
Heartsaver Adult & Child	\$60
Heartsaver Adult, Child & Infant (Groups of 10 or more)	\$30
Heartsaver AED Adult & Child	\$60
Heartsaver AED Adult, Child & Infant	\$60
Heartsaver First Aid	\$60
Heartsaver First Aid with CPR/AED	\$90 \$50
AHA CPR Instructor Course	\$300
Diversity	\$25
Drowning and Near Drowning	\$65
EMS Response to Acute Stroke	\$45
EMS Safety	\$60
Ethics	\$25
Fire/EMS Rehab Monroe Township	\$45
Sports & Safety First Aid	\$30
First Responder	\$300
HIPPA In-service	\$40
ITLS (International Trauma Life Support)	\$300 \$200
HIV/AIDS	\$40
Blood borne Pathogens	\$40
NJSFAC Basic Extrication	\$180
NJSFAC Extrication Recertification	\$180
OB Emergencies	\$85
OPRA (Open Public Records Act)	\$45
PEPL	\$150
PEPP — Advanced or Basic Pediatric Emergencies for Pre-Hospital providers	\$80
Pharmedic	\$300
Defensive Driving Course—8 hour	\$80
Defensive Driving Course—6 hour; may be used for MVA point reduction or insurance reduction pending each state	\$80
CEVO II: Ambulance or Fire Certified Emergency Vehicle Operations	\$75
Miscellaneous CEU/In-Service, per credit	\$25
GEMS	\$80
Geriatric Emergency Medical Services	
NJ EMT Basic Full Course	\$475
NJ EMT Refresher (Core 13)	\$225
NJ EMT Refresher (A-B-C)	\$85 per class
Respiratory Fit Testing	\$120
RAD 57 & Epi Pen	\$25

Right to Know NSC	\$25
Fork Lift Training	\$150
Sexual Harassment	\$25
Special Children's Outreach & Pre-Hospital Edu.	\$180
Warm Weather Emergencies #1	\$45
Wound Care Management	\$45
NJ OEMS — Aspirin	\$40
NJ OEMS — Narcan	\$40
NJ OEMS — EPI	\$40
NJDOH — Bleeding Control	\$60
NAEMT PTEM/ Psychological Trauma in EMS Patients	\$60
NAEMT TECC/Tactical Emergency Casualty Care	\$150 <u>\$275</u>

- (2) Certificates of Completion: These certificates are available for purchase to those who have successfully completed any of the ~~Clinical Coordinator~~ EMS Training Officer - Training Courses listed.

NAEMT GEMS Certificate	\$10
NAEMT EPC Certificate	\$10
NAEMT PEPL Certificate	\$10
NAEMT Safety Certificate	\$10
Any Replacement Certificate	\$10
AHA CPR Card/Certificate	\$10
AHA First Aid Card/Certificate	\$10
Any AHA Replacement Card/Certificate	\$10

- (3) CPR devices.

CPR pocket mask device	\$15
CPR key chain device	\$10

NOTE: The cost of certain training materials (such as individual study booklets) and the cost of administrative processing fees, if applicable (at actual cost), are the responsibility of each student and are not included in the above training referenced fees.

- (4) Ambulance third-party billing fees:

Transport	Mileage
\$950	\$25/mile

C. Board of Education exemption.

The Board of Education of the Township of Monroe shall be exempt from payment of any fee enumerated in this chapter of the Code, as well as any fee, charge or assessment required by any other chapter of this Code.

D. Licenses and permits from Township Clerk's Office:

Vital records:

- (a) Marriage/remarriage license application fee:

[1] State fee: \$25.

[2] Township fee: \$3.

- (b) Certificate of domestic partnership fee:

- [1] State fee: \$25.
- [2] Township fee: \$3.
- (c) Certified copies: \$25 for the first copy, \$2 for each additional
- (d) Burial permit fee: \$5
- (e) Initial filing fee for a correction: \$25.

Personal notice list:

- (a) \$10 annual.

Miscellaneous Licenses & Fees:

- (a) Auctioneers:
 - [1] Annual: \$100.
 - [2] On and after July 1: \$50.
 - [3] Daily: \$5.
- (b) ~~Taxicabs/livery~~ Limousine: \$50 per vehicle.
- (c) Health Department:
 - Site Evaluation/Perc Test: \$50
 - Septic Alteration: \$10
 - Well Permit: \$25
- ~~(d) Carnivals and circuses: \$25 each day.~~
- ~~(e) Dance halls, shows, theatrical performances: \$25 yearly.~~
- ~~(f) Jukeboxes: \$25.~~

Chapter 8, Alcoholic Beverages:

- (a) Plenary retail consumption: ~~\$2,246.~~ \$2,500.
- (b) Plenary retail distribution: ~~\$1,778.~~ \$1,956.
- (c) Club license: ~~\$180.~~ \$188.

Chapter 10, Amusement Devices:

- (a) Coin-~~/Card~~ operated games (up to 3 machines): \$25 per machine.
- (b) Over three machines: \$125 per machine.
- (c) Distributors:

Number of Machines	Fees
1 to 10	\$50
11 to 20	\$75
21 to 30	\$100
31 to 40	\$125
41 to 50	\$150
51 or more	\$200

Chapter 22A, Foreclosure Properties, Registration and Maintenance

A Creditor who has filed a summons and complaint in an action to foreclose on a mortgage on residential property within the Township, who is required to provide notice to the Township Clerk pursuant N.J.S.A. 46:10B-51, shall include with such notice a registration fee of \$500 for each property upon which the Creditor has initiated a foreclosure proceeding, said funds to be used to offset the administrative expenses of the Township.

Chapter 23A, Clothing Donation Bins:

- (a) Annual fee for each bin: \$25.

Chapter 33, Dogs and Other Animals:

- (a) License required; fee.

[1] Dog licensing fees:

License fee	\$8.80
Pilot Clinic Fund	\$0.20
Registration tag fee	\$1
Non-spayed/non-neutered	\$3
Late – <u>effective April 1st</u>	\$10
<u>Prior Year unlicensed fee per year</u>	<u>\$10</u>

[2] Cat licensing fees:

License fee	\$10
Non-spayed/non-neutered	\$3
Late – <u>effective April 1st</u>	\$10
<u>Prior Year unlicensed fee per year</u>	<u>\$10</u>

[3] Fee for picking up animals:

- [a] Any person whose animal shall be picked up by the Animal Control Officer or a police officer shall pay an administration fee of \$100 for each time that an animal has been picked up and impounded ~~and the full maintenance charge to the holding facility for each full or partial day held, not exceeding \$4 per day or the limit set forth in N.J.S.A. 4:19-15.16.~~ and other charges incurred as per Shelter Agreement.

- [4] Fee for Potentially Dangerous & Vicious Dog: \$300

- [5] Registration of Attack or Guard Dog: \$25

[6] Kennel license fee:

- [a] The annual license fee for a kennel providing accommodations for 10 or less dogs shall be \$25, and for more than 10 dogs, \$50.

- [7] Pet shops: \$100.

Chapter 47, Food Establishments:

- (a) Retail food establishments, permanent locales: \$200 annually.

- (b) Itinerant (seasonal and mobile): \$100 annually.

- (c) Late fee for renewals of permanent retail food establishments - after January 31: ~~\$10~~ \$50 a month (or any part thereof), after June 30th: \$100.

- (d) Special Event Temporary Food License: \$50 valid for 1-3 days only.

Chapter 50, Games of Chance:

Bingo and raffle licenses. All fees are due at the time of application.

- (a) Off-premises draw raffle:

If awarding merchandise, the fee is \$20 per \$1,000 of the value of prizes, or part thereof, as shown in the schedule below:

Fee Schedule	
Retail Value of Prizes	Municipal Fee
\$0 - \$1,000	\$20
\$1,000.01 - \$2,000	\$40
\$2,000.01 - \$3,000	\$60
\$3,000.01 - \$4,000	\$80
\$4,000.01 - \$5,000	\$100
\$5,000.01 - \$6,000	\$120
\$6,000.01 - \$7,000	\$140
\$7,000.01 - \$8,000	\$160
\$8,000.01 - \$9,000	\$180

To continue the above schedule, add a \$20 fee for each additional \$1,000.

- (b) Off-premises cash (50/50) raffle: a \$20 fee each day raffle is held at the time of application.
- (c) On-premises draw raffle awarding cash or merchandise as a prize exceeding \$400 total prize value, tear off tickets: \$20 per day.
- (d) On-premises draw raffle awarding cash or merchandise as a prize, not exceeding \$400 total prize value: no licensing fee.
- (e) Bingo: \$20 each occasion.
- (f) Carnival games or wheel: \$20 for each game or wheel held on any one day, or any series of consecutive days not exceeding six consecutive days in one week at any one location.
- (g) Special door prize raffle: no fee and no license, provided the merchandise is wholly donated and has a retail value of less than \$50. Note: Cannot be conducted when other games of chance are being conducted, held or operated.
- (h) Calendar raffle: \$20 for each \$1,000 or part thereof of the retail value of the prize. See Fee Schedule.
- (i) Instant raffle:
 - [1] \$20 for each day on which instant raffle tickets are sold or offered for sale; or
 - [2] \$750 for a one-year license.
- (j) Golf hole-in-one: \$20 for each \$1,000 or part thereof of the retail value of the prize. See Fee Schedule.
- (k) Armchair race: \$50 per licensed day of operation.
- (l) Casino nights: \$100 per occasion.

Chapter 51, Gold, Silver and Other Precious Metals:

- (a) Initial Application Fee: \$200 per year
- (b) Renewal Application Fee: \$50 per year

Chapter 58, Junkyards:

- (a) \$200 annually.

- (b) \$50 nonconforming

Chapter 67, Mass Gatherings:

- (a) Concerts, etc.: \$200 each event. Not applicable to government entities.

Chapter 72, Outdoor Commercial Displays & Sales:

Permit required; fee. It shall be unlawful for any person to conduct outdoor commercial sales in the Township without first filing an application for and obtaining a permit from the Township Clerk. Upon filing of an application for a permit, the applicant shall pay \$100 to cover the costs associated with investigation, administration and enforcement of this chapter.

~~Chapter 61, Licenses, and Chapter 77, Peddling and Soliciting – application fees.~~

The application fee is a nonrefundable fee used to defray the administrative costs of processing the application based upon the Fee Schedule of this chapter.

Exempt from obtaining licenses: all charitable or religious organizations; honorably discharged veterans; all volunteer firemen organizations; firemen; school organizations; political groups; social clubs; government entities and farmers vending their own produce.

- (a) Canvassers, peddlers and solicitors: \$100 for original applicant and \$50 for each additional individual listed on application.

Chapter 89, Individual Sewage Disposal Systems:

- (a) Site evaluation/percolation test: \$50.
- (b) Repair/alteration: \$10.

Chapter 101, Soil Mining and Excavations:

- (a) Initial five acres, base fee: \$500.
- (b) Each acre over five acres: \$25.

Chapter 105, Streets and Sidewalks:

- (a) Application fee for street excavations/road opening: \$150.

A deposit may be required of the applicant to establish an engineering inspection escrow account. This shall cover costs associated with the required review of the application by the Township Engineer or such other professionals as the Township Council may reasonably require. Fees will be determined by the Township Engineer at a rate of 8% of the total bond/guarantee with a minimum of \$100.

[1] Paved area openings:

- [a] \$75 per square yard; \$375 minimum.

[2] Shoulder/lawn openings:

- [a] \$8 per square yard, \$100 minimum.

[3] Sidewalk/apron replacement/installation:

- [a] \$50 per square yard; minimum \$200

[4] Curb replacement/installation:

- [a] \$18 per linear foot or portion; minimum \$100.

(b) Street vacation.

[1] Conventional applications.

[a] An application for the vacation of a public street shall be accompanied, at the time of its submission, by the following fees and escrow amounts:

- (i) An administrative fee in the amount of \$100 per street to cover the costs associated with the clerical processing and filing of the application, which fee shall be nonrefundable.

A professional review escrow deposit in the amount of \$1,200 per street, which shall be deposited into the Professional Review Escrow Account

- (ii) maintained by the Chief Financial Officer.

[b] The deposit required of the applicant and deposited into the Professional Review Escrow Account shall cover the costs associated with the required review of the application by the Township Engineer, the Township Attorney, Monroe Township Municipal Utility Authority or such other professionals as the Township Council may reasonably require. Each reviewing professional shall submit a written report stating his/her conclusions and recommendations regarding the application to the Township Council. Prior to drawing moneys from the Professional Review Escrow Account, each reviewing professional shall submit an invoice to the Chief Financial Officer or his/her designee for approval. Following conclusion of the hearings and meetings regarding the application, any unused funds deposited by an applicant into the Professional Review Escrow Account shall be refunded to the applicant simultaneously with payment of the invoice of the reviewing professional or professionals. Upon reimbursement of any unused funds, an applicant may request an accounting of expended funds, and the same will be provided to the applicant within 30 days of a written request filed with the office of the Township Clerk.

[2] Additional fees; request for additional professional review. An applicant may request that a reviewing professional schedule additional time, in excess of that covered by the moneys paid into the Professional Review Escrow Account, for review of a specific application. If the reviewing professional consents to such a request, both the applicant and the professional shall sign a consent form authorizing such additional review. When the additional review is completed, the professional shall submit an invoice to the Chief Financial Officer, and simultaneously therewith a copy to the applicant, detailing the number of additional hours expended for such review, the professional's fee and a description of the work performed. Said invoice shall be due and payable by the applicant prior to memorialization of the Township Council's decision on the particular application.

[3] Additional fees: complex applications.

[a] In the event that the evaluation of a particular application should require the allotment of substantially more professional review time than is customary for the review of an application for street vacation, the professional or professionals whose additional review time shall be required shall certify to the Chief Financial Officer that the application requires the allotment of substantially more review time and shall set forth the reasons that such additional time is required. For purposes of this section, the term "substantially more review time" shall mean at least 1/3 more time than that professional would customarily expend upon a street vacation application.

[b] If the reviewing professional certifies that substantially more review time is required, the applicant shall deposit into the Professional Review Escrow Account a sum certified by the reviewing professional to be a reasonable estimate of his/her fee for the additional review time at the professional's standard rate. The reviewing professional shall draw against this additional deposit upon submission of an invoice as set forth in Subsection B(15)(a), and any unused portion of the deposit shall be refunded to the applicant in accordance with Subsection B(15)(a).

[c] A sum certified by the reviewing professional to be a reasonable estimate of his or her fee for the additional review time at that professional's standard rate.

[4] Waiver and remission of fees.

[a] The Township Council, when acting upon an application, shall have the power, for good cause shown, to grant a remission or waiver from all or any portion of the fees hereinabove established based upon any of the following:

- (i) The nonprofit status of the applicant;
- (ii) A determination that collection of the fees would constitute an economic hardship upon the applicant;
- (iii) The unique characteristics of the application, making collection of the full fee substantially disproportionate to the regulatory costs applicable to reviewing the application; or
- (iv) For other good cause established in the record.

[b] The fees set forth in the aforementioned schedules are exclusive of any other charges which may be required by the Township to cover the costs of the furnishing of copies of ordinances, transcripts or other documents.

Chapter 116, Towing and Storing of Vehicles:

(a) Application fee:

Towing application fee is \$200 per year for a total fee of \$600 for a three-year towing permit. Permit fees include all applicable administrative costs and inspections.

E. Construction fees. See fees on the following Schedules I through VII.

**Administrative and Certificate Fee Schedule
 Schedule I**

Item	Cost
A. Certificate of occupancy. Refer to Building Subcode Fee Schedule II.	
Schedule 1	\$150 \$190
Schedule 2	\$400 \$500
Schedule 3	\$400 \$500
Multiple	\$150 \$190 per unit
Asbestos hazard abatement	\$14 \$18
Lead hazard abatement	\$100 \$125
B. Certificate of continued occupancy (R-5 are optional)	See above schedule
C. Certificate of continued occupancy pursuant to a change of use	\$200 \$250
D. Certificate of approval	No charge
E. Certificate of compliance (includes electrical C. of C. for commercial pools, spas or hot tubs)	No charge
F. Variations:	
Residential, R-5 single item	\$100 \$125
Residential, R-3, R-4, multiple within one unit or prototype to development	\$250 \$315
All other uses	\$250 \$315

- G. Plan review portion of total permit fee 5%
 Plan review fee to be paid at the time of granting the permit.
 Plan review fees are not refundable.
- H. Minimum fee per subcode applied for \$45 ~~\$60~~
- I. State of New Jersey training fees Per N.J.A.C. 5:23-4.19(b)
- J. Annual permit Per N.J.A.C.
 Consistent with requirements as set forth in N.J.A.C.
 5:23-4.18(A)4
- K. There shall be an additional fee of \$45 per hour or any portion thereof for review of any amendment or change to a plan that has already been released.
- L. Hourly charges and fees for development-wide inspection of homes after issuance of a certificate of occupancy shall be in such amount as may be reasonable and necessary in order to ascertain whether a violation exists or to verify that any work performed has abated the violation.

 The hourly charge shall be \$57 per hour times the number of hours spent by the Code Official in determining whether a violation exists or verifying that any work performed has abated the violation.
- M. Change of contractor per Subcode Flat fee ~~\$25~~ \$30
- N. Temporary certificate of occupancy Per N.J.A.C. 5:23-4.18(F)

 Consistent with the requirements set forth in: N.J.A.C. 5:23-4.18(F)3, N.J.A.C. 5:23-4.18(F)3i, and N.J.A.C. 5:23-4.18(F)4
- O. For the purpose of determining the estimated cost, the applicant may be requested to submit such data as may be available produced by the architect or engineer of record or by a recognized estimating firm or by contractor. A bona fide contractor's bid, if available, shall be submitted. The construction official shall make the final decision regarding estimated cost.
- P. The fee for the issuance of a building permit that a fee has not been determined shall be ~~\$45.00~~ \$60, Building, Electric, Fire Plumbing and Mechanical.

Building Subcode Fees Schedule II					
Schedule #1 includes Use Groups: R-2, R-3, R-4, R-5 and U					
Schedule #2 includes Use Groups: F-1, F-2, S-1 and S-2, A-4, A-5					
Schedule #3 includes Use Groups: A-1, A-2, A-3, E, H, I-1, I-2, I-3 and R-1, B, M					
Retaining Walls:					
Up to 4 feet: \$75 <u>\$95</u> Class 3 Residential					
Up to 8 feet: \$125 <u>\$155</u> Class 3 Residential					
Other than Class 3 Residential \$20 <u>\$25</u> per \$1, 000 or portion thereof					
Raised patio (flat fee): \$40 <u>\$50</u>					
	Type of Work	Based On	Schedule #1	Schedule #2	Schedule #3
A.	New buildings or additions	Cubic volume	\$0.051 <u>\$0.064</u>	\$0.050 <u>\$0.063</u>	\$0.051 <u>\$0.064</u>
	N.J.A.C. 5:23-4.18(c)vi. The unit rate for large, open-volume, single-story spaces in buildings, such as barns, silos, greenhouses, warehouses, distribution centers, and other agricultural, and storage-use occupancies, shall be less than the unit rate for other types of buildings and occupancy				

Building Subcode Fees Schedule II					
Schedule #1 includes Use Groups: R-2, R-3, R-4, R-5 and U					
Schedule #2 includes Use Groups: F-1, F-2, S-1 and S-2, A-4, A-5					
Schedule #3 includes Use Groups: A-1, A-2, A-3, E, H, I-1, I-2, I-3 and R-1, B, M					
Retaining Walls:					
Up to 4 feet: \$75 \$95 Class 3 Residential					
Up to 8 feet: \$125 \$155 Class 3 Residential					
Other than Class 3 Residential \$20 \$25 per \$1, 000 or portion thereof					
Raised patio (flat fee): \$40 \$50					
Type of Work	Based On	Schedule #1	Schedule #2	Schedule #3	
classifications. These type structures shall be priced using Schedule #2 (1) For the purpose of calculating the volume to determine the fee for these spaces, the height shall be limited to 20 feet notwithstanding the fact that the actual height of the space may be greater than 20 feet.					
B. Alterations, Renovation or Repair work Duct work Schedule 2, 3 Decks New Cell Tower <u>Windmill</u>	Est. cost of work per \$1,000 or portion thereof	\$30 \$40	\$35 \$45	\$35 \$45	
C. Site construction associated with pre-engineered systems of commercial farm buildings, pre-manufactured construction and external utility connections of same.	Est. cost of work per \$1,000 or portion thereof	\$30 \$40	\$35 \$45	\$35 \$45	
D. Roofing or siding Excluding Use Groups R-5 detached 1-2 family dwellings only: <u>roof/siding permit not required, if using polypropylene siding material a permit is required.</u>	Flat fee or est. cost of work per \$1,000 or portion thereof	\$100 \$125 /per unit R-2, R-4, U R-5 (3 or more attached units) R-3	\$19 \$25	\$19 \$25	
E. Fence (over 6 feet)*	Flat fee	\$50 \$65	\$200 \$250	\$200 \$250	
F. Sign [not exempt under N.J.A.C. 5:23-2.14(b)6]	Square foot of face	N/A	\$5 \$6	\$5 \$6	
G. Pool	Flat fee	\$200 \$250	\$350 \$435	\$350 \$435	
H. Asbestos abatement	Flat fee	\$70 \$90	\$70 \$90	\$70 \$90	
I. Lead hazard abatement	Flat fee	\$140 \$175	\$140 \$175	\$140 \$175	
J. Other:					
Agricultural buildings under N.J.A.C. 5:23-3.2(d). Fees to be computed in accordance with N.J.A.C. 5:23-4.2012i(1).					
Antenna/satellite dish/cell tower/ windmill	Flat fee	\$500 \$625	\$500 \$625	\$500 \$625	
Residential lawn shed* +	Flat fee	\$100 \$125			
Other temporary structures	Flat fee	\$100 \$125	\$500 \$625	\$500 \$625	
N.J.A.C. 5:23-2.17A(c)1					
K. Demolition	Flat fee	R-5: \$200 \$250 U: \$25 \$30	\$350 \$440	\$350 \$440	

Building Subcode Fees Schedule II				
Schedule #1 includes Use Groups: R-2, R-3, R-4, R-5 and U				
Schedule #2 includes Use Groups: F-1, F-2, S-1 and S-2, A-4, A-5				
Schedule #3 includes Use Groups: A-1, A-2, A-3, E, H, I-1, I-2, I-3 and R-1, B, M				
Retaining Walls:				
Up to 4 feet: \$75 \$95 Class 3 Residential				
Up to 8 feet: \$125 \$155 Class 3 Residential				
Other than Class 3 Residential \$20 \$25 per \$1, 000 or portion thereof				
Raised patio (flat fee): \$40 \$50				
Type of Work	Based On	Schedule #1	Schedule #2	Schedule #3
		Single unit in R-2: \$25 \$30		
L. Pool Barrier	Flat fee	\$120 \$150		
M. RTU	Flat fee	\$125 \$160		

* Subject to review and approval of Zoning regardless of dimension.

+ A permit is not required for garden-type utility sheds and similar structures, which are 200 square feet or less in area, 10 feet or less in height and accessory buildings of Use Group R-2, R-3, R-4, R-5. Such garden type utility sheds are required to comply with N.J.A.C. 5:23-9.9, Foundation Systems for Garden Type Utility Sheds and Similar Structures.

Electrical Subcode Fee Schedule Schedule III		
Item	Based On	Cost
A. DEVICES, includes total of: *Devices rated less than 20 30 amperes		
Lighting fixtures	First 10 items	\$45 \$55
Receptacles		
Switches		
Detectors	Each additional 25 or portion of 25 items	\$55 \$70
Light poles		
Motors - fractional HP		
Emergency exit lights		
Communication points		
Alarm devices/ fire alarm control panel(s)		
Devices rated more than 30 amperes	Flat fee	\$35 \$45
B. POOLS, in-ground pool permit with:		
Underwater light(s)	Flat fee	\$250 \$310
Spa/hot tub	Flat fee	\$80 \$100
Annual inspection of commercial pools, spas or hot tubs [per N.J.A.C. 5:23-4.18(1)]	Flat fee	\$125 \$160
Aboveground pool	Flat fee	\$125 \$150
C. MOTORS AND APPARATUS RATED IN/BY HORSEPOWER, includes, but not limited to:		
Garbage disposal	=/> than 1 HP, up to 5 HP	\$35 \$45
All other, over 1 HP	=/> than 5 HP, up to 50 HP	\$70 \$90
	=/> than 50 HP, up to 100 HP	\$110 \$140
	=/> than 100 HP	\$200 \$250
D. TRANSFORMERS AND APP. RATED IN/BY KW, includes, but not limited to:		

Electrical Subcode Fee Schedule Schedule III			
Item	Based On	Cost	
Electric range/receptacle Oven/surface unit Electric water heater Electric dryer/receptacle Dishwasher Baseboard heat Transformers/generators	=/> 1kW, up to 10 kW	\$35 <u>\$45</u>	
	=/> 10 kW, up to 50 kW	\$70 <u>\$90</u>	
	=/> 50 kW, up to 100 kW	\$110 <u>\$140</u>	
	=/> than 100 kW	\$200 <u>\$250</u>	
	E. SERVICE PANELS & EQUIPMENT RATED IN AMPERES, includes, but not limited to:		
	Service panels Subpanels	Up to and including 200 amperes	\$100 <u>\$135</u>
	Meters Solar meters Disconnects Car chargers/devices supplying car charging Transfer switch *Replacement of service entrance conductors or feeder conductors only	Up to and including 400 amperes Up to and including 800 amperes Up to and including 1,200 amperes For each additional 400 amperes above 1,200 amperes	\$200 <u>\$250</u> \$470 <u>\$590</u> \$697 <u>\$870</u> \$140 <u>\$175</u>
F. SOLAR INSTALLATIONS			
For each solar photovoltaic system, the fee shall be: <u>Includes all equipment for the system</u> All inverters Panels Microinverters Optimizers DC equipment	For the first 10kW For each additional 10kW	\$200 <u>\$550</u> \$80 <u>\$125</u>	
G. ALARM PANELS			
Alarm panel Fire alarm panel Intercom panel Energy management panel Card access or similar device	Flat fee	\$50 <u>\$60</u>	
H. SIGNS			
Each hard-wired sign	Flat fee	\$60 <u>\$75</u>	
I. HOT AIR FURNANCE - R-5/CLASS 3 RESIDENTIAL			
Air Conditioner/Air Handler - R-5/Class 3 Residential	Each	\$35 <u>\$45</u>	
Ductless HVAC System - R-5/Class 3 Residential	Flat fee	\$75 <u>\$95</u>	
Boilers and other Heating System - R-5/Class 3 Residential	Each	\$35 <u>\$45</u>	
HVAC equipment: A/C, Air Handler, Furnance or Similar Equipment other than R-2, R-3, R-5	Each	\$150 <u>\$190</u>	
RTU	Each	\$75 <u>\$95</u>	
<u>Surge Suppressor</u>	<u>Flat Fee</u>	<u>\$45</u>	

Electrical Subcode Fee Schedule Schedule III		
Item	Based On	Cost
Schedule IV		

In accordance with State Statute N.J.A.C. 5:23-12

Fire Protection Subcode Fee Schedule Schedule V		
Item	Based On	Cost
A. TANKS (installation or removal)		
Residential, R-5	Each	\$125 <u>\$155</u>
All others, up to 2,500 gallons	Each	\$300 <u>\$375</u>
All others, over 2,500 gallons	Each	\$500 <u>\$625</u>
Abandonment of Underground Storage Tank (require soil test to be provided by contractor to this office)		\$250 <u>\$315</u>
B. ALARMS, SIGNAL & SUPERVISORY DEVICES		
Fire alarm panel	Each	\$175 <u>\$220</u>
Includes, but not limited to, total of:	First 12 items	\$75 <u>\$90</u>
Smoke/heat detectors	Each additional 10 or	\$35 <u>\$45</u>
Carbon monoxide detectors	portion of 10 items	
Pull stations		
Water flow switches		
Horns, strobes, bells		
Tamper switches, low/high switches		
Other detectors or devices		
C. SUPPRESSION SYSTEM DEVICES		
Any partial system component	Each	\$100 <u>\$125</u>
Fire pump	Each	\$350 <u>\$440</u>
Dry pipe/alarm valves	Each	\$100 <u>\$125</u>
Pre-action valve/Hose connection	Each	\$100 <u>\$125</u>
Fire Mains		\$300 <u>\$375</u>
Fire Loops (up to 1000', then \$200 per 1000' additional)		\$300 <u>\$375</u>
Backflow device		\$150 <u>\$190</u>
D. SPRINKLER HEADS (wet & dry)		
	1-100	\$200 <u>\$250</u>
	101-500	\$700 <u>\$875</u>
	501-999	\$1,500 <u>\$1,875</u>
	1,000-2,000	\$2,000 <u>\$2,500</u>
	2,000 and over	\$100 <u>\$125</u> per 100 heads (or portion thereof)
E. STANDPIPES		
	Each	\$250 <u>\$315</u>
F. PRE-ENGINEERED SYSTEMS		
Wet chemical	Each	\$250 <u>\$315</u>
Dry chemical	Each	\$250 <u>\$315</u>
CO ₂ suppression	Each	\$250 <u>\$315</u>
Foam suppression	Each	\$250 <u>\$315</u>
Halon suppression	Each	\$250 <u>\$315</u>
Smoke control systems	Each	\$250 <u>\$315</u>
Kitchen hood exhaust systems	Each	\$250 <u>\$315</u>
Smoke control system	Each	\$400 <u>\$500</u>
Residential solar	Each	\$75 <u>\$95</u>
Commercial solar	1-50 panels	\$150 <u>\$190</u>
Commercial solar	Over 50 panels	\$100 <u>\$125</u> per 100 panels or portion thereof
Gas or oil-fired appliances/Gas log set	Each	\$70 <u>\$90</u>
Appliances, other: Wood-burning fireplaces or stoves or pellet burning fireplaces	Each	\$150 <u>\$190</u>
Chimney liner	Each	\$125 <u>\$160</u>

Fire Protection Subcode Fee Schedule Schedule V		
Item	Based On	Cost
Exit signs	Up to 20	\$125; \$160 \$50 \$60 each additional 20 or portion thereof
Residential kitchen hood over 400CFM		\$75 \$90
Plumbing Subcode Fee Schedule Schedule VI		
Fixture/Equipment	Based On	Cost
Water closet	Each	\$30 \$40
Urinal/bidet	Each	\$30 \$40
Bathtub	Each	\$30 \$40
Lavatory	Each	\$30 \$40
Shower	Each	\$30 \$40
Floor drain	Each	\$30 \$40
Sink	Each	\$30 \$40
Dishwasher	Each	\$30 \$40
Each appliance connected to gas piping or oil piping	Each	\$50 \$65
Drinking fountain	Each	\$50
Washing machine	Each	\$30 \$40
Hose bibb	Each	\$30 \$40
Water heater	Each	\$30 \$40
Fuel oil piping	Flat fee	\$50 \$65
Steam boiler	Each	\$150 \$190
Hot-water boiler	Each	\$150 \$190
Sewer pump	Each	\$80 \$100
Sump pump	Each	\$100 \$125
Back water valve	Each	\$40 \$50
Check valve	Each	\$40 \$50
Interceptor/separator	Each	\$200 \$250
Backflow preventer (lawn sprinkler)	Each	\$40 \$50
Grease trap	Each	\$200 \$250
Sewer connection	Each	\$200 \$250
Water service connection	Each	\$200 \$250
Stacks	Each	\$30 \$40
Generator	Each	\$50 \$60
HVAC Equipment other than R-2, R-3, R-5 each	Each	\$150 \$190
Other:		
Commercial heating and equipment (RTU)	Each	\$250 \$315
Roof drains	Each	\$50 \$60
Cross-connections and backflow preventers subject to testing and requiring annual inspection	Flat fee	\$100 \$125
LPG tanks	Flat fee	\$150 \$190
Backflow preventer/cross-connections	New/replacement	\$150 \$190
Hot-air furnace* R-5, R-3, R-2	Each	\$35 \$45
Oil tank	Each	\$100 \$125
Fireplace	Each	\$50 \$60
Air conditioner/air handler R-5, R-3, R-2	Each	\$35 \$45
Other:	Each	\$35 \$45
Chimney/vent **** Liner		
Hydronic piping ***		

Fire Protection Subcode Fee Schedule Schedule V		
Item	Based On	Cost
Radon mitigation *		
Gas piping (gas service re: connections)	Each	\$65 \$80
Pool hydro test	Flat fee	\$45 \$55
Pool suction drains	Flat fee	\$65 \$80
Ductless HVAC Systems R-5, R-3, R-2	Flat fee	\$75 \$90
<u>Pool Heater</u>	<u>Flat fee</u>	<u>\$100</u>
<u>Humidifier</u>	<u>Flat fee</u>	<u>\$45</u>

**Mechanical Subcode Fee Schedule
Schedule VII**

For Only R-3 and R-5 Use Groups

<u>Fixture/Equipment</u>	<u>Based On</u>	<u>Cost</u>
<u>Hot-air furnace</u>	<u>Each</u>	<u>\$45</u>
<u>Air conditioner/handler</u>	<u>Each</u>	<u>\$45</u>
<u>Pool Heater</u>	<u>Each</u>	<u>\$100</u>
<u>Ductless HVAC System</u>	<u>Flat Fee</u>	<u>\$95</u>

NOTES:

- * If new electrical work is required in the installation of fixture/equipment a properly filed Electrical Subcode Technical Section Form F-120B must be filed with the application for permit and certified as required by the Electrical Contractors Licensing Act, N.J.S.A. 45:5A-1 et seq. N.J.S.A. 45:1-14 et seq. and N.J.A.C. 13:31.
- ** If replacement of fixture/equipment will encompass backflow or cross connection work, a separate Plumbing Subcode Technical Section Form #F-130B must be filed with the application for permit and certified as required by the Master Plumbers Licensing Act, N.J.S.A. 45:14C-7 et seq., N.J.S.A. 45:1-32 et seq. and N.J.A.C. 13:32-1.
- *** If replacement of fixture/equipment will include fuel, gas or hydronic piping as part of the proposed work, fee(s) are based on the fixture/equipment only.
- **** A chimney certification for replacement of fuel-fired equipment may be accepted per N.J.A.C. 5:23-2.20(c).

D. Fees related to enforcement of the State of New Jersey Uniform Fire Code.

- (1) The annual registration fee for life hazard uses shall be in accordance with the State of New Jersey Uniform Fire Code section N.J.A.C. 5:70-2.9.
- (2) The permit fees established by the State of New Jersey Uniform Fire Code shall be applied as follows:
 - (a) Type 1: \$54. A Type 1 permit includes that permit set forth in N.J.A.C. 5:70-2.9(c)1.
 - (b) Type 2: \$214. A Type 2 permit includes that permit set forth in N.J.A.C. 5:70-2.9(c)2.
 - (c) Type 3: \$427 A Type 3 permit includes that permit set forth in N.J.A.C. 5:70-2.9(c)3.
 - (d) Type 4: \$641 A Type 4 permit includes that permit set forth in N.J.A.C. 5:70-2.9(c)4.
 - (e) Type 5: (Reserved)
- (3) The fees required for permits for other than life hazard uses as defined in § 43-11 of this Code shall be as follows:
 - (a) \$50 for properties of less than 1,000 square feet.
 - (b) \$100 for properties of 1,000 to 2,999 square feet.
 - (c) \$150 for properties of 3,000 to 10,000 square feet.
 - (d) \$200 for properties 10,001 to 100,000 square feet.
 - (e) \$300 for properties 100,001 to 300,000 square feet.
 - (f) \$300 for properties 300,001 to 400,000 square feet.

- (4) Fees required for certification of smoke detector compliance shall be as follows:
 - (a) Request for a CSDCMAC received more than 10 business days in advance: \$45.
 - (b) Request for a CSDCMAC received four to 10 business days in advance: \$90.
 - (c) Request for a CSDCMAC received fewer than four business days in advance: \$161.

F. Department of Planning & Zoning:

Chapter 108, ~~Subdivision of Land~~ Land Development:

- (a) Fees and escrow fees as set forth in Subsection 108-15.1 of the Land Development Code of the Township of Monroe, Volume II.
- (b) Tenancy review application fee: \$100.
- (c) Zoning permit application fees:
 - [1] Nonresidential uses: \$100.
 - [2] Residential uses: \$25.
 - [3] New Home Permit: \$500 (plus zoning permit and fee.)
 - [4] Fence Permit Checklists: \$25 (plus zoning permit and fee.)
 - [5] Grading Plan submission: \$25 (plus zoning permit and fee.)
 - [6] Sign permit fees are set forth in Subsection 108-10.1 of the Land Development Code of the Township of Monroe, Volume II.
 - [7] Wireless Communication fees are set forth in Subsection 108-7.3 of the Land Development Code of the Township of Monroe, Volume II.

G. Department of Public Works fees.

- (1) Fees related to enforcement of the mandatory recycling of certain items.
 - (a) Fees charged for ~~twenty-gallon round commingled containers and fourteen-gallon rectangular mixed paper~~ single stream recyclable containers will be in accordance with the Middlesex County Improvement Authority's ~~Recycling Container Distribution Policy, as may be amended from time to time~~ Shared Services Contract.

A copy of the current policy shall be on file at the office of the Township Clerk.

H. Division of Recreation.

~~Fee charges shall be kept on file in the office of the Township Clerk and be provided to those individuals who request to utilize recreational facilities and participate in recreational programs.~~ Effective 2026:

<u>PROGRAM</u>	<u>FEE</u>
<u>Community Center ID</u>	<u>\$10 yearly membership</u>
<u>Replacement Community Center ID</u>	<u>\$5 replacement</u>
<u>Summer Rec Playground</u>	<u>\$125 per season</u>
<u>Monroe Photography Club</u>	<u>Currently No Fee</u>
<u>FACILITY RENTAL</u>	<u>FEE</u>
<u>Daniel P. Ryan Football Stadium</u>	<u>\$50 per field per day</u>
<u>Field Lighting Fees</u>	<u>\$15 per hour</u>
<u>James Monroe Baseball Park</u>	<u>\$50 per field per day</u>
<u>Monroe Twp. Soccer Complex</u>	<u>\$50 per field per day</u>
<u>Thomas L. Allen Softball Complex</u>	<u>\$50 per field per day</u>
<u>Veteran's Park/Avenue K</u>	<u>Currently No Fee</u>

I. Division of Revenue Collection.

- (a) Duplicate tax bills: \$5 for an initial duplicate copy of a tax bill; \$20 for each subsequent copy of a tax bill for the same tax year requested by the same person or organization.
- (b) Checks returned for insufficient funds: \$20.
- (c) In the case of the destruction or loss of a tax title certificate issued by the municipality at a tax sale held in the municipality, a duplicate of the original certificate may be issued for a fee of \$100.
- (d) The Tax Collector shall provide to any party entitled to redeem a tax sale certificate, with the calculation of said certificate, the amount required for redemption two times within a calendar year at no cost. For each subsequent calculation, for the same certificate requested, the Tax Collector shall charge a fee of \$50. A request for a redemption calculation shall be made in writing to the Tax Collector.
- (e) Electronic Tax Sale Notice: \$25.

J. ~~Office of Senior Services~~ Monroe Township Senior Center fees.

- (1) Fees to be charged for the rental of the Monroe Township Senior Center:
 - (a) Meetings during the week are free. “Special Events” during the week are \$500.00. They can begin at 5:30pm and the building will close at 9:30pm.
 - (b) ~~Catered events during the week are \$150.~~ All “Special Events” are \$500.00 and limited to five (5) hours on Saturday & Sunday.
 - (c) ~~Monthly Friday night events \$150. Catered events are \$300.~~ If an event is larger than 100 people and a second maintenance person is needed, an extra \$250.00 will be charged.
 - (d) ~~Saturday and Sunday events are \$350 for the first five hours; each additional hour will be \$150. If a large event and second maintenance person is needed, an extra \$150 will be charged.~~ A separate check for \$400 is required and held as a security deposit. The check will be returned if there are no damages.
 - (e) ~~A separate check for \$250 may be required a week before the event and held as a security deposit. The check will be returned if no damage occurs.~~

K. Shade Tree.

Chapter 97, Tree Preservation:

Permit required; fee.

- (a) Application: \$35.
- (b) For new residential building lots: after the first five trees, \$15 per tree, up to a maximum of \$300 per lot, irrespective of lot size.
- (c) For all other properties: after the first five trees, \$15 per tree to be removed, up to a maximum of \$600 for each acre, or part thereof, to be cleared.

These permit fees are in addition to replacement tree obligations or in-lieu contributions.

Replacement trees; fee.

Any tree removed pursuant to this chapter, unless exempt from replacement requirements, shall be replaced based on the following:

Trees to be Removed	Replacement Trees		
Caliper	# of Trees	Caliper or Dollar Amount	
<u>One tree greater than 2 1/2" for street trees, for 4" and up to 8" for others</u>	<u>1</u>	<u>2" - 2 1/2"</u>	<u>\$300.00</u>

Trees to be Removed Caliper	# of Trees	Replacement Trees	
		Caliper or Dollar Amount	
<u>One tree greater than 8" and up to 12"</u>	<u>2</u>	<u>2" - 2 1/2"</u>	<u>\$600.00</u>
<u>One tree greater than 12" and up to 16"</u>	<u>3</u>	<u>2" - 2 1/2"</u>	<u>\$900.00</u>
One tree greater than 12" and up to 16"	4	3"	\$1,920.00
<u>One tree greater than 16" and up to 20"</u>	<u>3</u>	<u>3"</u>	<u>\$1,440.00</u>
One tree greater than 16" and up to 20"	5	3"	\$2,400.00
<u>One tree greater than 20" - 24"</u>	<u>4</u>	<u>3 1/2" - 4"</u>	<u>\$2,000.00</u>
One tree greater than 20" - 24"	6	3 1/2" - 4"	\$3,000.00
<u>One tree greater than 24" - 30"</u>	<u>5</u>	<u>3 1/2" - 4"</u>	<u>\$2,500.00</u>
One tree greater than 24" - 28"	7	3 1/2" - 4"	\$3,500.00
One tree greater than 28" - 32"	8	4"	\$4,200.00
<u>One tree greater than 30"</u>	<u>6</u>	<u>4"</u>	<u>\$3,150.00</u>
One tree greater than 32"	10	4"	\$5,250.00

L. Transportation.

Chapter 78 73, Parking, Off-Street.

Hang-tags

The cost of the hang-tag shall be \$50 per annum made payable to the Township of Monroe.

Permit required; fee.

- (a) Fee for a seven-day, full-time Monroe Township parking permit for parking at the park- and-ride facility located on Applegarth Road between Half Acre and Prospect Plains Roads shall be \$50 per year for residents only.
- (b) Fee for a seven-day, full-time Monroe Township parking permit issued after July 1 shall be \$25.
- (c) Fee for a weekends-only Monroe Township parking permit valid 12:00 midnight Friday through 12:00 midnight Sunday may be issued at no cost to residents only.
- (d) Fee for a Wednesday-only Monroe Township parking permit at the Clearbrook Commons park-and-ride lot only, valid 12:00 midnight Tuesday through 12:00 midnight Wednesday, may be issued at no cost to residents only.

Public parking spaces for charging of electric vehicles.

- (a) The Township has designated Township-owned electric vehicle charging station spaces for use of electric vehicles on Township property.
- (b) Fees. The first two hours of charging shall encumber a fee of \$1.50 per hour; the third hour of charging and all additional hours shall encumber a fee of \$5 per hour.

M. Monroe Township Utility Department fees and charges.

A. Rate Schedule.

Part I. Sewer Service.

Section A. Definitions.

- A. "UNIT" shall be defined as follows:
 - 1. Residential:

- (a) Each single-family dwelling.
- (b) Each single-family apartment dwelling in a multiple-family structure or structures.
- (c) For users, other than residential: including each tenant in a nonresidential building, an equivalent dwelling unit of sewage flow shall be deemed to equal gallons per day of sewage flow. Example: ~~469~~ 171 gal/day x 365 days = ~~61,685~~ 62,415 gal/year or ~~15,421~~ 15,604 gallons per quarter = one UNIT.

2. Definitions:

BOD — The capacity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure in five days at 20° Centigrade.

CHLORINE DEMAND — The difference between the amount of chlorine applied to a treated supply and the amount of free combined or total available chlorine remaining at the end of the contract period.

COD TESTING — COD testing will be used by the Utility Department to measure the content of organic matter present in the wastewater stream from individual commercial users from time to time. This test provides a quick test (2-3 hours versus up to 5 days) for the wastewater's COD is the equivalent of the organic matter that can be chemically oxidized versus biologically oxidized. A direct correlation between BOD and COD can be estimated and will be used by the Utility Department in surcharge calculations.

CUSTOMER — Customer shall be the owner of the property. For existing multifamily or nonresidential customers with multiple meters the MTUD will continue as a courtesy to send the bills to the tenant with a copy to the owner. The owner is responsible for payment of the bills. If the bill(s) are unpaid a lien will be placed on the property.

DISCHARGE OF RAGS, TOWELS, DIAPERS, WIPES AND OTHER

DISPOSABLE ITEMS — No one shall place or cause to be placed rags, towels, disposable cleaning/baby wipes, diapers, disposable toilet cleaning instruments or similar items that will enter any Utility Department sewer or manhole. In addition, no medical wastes shall be flushing down a toilet or drain that leads to a Utility Department sewer or manhole including syringes. Discharges of any of these type materials that enter the Utility Department's sewer system shall be subject to a fine of \$500 and reimbursement for all associated costs to remove these materials from sewer pipes and/or manholes plus a 25% administrative fee.

GREASE — Grease is defined to include the accumulation of oils, fats, cellulose, starch, proteins, wax, or grease, whether emulsified or not, in the Sewer System of the Utility Department. These are substances which may solidify or become viscous at temperatures between 32° Fahrenheit and 150° Fahrenheit (0° - 65° Celsius). Discharges of grease that enters the Utility Department's sewer system shall be subject to a fine of \$500 and reimbursement for all associated costs to eliminate the grease issue plus a 25% administrative fee.

GREASE-GENERATING ESTABLISHMENTS — Grease-generating establishments shall mean all retail food establishments, catering establishments, commercial food preparation facilities, meat processing facilities, and other establishments that may be capable of accumulating and discharging grease into the sewer system.

HEAVY COMMERCIAL USER — Commercial establishments that exceed one or more of the industrial cost recovery surcharges 25% or more of the sampling events over a twelve-month rolling average shall be listed as heavy commercial users. Commercial accounts involving: any food preparations, any grocery operations, any laundry services, nursing homes, hotels, kennels, dry cleaners, any markets, banquet facilities, any manufacturing activities, any packaging/repackaging activities, etc., are typically heavy commercial users and, therefore, such new facilities will be charged as heavy commercial users until they can demonstrate that their discharge did not meet the definition of "heavy commercial user." Other commercial establishments will be added to this user list should sampling show an exceedance of more than 25% of any sampling events in a rolling twelve-month period the industrial cost recovery surcharges. Heavy commercial users will be allowed a 50% exceedance of the industrial cost recovery standards as part of this rate schedule before additional surcharges shall be charged. Sampling charges listed herein shall apply.

OWNER — Owner shall mean individual, person, firm, company, association, society, corporation, or group upon whose property the building or structure is located or will be constructed. In the event that one entity owns the building while another entity owns the property then the owner is the latter of the two.

RATE SCHEDULE — Before additional surcharges shall be charged, sampling charges listed herein shall apply.

REGULAR COMMERCIAL USER — Commercial establishments that do not exceed one or more of the industrial cost recovery surcharges or COD or grease limits 25% or more of the sampling schedule over a twelve-month rolling average shall be listed as regular commercial customers. Typical commercial accounts involving any general business offices such as banking, real estate, travel agencies, post office box/copying centers, travel agencies, bookstores, barber shops, salons etcetera and such new facilities shall initially be charged as a regular commercial user until sampling demonstrates that do not qualify as such.

SUSPENDED SOLIDS — Solids that either float on the surface or are in suspension in water, sewage, or other liquids and those which are removable by laboratory filtration.

Section B. Annual Sewer Service Charges.

Classification

1. REGULAR Commercial users shall pay ~~\$40.50~~ 10.75 per 1,000 gallons or portion thereof for all usage. A minimum quarterly service charge shall be ~~\$45~~ 117.50.
2. HEAVY Commercial users shall pay ~~\$41.50~~ 11.75 per 1,000 gallons or portion thereof for all usage. A minimum quarterly service charge shall be ~~\$45~~ 117.50.
3. An industrial cost recovery surcharge shall be collected by the Utility Department for those commercial users whose sewage characteristics exceed one or more of the following standards:
 1. Biochemical oxygen demand (BOD) greater than 200 parts per million (PPM).
 2. Suspended solids greater than 250 PPM.
 3. Chlorine demand in excess of 15 PPM.
 4. Oil and Grease in excess of 100 PPM.

For such users the industrial cost recovery surcharge shall be based on the most recent and highest cost in the Schedule of Rates charged by Middlesex County Utilities Authority plus a 25% administrative fee for only those characteristics that are higher than the above standards. Oil and Grease shall be a fee of \$600.00 per ton. In addition, surcharges shall only be charged for the specific characteristic(s) above the maximums listed above.

Where the industrial cost recovery surcharge is charged to another municipality, the charge shall be based on the Schedule of Rates charged by Middlesex County Utilities Authority plus a 10% administrative fee.

The characteristics of the sewage waste shall be determined from actual samplings or other approved means and shall be based upon sampling and analysis made in accordance with 40CFR 136 USEPA — Guidelines Establishing Testing Procedures of the Analysis of Pollutants. The Utility Department may require the installation of automatic samplers at the cost of the owner to obtain representative samples during a calendar quarter, or as may be required. The cost of sampling and analysis will be borne solely by the customer.

The Utility Department may take grab or composite COD samples from any commercial user in lieu of BOD sampling to determine whether a commercial user is discharging waste in excess of the industrial cost recovery standards. The cost of this sampling (\$75 for a grab sample and \$150 for a composite sample) and analysis (\$50) shall be borne by the user. The sampling costs performed for the Utility Department by an outside independent laboratory to determine compliance by any user to these standards shall be borne by the user plus a 25% administrative fee.

Control of grease. No person or business shall discharge or cause to be discharged into the sewer system any water or waste containing more than 100 PPM by weight of fats, oils or grease.

In the event it is determined that blockage of an Utility Department sewer main is a result of the discharge from any grease-generating establishment, all costs incurred by the Utility Department will be charged to the owner of said grease-generating establishment. Such costs can include, but are not limited to, cost of clearing the blockage; damages to sewer lines; administrative, legal, and engineering costs; cleanup of

pollution to surrounding soils or water; and reimbursement of any fees or penalties imposed by regulatory agencies.

In addition to such other remedies as may be provided by law for violation of these regulations, the Utility Department may add or require to be added by the owner of said premises, such bacteria formulations and/or other recognized chemical formulations, to the sewer system servicing grease generating establishments regulated herein. The Utility Department may charge the cost thereof as an additional sewer use charge to the owner who is in violation of any provision of this regulation.

All food establishments shall install and regularly/properly service grease traps of sufficient capacity to eliminate the discharge of oil and grease. Proof of proper grease trap maintenance shall be made available to the Utility Department upon request.

In the event of any violation of this regulation or of any improper unauthorized use of any portion of the sewer system by any owner (or owner's representative), then the owner shall be penalized a maximum of \$500 for each violation or improper unauthorized use. Each day in which a violation or improper unauthorized use occurs shall be deemed a separate offense. For purposes of this regulation, two test readings showing more than 100 parts per million by weight of fats, oils or grease within a Quarter shall be deemed to be presumptive evidence of a violation occurring in each day of that calendar month and shall place the user into the heavy commercial rates.

4. All residential (as defined in Section A(1) above) other than residential:

(a) For the first 26,000 gallons or portion thereof, a minimum annual service charge of ~~\$279~~ 284.60.

(b) For those residential users whose quarterly sewage flow exceeds 26,000* gallons based on metered water consumption or actual sewage flow, the rate shall be as follows:

Quarterly usage (# of Gallons)		
From	To	Rates
0	26,000 gallons per quarter	\$69.75 <u>71.15</u> per quarter
26,000 gallons per quarter	And over	\$74.75 <u>75.45</u> plus \$1.10 <u>5</u> per 1,000 gallons

(c) All water consumption readings shall be those obtained by the Utility Department from its own billing records where the Utility Department is supplying the water, or from the water company furnishing water to the respective units and/or a properly calibrated and certified sewer flow meter. If a customer obtains its water supply from a private well or an unmetered public water supply, then the user shall install a meter, location of which is to be approved by the Utility Department. In the event the user fails to install said meter after receiving notice from the Utility Department, then such installation shall be made by the Utility Department. In either case, the costs of the meter up to quarterly calibrations and the installation thereof shall be borne by the user. The meter shall be of the type approved by the Utility Department and may be purchased from the Utility Department. Prices of meters will be furnished upon request to the Utility Department.

(d) In the event that estimated usage should prove to be inaccurate, the Utility Department reserves the right to recalculate prior annual service charges with the difference charged to or credited to the user.

(e) In the event a customer claims a substantial water use, the waste product of which does not pass into the sewer system, the customer shall have an option of specifically metering the waste usage which does not flow into the sewer system and the water so used shall be deducted from the total water usage in computing annual water consumption. All customers shall have the option of installing a sewer meter at the customer's cost and expense and in the event of such an installation, the readings on said sewer meter shall be substituted for the annual water consumption as set forth in Subsection (b) hereof.

Section C. Payment of Annual Sewer Service Charges.

1. All sewer service charges are payable quarterly in advance.

2. All charges shall be payable on or before the due date of the bill. Any charges which are not paid by the due date will be charged a penalty of 1% per month or fraction of a month, back to the billing date. Any partial payment of a bill will be applied first to interest charges, then to the oldest service charges.

3. If any account which remains unpaid after the due date will be sent a reminder. If any account is still unpaid at 30 calendar days after the date due, a notice will be sent giving 15 calendar days to make payment or services will be discontinued. If payment is not received within 15 calendar days service will be shut off and a shutoff fee of \$75 will be assessed to the account.

4. All penalties are due and payable within 30 days from the date that the owner is notified in writing of the violations charged and the penalty to be imposed. In the event the penalty is not paid as required under these rules, then the Utility Department in its discretion may take all actions available to it for the nonpayment of sewer charges as provided in N.J.S.A. 40A:26A-12. For purposes of these regulations, the owner shall be responsible for the actions of any tenant using the sewer system.

The penalties imposed in this section shall be cumulative to other remedies afforded to the Utility Department by statute, as provided in N.J.S.A. 40A:26-14.

Section D. Sewer Connection Fees and Charges.

1. The initial fees for the right to connect directly or indirectly to the Utility Department sewer system shall include a connection charge or fee per unit, as well as fees for applications, review, and inspection of work to be accomplished by the applicant in keeping with the Utility Department's "Rules and Regulations Governing Applications to the Monroe Township Utility Department for Construction of Comprehensive Sewer Systems in the Township of Monroe." These connection fees, which are one-time initial service charges for the right to connect to the Utility Department's sewer system, are calculated in accordance with N.J.S.A. 40A26A-11 and are an integral part of this Rate Schedule.

2. The connection fee for each unit shall be ~~\$3,801~~ 3,781. Connection fees for single-family homes not part of a real estate development are payable at the option of the applicant in two installments with the initial installment paid prior to the time of the connection and the second payment due within one year. Interest shall accrue and be due to the Utility Department at 1% per month on the unpaid balance. In the case where the system is under construction but not yet available for connection, connection fees can be paid at the option of the applicant in two installments without interest.

In the case of real estate developers, the connection fees for any development of 10 or less units shall be payable at the time of final approval.

In any single-family home development of more than 10 units, connection fees for the first 10 units shall be payable at the time of final approval with the balance of connection fees payable in groups of 10 units at a time in advance of the building permit. For townhome, condominium or apartment unit construction, connection fees shall be payable prior to start of any work on each individual structure.

3. For a user other than residential with estimated sewage flows in excess of ~~169~~ 171 gallons per day, the connection fee shall be based on the number of units as defined in Subsection A(1)(c) above. Fractional number of units shall be calculated to the next- highest unit.

4. Where a connection to the sewer system is to be made after construction of mains has been completed and sewer service is available to the user, then in addition to the connection fee, the applicant shall pay for the cost of construction and inspection from the main to the curb, such construction to be performed by an approved contractor and inspection by the MTUD.

5. No connection to the Utility Department sewer system shall be made until compliance with the requirements set forth in this section have been met, and no excavation shall be back-filled until inspection has been completed by the duly designated representative of the Utility Department.

Section E. Filing, Review And Inspection Fees.

1. Where mains are to be constructed by anyone other than the Utility Department, the applicant shall make application and pay fees for the time of Utility Department personnel on an hourly basis to draw down against the deposit as listed below:

a) Application for connection to Utility Department:

Sewer system (up to two units) \$2,500

b) Application for Review of Preliminary Plans:

Minor subdivision fee \$4,000

- Major subdivision or major site plan deposit \$2,000 minimum or \$100 per unit, whichever is greater
- c) Application for Tentative Approval:
Review fee - deposit 5% of estimated construction cost or \$1,000 minimum
 - d) Application for Final Approval:
Review fee - deposit 5% of estimated construction cost
 - e) Inspection fee - deposit 10% of estimated construction cost, with a \$1,000 minimum
 - f) Application for extensions of approval must be accompanied by a review fee deposit of \$600. Application for revisions after submittal and initial review must be accompanied by a review fee deposit of \$1,000.
 - g) Request for USEPA grant waiver or mapping revision must be made by the owner of the property. A \$600 processing fee made payable to MTUD must accompany the request.
 - h) An administrative fee shall be applied directly to sanitary sewer reimbursement calculation update requests by or for developers and shall include administrative, accounting and engineering time. Fees shall be a minimum of \$450 per calculation (up to 5 connecting developments), \$750 per calculation (6 to 10 connecting developments), \$1,250 per calculation (11 to 20 connecting developments), and \$2,000 (over 20 connecting developments). Fees will be deducted from the appropriate reimbursement amounts.

If the deposit is depleted before completion of review or inspection, the applicant shall deposit an additional amount to complete the review or inspection as estimated by the Utility Department Engineer within five days of notification or all review and inspection will cease at the end of five days after notification.

Any review fees for preliminary minor applications are a flat fee, and no portion will be returned to the applicant upon approval by the Utility Department.

Minor applications include any residential application which does not require extension of water and or sewer facilities (including service connection in the street) and which will not connect more than three houses to the water/sewer system. All commercial/industrial applications are major applications; however, the Utility Department may charge the lower minor review fee to tenants in newly approved commercial buildings for individual tenant fit out.

Any deposit monies other than review fees for preliminary minor application not used will be returned to the applicant upon request after the project is completed. The Utility Department will retain sufficient funds to conduct an inspection at the end of the maintenance period.

The amount charged by the Utility Department for review and/or inspection shall be calculated by the Utility Department on an annual basis after the adoption of the Utility Department's budget for the coming fiscal year and shall be based on the hourly salary cost to the Utility Department plus the cost of fringe benefits payable to said individual and the cost of the overhead of the Utility Department allocable to that employee.

2. All persons wishing to connect to the sewer system are required to make application for connection under the terms of the preceding paragraph and pay the required fees as outlined in that paragraph.

2A. Each time there is a change in the owner or tenant of a nonresidential unit, the owner shall file an application for approval.

Section F. Rates Charged To Customers Serviced By Other Entities.

Rates charged to customers who are individually serviced by other entities through contract between the Monroe Township Utility Department and that entity shall be at that rate which is set forth in the contract with the entity, plus a 25% administrative cost unless prohibited by the contract with the other entity or any applicable state regulation.

Section G. Reservation, Right To Modify.

The Township of Monroe reserves the rights to modify or change any of the foregoing rules or make such addition, by rules and regulation, as may be found essential in the protection of the public interests and the management of the Department and to impose such additional restrictions as may be deemed necessary.

If any of the above regulations is declared or held to be unconstitutional or legally inoperative, no other portion of this regulation shall be affected, but the unconstitutional or inoperative provision shall be rescinded and remaining provisions of this regulation shall remain in effect.

Part II. Water Service

Section A. Definitions:

- A. "UNIT" shall be defined as follows:
 - 1. Residential:
 - a) Each single-family dwelling.
 - b) Each single-family apartment dwelling in a multiple-family structure or structures.
 - 2. Other than residential: includes each tenant in a nonresidential building, one equivalent dwelling unit of potable water shall equal 174~~3~~ gallons per day of estimated water consumption or fraction thereof. In a building with more than one tenant or occupant, each separate tenant or occupant shall be calculated separately. Example: 174~~3~~ gal/day x 365 days = ~~62,415~~ 63,145 gal/year or ~~15,604~~ 15,786 gallons per quarter= one unit.
 - 3. IRRIGATION: One equivalent unit of nonpotable water used for irrigation shall equal 483 gallons per day of water consumed or fraction thereof. Connection fees set forth in Section K shall be applicable.

Section B. Fixed Service Charges for Potable Water.

- 1. All metered general potable water service users shall pay a fixed service charge based on the size of each connection installed, in addition to the charges for the quantity of water used, if any.

Size of Connection

Fixed Service Charge per Quarter

- (A) Residential:

5/8" or 3/4"	\$ 15.95 <u>16.27</u> per unit
1"	\$ 29.22 <u>29.54</u> per unit
1 1/2"	\$ 42.47 <u>42.79</u> per unit
Multiple dwelling	\$ 15.95 <u>16.27</u> per unit
- (B) Residential without electronic radio transmitter:

5/8" or 3/4"	\$38.28 per unit
1"	\$45.55 per unit
Multiple dwelling	
- (C) Commercial

5/8" or 3/4"	\$ 19.39 <u>20.36</u> per unit
1"	\$ 36.89 <u>37.86</u> per unit
1 1/2"	\$ 54.39 <u>55.36</u> per unit
2"	\$ 79.39 <u>80.36</u> per unit
3"	\$ 124.39 <u>125.36</u> per unit
4"	\$ 154.39 <u>155.36</u> per unit
6" and over	\$ 229.39 <u>230.36</u> per unit

Section C. Rates for Potable Water Consumed. In addition to the fixed service charge set forth above, a charge will be made for all water used as registered by the meter.

Gallons per Quarter	Rate per 1,000 Gallons
For the first 10,000	\$1.45
For the next 15,000	\$2.47
For the next 15,000	\$3.00 <u>3.10</u>
For all over 40,000	\$4.25 <u>4.35</u>

Section D. Irrigation Charges Using Potable Water.

All customers with a separate meter for irrigation connected to a potable water distribution main or those developments that were approved with other nonpotable irrigation sources (private wells, retention ponds and/or other non-MTUD sources) shall pay a separate fixed service charge based on the size of each connection installed, in addition to the charges for the quantity of potable water used using the rates from Section E below, as shown:

Size of Connection	Fixed Service Charge per Quarter
5/8" or 3/4"	\$15.95 <u>16.27</u> per unit
1"	\$29.22 <u>29.54</u> per unit
1 1/2"	\$52.67 <u>52.99</u> per unit
2"	\$77.67 <u>77.99</u> per unit
3"	\$122.67 <u>122.99</u> per unit
4"	\$152.67 <u>152.99</u> per unit
6" and over	\$227.67 <u>227.99</u> per unit

Section E. Rates For Townhouses/Multifamily/Apartment Buildings/Residential Single-Family Homes/Commercial Properties Using Potable Water Used for Irrigation With a Separate Water Meter:

In addition to the fixed service charge set forth above, a quarterly charge will be made for all potable water used as registered by the meter.

Gallons per Quarter	Rate per 1,000 Gallons
For the first 10,000	\$2.47 <u>2.57</u>
For the next 15,000	\$3.00 <u>3.10</u>
For all over 25,000	\$4.40 <u>4.50</u>

Section F. Irrigation Charges - Nonpotable Water Use.

a. Residential customers with a separate meter for irrigation, connected to a nonpotable water main, quarterly charges will be based only on the amount of water actually used. No fixed service charge and no connection fee. A rate of \$2 2.25 per 1,000 gallons will apply up to the first 25,000 gallons per quarter and ~~\$4.15~~ 4.40 per 1,000 gallons thereafter.

b. Commercial customers with a separate meter for irrigation connected to a nonpotable distribution main, charges will be based only on the amount of water actually used. A rate of ~~\$2.73~~ 2.98 per 1,000 gallons will apply up to 25,000 gallons per quarter and ~~\$4.40~~ 4.65 per 1,000 gallons thereafter.

In the event that any water meter shall become damaged or otherwise inoperable during any billing period, the bill for that billing period shall be based on an estimated use of water.

Section G. Private Fire Protection Service for Monroe Fire Districts Nos. 1, 2 And 3:

1. Annual standby water charges for sprinkler systems.

Size of Connection (inches)	Annual Charge
Nonresidential 2" or smaller*	\$270 <u>275.40</u>
3"	\$375 <u>380.40</u>
4"	\$475 <u>480.40</u>
6"	\$825 <u>830.40</u>
8"	\$1,600 <u>1605.40</u>
10"	\$2,600 <u>2605.40</u>
12"	\$3,100 <u>3105.40</u>

Additional charge for each sprinkler head is \$3 3.12 and is in addition to the above fees.

*Nonresidential only; there will be no stand-by charge for residential fire connections 2 inches and smaller.

2. The annual charge for each hydrant and/or Siamese connection shall be \$432, whether metered or not. Private fire hydrants are only to be used for firefighting.
3. No charge shall be made for water used in the extinguishing of fires. Water for any other purpose shall not be drawn from a private fire service connection and will be considered theft of service.
4. Fire protection shall be provided by separate connection to the Utility Department mains.

Section H. Public Fire Protection Service.

1. The annual charge for each public hydrant, owned/operated/maintained by the Utility Department shall be \$300.
2. No charge shall be made for water used in the extinguishing of fires via a fire hydrant.

Section I. Miscellaneous.

1. Turn on and turn off fees and final meter readings.

A charge of \$75 shall be made for each turn-off or turn-on during regular working hours. Any turn-on or turn-off required outside regular working hours shall be charged at \$102.50 each unless both turn-on and turn-off are scheduled two days in advance and no more than one hour apart. A minimum notice of seven days for each turn-off and/or turn-on must be given to the Utility Department. A penalty of \$50 shall be assessed for each scheduled appointment that is cancelled upon arrival of Utility Department personnel. Under no circumstances shall any person not authorized by the Utility Department open or close the curb stops or valves in any Utility Department water line.

A charge of ~~\$85~~ 87 will be made for each and every final water meter reading request and shall be payable as a part of the final water/sewer billing plus a \$25 administrative fee for a total final meter reading charge of ~~\$110~~ 112 (workday).

2. Water Meters.

The Utility Department reserves the right to install temporary meters during construction of any residential or commercial structure. The fee for installation of temporary meters shall be \$275. Spreader pipes shall not be used and/or installed.

Water meters and remote reading units for all new residential and commercial construction shall be purchased from the Utility Department with 10 days' advance notice. The cost of meters shall be at cost plus an administrative fee of \$130 each. The cost of remote reading units shall be at cost, plus an administrative fee of \$100 each. The meters and remote reading units are as follows:

- A. Residential/commercial potable or irrigation water meters up to 2 inches: contracted ultrasonic meter at the time.
- B. Commercial meters larger than 2 inches: current contracted ultrasonic meter at the time.
- C. Remote reading unit: ITRON ERT-1300-402 100W+, or most current contracted model.

3. Wet tap fees.

Where the user requires connection to the water system after construction of mains has been completed and water service is available to the user, then in addition to the connection fee, the applicant shall pay for the cost of construction from the main to the curb, such construction to be performed by the Utility Department and/or an approved contractor. These costs shall be as follows:

When the tap is on the same side of the road as the service:

3/4"	\$3,000
1"	\$3,300
1 1/2"	\$5,300
2"	\$6,200

When the tap is on the opposite side of the road from the service:

3/4"	\$3,500
1"	\$3,900
1 1/2"	\$6,000
2"	\$7,300

The above fees are based on a four-hour time frame. If project goes over four hours, then hourly rate of \$250 is applied. These fees include meter pit and installation costs.

It is the applicant's responsibility to secure necessary road opening permit, to excavate, backfill and restore the excavated area according to MTUD Rules and Regulations.

4. Hydrant meter rental.

The use of water for building purposes, irrigation, or other construction, shall be metered at a hydrant to be determined by the Utility Department. At the time of application, the user shall pay submit a deposit for the meter as follows:

3/4" meter	\$500
3"	\$2,000

In addition, there shall be a hydrant use fee of \$50 per month and a rental charge for the hydrant meter of \$100 per month or part thereof, payable monthly in advance. Each meter holder, by the 5th day of each month shall return the meter to the Utility Department for them to read.

If the meter holder fails to provide a meter reading by the date specified, then the meter will be confiscated by the Utility Department and the deposit will be forfeited. The charge for water usage will be made on the basis of Section C hereof. The application for such water services shall be made by the owner of the property on which said water is to be used. The Utility Department shall have its statutory lien on such property for the collection of said charges.

5. Tampering, illegal connections and theft of services.

In any case, where an unmetered attachment is made to a hydrant or a water service line is attached to the Monroe Township Utility Department's water system, or a water meter has been adjusted, damaged, or tampered with, the customer who uses such unmetered water or on whose premises said meter is located, as the case may be, shall be charged a cost recovery charge of \$500, plus the cost of water, which shall be

billed as part of his regular billing on the next regular billing date after said adjusting, tampering or damage shall have been discovered.

In addition, any person, developer, general contractor or plumbing contractor found tampering or unauthorized use of water by way of using a hydrant or a fitting known as "jumper," "spacer" or "spreader" shall be billed a recovery charge plus water usage charge to be determined by the Utility Department. Connections or tampering with larger-size illegal connections will be in increments of \$500 for every diameter over 3/4 inch (3/4" to 1", 1" to 1 1/2", 1 1/2" to 2", etc....) Payment shall be paid in full prior to the issuance of any additional MTUD permits or continuation of any MTUD permit and the Construction Department of Monroe shall be authorized to issue a stop-work order until such payment has been made in full.

A minimum fine of \$500 plus a \$5 per gallon charge for pumping, vactoring or diluting any illegal discharge and any outside expenses plus an administrative fee of 25% associated with investigating and rectifying any situation to the satisfaction of the Utility Department, Middlesex County, and/or NJ DEP shall be charged to any person or persons who illegally, or without MTUD permission, opens or uses any sanitary sewer, pipe connection, lateral, cleanout, or manhole to discharge or cause to be discharged any substance or liquid that will flow into a Utility Department sewer, including rainwater, runoff, sump pump discharges, groundwater, septage, or wastewater of any kind.

In addition, a minimum fine of \$500 plus the cost of repairs with a 25% administrative fee shall be imposed on any person or persons who damages, paves over, and/or discharges millings or other debris into each and every valve box, curb box, meter pit, manhole, cleanout or any other Utility Department facility.

6. Damages caused to water and/or sewer equipment or facilities caused by customers, contractors or developers including water meters, meter pits, meter pit covers, remote readers, or other water or sewer appurtenances will be billed to the responsible party at three times the current replacement cost to cover the labor, administrative and other costs incurred by the Township.

7. Meter removal, testing and certification charges.

If, at the request of the customer, a meter is removed and bench tested and it is found to be accurate (within 1% of 100%), then the customer shall pay the cost of such testing as stated below. A deposit equal to test fee is required before any testing can be done. If the meter meets the utilities' standards, the deposit is used to cover the cost of testing. No charge if meter tests outside these standards, the deposit is returned to the customer.

Size of Meter (inches)	Test Fee
5/8" to 1"	\$150
1 1/2"	\$250
2" and up	\$350

8. When the Utility Department performs a bacteriological test on new water lines, there shall be a fee of \$150 per test, payable in advance.

9. Winterization fees.

MTUD staff shall be the sole operator of utility facilities including: valves, curb stops, meters and other appurtenances.

Residential winterization work should be done by a licensed plumber bonded with the MTUD. It is the responsibility of the customer/homeowner to protect the meter from freezing during cold and freezing weather. Fees for repairs due to damage resulting from frozen meters are the responsibility of the customer/homeowner. There will be a nonrefundable fee as follows for weekday business hours turn off (Fall) and turn on (Spring) service by MTUD staff:

Size (inches)	Fee
Up to 1"	\$40
Up to 2"	\$150

After-hours operations will incur an additional charge of \$125, and a workday return trip will be at a fee of \$50 for each additional trip.

Note: Call MTUD or visit our website for a current list of MTUD qualified (bonded) plumbers.

10. Returned check fee: \$20

11. Irrigation connection application processing fee (Form #W7): \$50

12. Hydrant flow testing fees: \$250 All fire hydrant flow tests shall be witnessed by Utility Department staff who will operate the two hydrants required to provide the flow test. Results of the flow test results shall be provided to the Utility Department Director within 10 days of the test. Use of more than two fire hydrants shall be billed at \$125 per additional hydrant.

13. Water/sewer assistance fees: Utility Department staff may assist private and/or outside agencies under various emergency conditions. The Utility Department shall be reimbursed for all expenses using applicable FEMA rates and/or actual expenses plus a 25% administrative charge for private assistance and 10% for other public agency assistance.

14. Access to the premises.

Upon presentation of an official MTUD identification badge, Utility staff in full uniforms, the authorized MTUD employee shall be granted access to the meter at reasonable hours of the day to inspect the meter and perform other duties as may deem necessary. Any person who may obstruct or oppose the Utility Department in making such inspection or other work relative to the water service shall bear the cost of having a meter pit installed. If the cost of the installation remains unpaid, the Utility Department shall have its statutory lien on the property for the collection of said charges.

Section J. Payment.

1. All water fixed service charges are payable quarterly in advance, and water usage charges shall be billed in the next quarter.

2. All charges shall be payable on or before the due date of the bill. Any charges which are not paid by the due date will be charged a penalty of 1% per month or fraction of a month, back to the billing date. Any partial payment of a bill will be applied first to interest charges, then to the oldest service charges.

3. If any account remains unpaid after the due date, they will be sent a reminder; if any account is still unpaid at 30 calendar days after the due date, a notice will be sent giving 15 calendar days to make payment or services will be discontinued. If payment is not received within 15 calendar days, water service will be discontinued and a shut-off fee of \$75 will be assessed to the account and an additional \$75 turn- on fee will be assessed, when all other charges are settled.

4. All penalties are due and payable within 30 days from the date that the owner is notified in writing of the violations charged and the penalty to be imposed. In the event the penalty is not paid as required under these rules, then the Utility Department in its discretion may take all actions available to it for the nonpayment of sewer charges as provided in N.J.S.A. 40A:31-12. For purposes of these regulations, the owner shall be responsible for the actions of any tenant using the sewer system.

The penalties imposed in this section shall be cumulative to other remedies afforded to the Utility Department by statute, as provided in N.J.S.A. 40A:13-14.

Section K. Potable Water Connection Fees and Charges.

1. The initial fees for the right to connect directly or indirectly to the Utility Department's water system shall include a connection charge or fee as well as fees for application review and inspection of work to be accomplished by the applicant in keeping with the requirements of the Utility Department's Rules and Regulations. These connection fees, which are one-time initial service charges for the right to connect to the Utility Department's water system, are calculated in accordance with N.J.S.A. 40A:31-11 and are an integral part of this Rate Schedule.

2. The potable water connection fee for each equivalent unit shall be ~~\$3,254~~ 3241, and the irrigation connection fee using potable water with a separate meter shall be \$1,000 per equivalent unit. Connection fees for single-family homes not part of a real estate development are payable at the option of the applicant in two installments with the initial installation paid prior to the time of the connection and the second payment due within one year. Interest shall accrue and be due to the Utility Department at 1% per month on the unpaid balance. In case the system is under construction but not yet available for connection, connection fees can be paid at the option of the applicant in two installments without interest. In the case of real estate developers, the connection fees for the development shall be payable at the time of final approval.

In any development of more than 10 units, connection fees for the first 10 units shall be payable at the time of final approval with the balance of connection fees payable in groups of 10 units at a time in advance of the building permit.

All new structures constructed within the Utility Department's potable water system shall use this system for on-site irrigation unless prior approved by the Utility Department due to a limited water supply. All outside hose bibs on any new structure shall use a separate irrigation service and meter for outside watering needs where available and appropriate backflow devices installed and tested.

3. For a user other than residential with estimated potable water consumption in excess of ~~474~~ 173 gallons per day and/or 483 gallons per day for nonpotable irrigation water, then the connection fee shall be based on the number of units as defined in Subsection A(2) above. Fractional number of units shall be calculated to the next highest unit.

4. The Utility Department reserves the right to examine plans for all connections and to specify the connection size required. The gallonage used to determine the size of the connection shall be based on estimated annual water consumption as calculated by the applicant's engineer and approved by the Utility Department Engineer.

5. Where a connection to the water system is to be made after construction of mains has been completed and water service is available to the user, then in addition to the connection fee, the applicant shall pay for the cost of construction and inspection from the main to the curb, such construction to be performed by an approved contractor and inspection by the MTUD.

6. No connection into the Utility Department's water system shall be made until compliance with the requirements set forth in this section have been met, and no excavation shall be back-filled until inspection has been completed by the duly designated representative of the Utility Department.

Section L. Filing, Review, and Inspection Fees.

Where mains are to be constructed by anyone other than the Utility Department, the applicant shall make application and pay fees for the time of Utility Department personnel on an hourly basis down against the deposit as listed below:

- a) Application for connection to Utility Department:
 - Water system (up to two units): \$2,500
- b) Application for Review of Preliminary Plans:
 - Minor subdivision fee: \$4,000
 - Major subdivision or major site plan- deposit \$2,000 minimum or \$100 per unit, whichever is greater
- c) Application for Tentative Approval:
 - Review Fee - deposit 5% of estimated construction cost or \$1,000 minimum
- d) Application for Final Approval:
 - Review Fee - deposit 5% of estimated construction cost
 - Inspection fee - deposit (\$1,000 minimum) 10% of estimated construction cost
- e) An administrative fee shall be applied directly to water reimbursement calculation update requests by or for developers and shall include administrative, accounting and engineering time. Fees shall be a minimum of \$450 per calculation (up to 5 connecting developments), \$750 per calculation (6 to 10 connecting developments), \$1,250 per calculation (11 to 20 connecting developments) and \$2,000 (over 20 connecting developments). Fees will be deducted from the appropriate reimbursement amounts.

Applications for extensions of approval must be accompanied by a review fee deposit of

\$600. Application for revisions after submittal and initial review must be accompanied by a review fee deposit of \$1,000.

If the deposit is depleted before completion of review or inspection, the applicant shall deposit an additional amount to complete the review or inspection as estimated by the Utility Department Engineer within five days of notification or all review and inspection will cease at the end of the allotted five days.

Any review fees for preliminary minor applications are a flat fee, and no portion will be returned to the applicant upon approval by the Utility Department.

Minor applications include any residential application which does not require extension of water and or sewer facilities (including service connection in the street) and which will not connect more than three houses to the water/sewer system. All commercial/industrial applications are major applications; however, the Utility Department may charge the lower minor review fee to tenants in newly approved commercial buildings for individual tenant fit out.

Any deposit monies other than review fees for preliminary minor application not used will be returned to the applicant upon request after the project is completed. The Utility Department will retain sufficient funds to conduct an inspection at the end of the maintenance period.

The amount charged by the Utility Department for review and/or inspection shall be calculated by the Utility Department's Auditor on an annual basis after the adoption of the Utility Department's budget for the upcoming fiscal year, and shall be based on the hourly salary cost to the Utility Department plus the cost of fringe benefits payable to said individual and the cost of the overhead of the Utility Department allocable to that employee.

Section M. Rates Charged To Customers Serviced By Other Entities.

Rates charged to Monroe Township customers who are serviced by other water and/or sewer entities through contract between the Monroe Township Utility Department and that entity shall be at that rate which is set forth in the contract with the entity, plus a 25% administrative cost.

Section N. Reimbursement Rates for Certain Completed and Planned Off-Site Sewer and Water System Capacity Improvements.

The MTUD may, by ordinance, require developers, as a condition of subdivision or site plan approval, to pay to the Township the cost of off-tract sewerage and water infrastructure improvements constructed by the Township and necessitated by their developments pursuant to the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq. Chapter 108, Subsection 108-13.3 of the Code of the Township of Monroe ("Code") provides that, said costs shall be allocated in accordance with express standards ensuring that each developer's contribution is fair and reasonable and based upon the impact of its project.

Since 2009, the MTUD has been tasked with installing, maintaining and providing sewerage and water service within the Township. The MTUD is the department best equipped to determine and allocate the proportionate share of the costs of sewerage and water infrastructure amongst users (the "pro rata rate"). The MTUD calculates the pro rata rate in accordance with Subsection 108-13.3 of the Code.

The MTUD has calculated user rates for three water service projects and three sewer service projects it has constructed. These completed projects and pro rata rates are as follows:

SEWER:

The following fees shall be collected for developers who specifically require use of these facilities:

1. West trunk sewer project equates to a rate of \$3,000 per equivalent dwelling unit ("EDU")
2. Phase VII Jamesburg/Outcalt trunk sewer equates to a rate of \$1.80 per gallon average daily flow ("ADF")
3. Phase VIII, Outcalt force main equates to a rate of \$2.01 per gallon ADF

WATER:

The following two fees shall be collected for every connection to the Utility Department's water distribution system east of Spotswood Gravelhill Road and south of North State Home Road:

1. Hoffman Station Road loop line water main extension project equates to a rate of \$1,000 per EDU
2. Route 613 water storage tank project (0.75 million gallon capacity) equates to a rate of \$1,704 per equivalent dwelling unit ("EDU")

The following fee shall be collected for every connection to the Utility Department's water distribution system south of Cranbury Station/Union Valley Road:

3. Applegarth Road elevated water storage tank project (3.4 million gallon capacity) equates to a rate of \$1,886 per EDU

Section O. Reservation, Right to Modify.

The Township of Monroe reserve the rights to modify or change any of the foregoing rules or make such addition, by rules and regulation, as may be found essential in the protection of the public interests and the management of the Department and to impose such additional restrictions as may be deemed necessary.

If any of the above regulations is declared or held to be unconstitutional or legally inoperative, no other portion of this regulation shall be affected, but the unconstitutional or inoperative provision shall be rescinded and remaining provisions of this regulation shall remain in effect.

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance shall be and the same are hereby repealed.

SECTION 3. If any section, paragraph, subdivision, clause or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the ordinance shall be deemed valid and effective.

SECTION 4. This ordinance shall take effect twenty days after final passage, adoption and publication as provided by law.

SO ORDAINED, as aforesaid.

UPON MOTION made by Councilwoman Siegel and seconded by Council Vice-President Van Dzura, the **PUBLIC HEARING for Ordinance O-6-2025-018** was **opened**. All were in favor, none opposed.

No Public Comment.

UPON MOTION made by Councilman Dipierro and seconded by Council Vice-President VanDzura, the **PUBLIC HEARING for Ordinance O-6-2025-018** was **closed**. All were in favor, none opposed.

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilman Dipierro, **Ordinance O-6-2025-018** was passed on Second Reading and Final Adoption:

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

Copy of Ordinance Duly Filed.

UPON MOTION made by Council Vice-President Van Dzura and seconded by Councilwoman Siegel, the following Resolutions were moved for Adoption under the **CONSENT AGENDA:**
 (R-6-2025-139– R-6-2025-149a)

R-6-2025-139 RESOLUTION AUTHORIZING THE RELEASE OF THE REHABILITATED AFFORDABLE HOUSING AGREEMENT AND LIEN ON BLOCK 50, LOT 5.

WHEREAS, on April 14, 2016, Anthony Focarino Jr. (“Focarino”) entered into a Rehabilitated Affordable Housing Agreement with the Township of Monroe restricting Focarino from selling or conveying title to the property for a period of ten years pursuant to Monroe Ordinance 131-8 and N.J.S.A. 52:27D-301 et seq, said Agreement having been recorded with the Middlesex County Clerk on September 8, 2017, in Mortgage Book 07039 on Pages 0388; and

WHEREAS, the Affordable Housing Lien state that “the terms, restrictions and covenants of this Agreement shall automatically expire ten (10) years from the date that the housing rehabilitation work was completed”; and

WHEREAS, the Estate of Anthony Focarino Jr. have reached out to the Affordable Housing Board stating that an undue hardship exists and the premises need to be sold; and

WHEREAS, the Affordable Housing Board at their meeting held May 12, 2025 approved a Resolution recommending the release of the lien upon repayment of 50% of the lien in the amount of \$30,867.50, as the lien has been in place for eight years and five months; and

WHEREAS, the Estate of Anthony Focarino Jr. have successfully paid the required lien amount back to the Affordable Housing Trust on June 5, 2025; and

WHEREAS, the Monroe Township Affordable Housing Board advises of the successful completion of the Affordable Housing Lien and has consented to the termination of the Affordable Housing Lien; and

NOW, THEREFORE, BE IT RESOLVED that the Affordable Housing Lien held by Focarino are hereby satisfied and the Mayor and Township Clerk are hereby authorized and directed to execute the Release of Rehabilitated Affordable Housing Agreements, annexed hereto as Exhibit “A”.

SO RESOLVED, as aforesaid.

RECORDED VOTE: R-6-2025-139						
COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilman Dipierro				X		
Councilman Markel			X			
Councilwoman Siegel		X	X			
Council V. President VanDzura	X		X			
Council President Cohen			X			

R-6-2025-140 RESOLUTION AUTHORIZING REFUND OF CONSTRUCTION PERMIT FEES. (Strawbridge Electric, Inc. - refund of \$138.00)

WHEREAS, the Construction Official, by copy of letter dated June 12, 2025, copy of which is attached hereto as Exhibit “A”, has recommended the Council approve the following construction permit refund:

Refund to:	Reason	Amount
Strawbridge Electric, Inc. 62 Riverview Avenue Edison, NJ 08817 Attn: Permit Coordinator	Permit # 2025-0897 Requests refund due to permit cancelled located at 8 Toby Terrace.	\$ 138.00

WHEREAS, Council has reviewed the recommendation of the Construction Official and finds the request for the above refund to be reasonable;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that the request is hereby authorized and that a refund be made to **Strawbridge Electric, Inc. in the amount of \$138.00.**

SO RESOLVED, as aforesaid.

RECORDED VOTE: R-6-2025-140						
COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilman Dipierro				X		
Councilman Markel			X			
Councilwoman Siegel		X	X			
Council V. President VanDzura	X		X			
Council President Cohen			X			

R-6-2025-141 RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE GUARANTEES UPON THE ACCEPTANCE OF A MAINTENANCE GUARANTEE POSTED FOR THE PROSPERITY FARMS – TOWNHOMES PROJECT (PB-1188-16). (Butcher Road)

WHEREAS, Toll NJ II, L.P. aka Toll Brothers, Inc. has posted Performance Guarantees for the Prosperity Farms – Townhomes Project (PB-1188-16); and

WHEREAS, a request was made for the release of the Performance Guarantees posted for this project; and

WHEREAS, pursuant to Section 108-13.1 F and G of the Code of the Township of Monroe, the Township Engineer, by copy of letter dated June 11, 2025, has recommended, release of the Performance Guarantees; and

WHEREAS, the Township Council has reviewed and hereby approves the recommendations of the Township Engineer.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that release of the project performance guarantees shall be conditioned upon resolution of all outstanding escrow balances associated with the administration of this project by Township officials, as well as the posting of maintenance guarantees for 15% of the project total (\$1,345,164.75), or \$201,774.71. Such maintenance guarantee shall run for a period of not less than two years from the date of memorialization of such action by the Council.

BE IT FURTHER RESOLVED, in accordance with the Monroe Township Code, the developer shall maintain funds in the engineering inspection escrow account in the amount of fifty percent (50%) of the original deposit however the Township Engineer’s office feels the funds currently being held in escrow with the Township is sufficient.

SO RESOLVED, as aforesaid.

RECORDED VOTE: R-6-2025-141						
COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilman Dipierro				X		
Councilman Markel			X			
Councilwoman Siegel		X	X			
Council V. President VanDzura	X		X			
Council President Cohen			X			

R-6-2025-142 RESOLUTION AUTHORIZING APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE CROSSINGS - ROADWAY & PEDESTRIAN IMPROVEMENTS PROJECT.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Township of Monroe formally approves the grant application for the above stated project; and

BE IT FURTHER RESOLVED that the Mayor and the Municipal Clerk are hereby authorized to submit an electronic grant application identified as MA-2026- The Crossings - Roadway & Pedestrian Improvements-00389 to the New Jersey Department of Transportation on behalf of the Township of Monroe; and

BE IT FURTHER RESOLVED that the Mayor and the Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Monroe and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves execution of the grant agreement.

SO RESOLVED, as aforesaid.

RECORDED VOTE: R-6-2025-142						
COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilman Dipierro				X		
Councilman Markel			X			
Councilwoman Siegel		X	X			
Council V. President VanDzura	X		X			
Council President Cohen			X			

R-6-2025-143 RESOLUTION GRANTING ADVICE AND CONSENT TO THE APPOINTMENT OF MILIND DESAI TO THE AFFORDABLE HOUSING BOARD.

WHEREAS, the Honorable Stephen Dalina, Mayor of the Township of Monroe, by copy of letter dated June 24, 2025, has appointed the following member to serve on the Affordable Housing Board commencing immediately and expiring on December 31, 2026:

Milind Desai – Alternate II – 2 yr. term

WHEREAS, the Administrative Code of the Township of Monroe requires the Advice and Consent of the Council for such appointments;

THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Township Council hereby provides its Advice and Consent and confirms the appointment of **Milind Desai** to serve on the **Affordable Housing Board as Alternate II** commencing immediately and expiring on December 31, 2026.

SO RESOLVED, as aforesaid.

RECORDED VOTE: R-6-2025-143						
COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilman Dipierro				X		
Councilman Markel			X			
Councilwoman Siegel		X	X			
Council V. President VanDzura	X		X			
Council President Cohen			X			

R-6-2025-144 RESOLUTION AUTHORIZING THE APPROVAL OF CHANGE ORDER NO. 2 BY TEKCON CONSTRUCTION, INC. FOR MONROE TOWNSHIP POLICE HEADQUARTERS ADDITION & ALTERATIONS PROJECT. (increase of \$413,748.51 = 7.2%)

WHEREAS, pursuant to Resolution No. R-1-2024-043, adopted by the Monroe Township Council at its meeting held on January 3, 2024, a contract was awarded to Tekcon Construction Inc. in connection with the Monroe Township Police Headquarters Addition & Alterations Project; and

WHEREAS, the original total contract amount was \$5,724,026.00; and

WHEREAS, pursuant to Resolution No. R-8-2024-193, Change Order No. 1 was approved in the amount of \$221,547.54, bringing the total contract amount to \$5,945,573.54; and

WHEREAS, the Township Engineer, in a letter dated June 24, 2025, requested approval of Change Order No. 2 for the Monroe Township Police Headquarters Addition & Alterations Project reflecting an **increase of \$413,748.51** in the contract amount, as the result of additional work required, as described in the attached change order; and

WHEREAS, the current contract price including this change order is **\$6,359,322.05**; and

WHEREAS, the Township Council has reviewed the request and has found same to be reasonable; and

WHEREAS, the Certified Municipal Finance Officer has certified in Certificate No. **C-2400034**, a copy of which is attached hereto, that sufficient funds are available;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Mayor and Township Clerk are hereby authorized to execute Change Order No. 2, attached hereto and made a part hereof, reflecting a contract

increase in the amount of four hundred thirteen thousand seven hundred forty eight dollars and fifty one cents (\$413,748.51).

SO RESOLVED, as aforesaid.

RECORDED VOTE: R-6-2025-144						
COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilman Dipierro				X		
Councilman Markel			X			
Councilwoman Siegel		X	X			
Council V. President VanDzura	X		X			
Council President Cohen			X			

R-6-2025-145 RESOLUTION AUTHORIZING THE PURCHASE OF FIVE (5) BODY CAMERAS UNDER NEW JERSEY STATE CONTRACT FOR THE MONROE TOWNSHIP POLICE DEPARTMENT. (\$72,217.55)

WHEREAS, the Monroe Township Police Department has the need to purchase five (5) body cameras under the NJ State Cooperative (NJCP1), Contract No. T0106/17-FLEET-00738 pricing from *Axon Enterprise, Inc.* an authorized vendor under the NJ State Contract; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-12; and

WHEREAS, the Quotation received, attached hereto, is for five (5) body worn cameras including all user licenses, storage and the TAP 10-year bundle which replaces all body worn cameras every 2.5 years and will upgrade the current camera with the newest model when available, for the total purchase price of seventy-two thousand two hundred seventeen dollars and fifty-five cents (\$72,217.55); and

WHEREAS, the Certified Municipal Finance Officer has determined that sufficient funds are available, as set forth in Certificate No. C-2500041, a copy of which is attached hereto as Exhibit "A"; and

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey, hereby authorizes a contract be entered into with *Axon Enterprise Inc, P.O. Box 29661 Phoenix, Arizona 85038-9661* for the purchase of five (5) body worn cameras including all user licenses, storage and the TAP 10-year bundle which replaces all body worn cameras every 2.5 years and will upgrade the current camera with the newest model when available for a total contract price in the amount of seventy-two thousand two hundred seventeen dollars and fifty-five cents (\$72,217.55).

SO RESOLVED, as aforesaid.

RECORDED VOTE: R-6-2025-145						
COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilman Dipierro				X		
Councilman Markel			X			
Councilwoman Siegel		X	X			
Council V. President VanDzura	X		X			
Council President Cohen			X			

R-6-2025-146 RESOLUTION AUTHORIZING AND ADOPTING A REVISED PLAN 92-PD-LINCOLN-121316 DEFERRED COMPENSATION PROGRAM FOR THE TOWNSHIP OF MONROE.

WHEREAS, the Township of Monroe (hereinafter referred to as the “Employer”), in the County of Middlesex, State of New Jersey, by resolution is adopting a Deferred Compensation Plan (hereinafter referred to as the “Plan”) for the purpose of making available to eligible employees the accrual of tax benefits under a Section 457 Deferred Compensation Plan; and

WHEREAS, the Economic Growth and Tax Relief Reconciliation Act of 2001, the 2005 final regulations issued under the Uniformed Services Employment and Reemployment Rights Act of 1994, the Pension Protection Act of 2006, final Treasury Regulation §1.457-4, the Heroes Earnings Assistance and Relief Tax Act of 2008 , the Worker, Retiree and Employer Recovery Act of 2008 and the Small Business Act of 2010 amended sections of the Internal Revenue Code (the “Code”) and the rules and/or regulations issued thereunder affecting Section 457 Deferred Compensation Plans (cumulatively referred to as the “Acts and Regulations”); and

WHEREAS, the Employer desires its Plan to conform with the changes in the Code and Treasury regulations brought about by the Acts and Regulations; and

WHEREAS, the Employer desires to adopt a Plan that conforms with the changes in the Code and Treasury regulations resulting from the Acts and Regulations; and

NOW, THEREFORE BE IT RESOLVED that the Employer hereby adopts Plan 92-PD-Lincoln-121316; and

BE IT FURTHER RESOLVED that Lincoln Retirement Services, LLC (hereinafter referred to as “Lincoln”) has agreed to be the provider of the Deferred Compensation Program for employees and elected officials; and

BE IT FURTHER RESOLVED that Lincoln will provide for the benefit of the participants the Alliance Lincoln account; and

BE IT FURTHER RESOLVED that in accordance with N.J.A.C. 5:37-7.1(a) the Township of Monroe solicited proposals for a Deferred Compensation Plan and Service Agreement from two providers of deferred compensation services. The vendors responding to the request for proposals were Lincoln and Empower. The successful vendor is Lincoln. The Business Administrator and CFO have reviewed all of the proposals submitted and met with representatives of the responding companies. Lincoln was selected because of the high level of service, features and flexibility of the investment options for plan participants and recommendations from other municipal government units.

BE IT FURTHER RESOLVED that there has been no collusion, or evidence or appearance of collusion, between any local official and a representative of Lincoln in the selection of a provider pursuant to N.J.A.C. 5:37 - 5.7.

BE IT FURTHER RESOLVED that the Business Administrator is authorized to execute an Administrative Services Agreement with Lincoln (92-SA-Lincoln-121316) and such other agreements as are necessary to implement the Deferred Compensation Program. It is implicitly understood that there is to be no cost or contribution by the Employer to the program; and

BE IT FURTHER RESOLVED that the Business Administrator is authorized to serve as the “Administrator” of the plan, represent the Employer, and execute individual deferred compensation agreements with each said employee; and

BE IT FURTHER RESOLVED by the Employer that the Clerk forward a certified true copy of this resolution to the Business Administrator; and

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to the Director of the Division of Local Government Services at P.O. Box 803; Trenton, NJ 08625-0803.

SO RESOLVED, as aforesaid.

RECORDED VOTE: R-6-2025-146						
COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilman Dipierro				X		
Councilman Markel			X			
Councilwoman Siegel		X	X			
Council V. President VanDzura	X		X			
Council President Cohen			X			

R-6-2025-147

RESOLUTION ENDORSING THE FOURTH ROUND HOUSING ELEMENT AND FAIR SHARE PLAN, APPROVING A FOURTH ROUND SPENDING PLAN, AND AUTHORIZING THE SUBMISSION OF SAID PLAN TO THE AFFORDABLE HOUSING DISPUTE RESOLUTION PROGRAM.

WHEREAS, on March 20, 2024, Governor Murphy signed into law P.L. 2024, c.2, which amends the New Jersey Fair Housing Act, P.L. 1985, c.222, N.J.S.A. 52:27D-301, et seq. (the “**Amended FHA**”); and

WHEREAS, pursuant to the Amended FHA, municipalities were authorized to determine the Present Need obligation (Rehabilitation) and Prospective Need obligation of their fair share of the regional need for low- and moderate-income housing (“**Fourth Round Obligation**”) for the ten (10) year period beginning on July 1, 2025 (the “**Fourth Round**”); and

WHEREAS, pursuant to the Amended FHA, should a municipality determine its Fourth Round Obligation and submit said determination to the Affordable Housing Dispute Resolution Program (the “**Program**”) by January 31, 2025, the municipality’s determination would be established by default and bear a presumption of validity beginning on March 1, 2025, unless challenged by an interested party on or before February 28, 2025; and

WHEREAS, the Township Council of the Township of Monroe (the “**Township Council**”) adopted a Resolution on January 29, 2025, setting forth a determination of its Fourth Round Obligation; and

WHEREAS, in accordance with N.J.S.A. 52:27D-311(m) of the Amended FHA, the Township of Monroe (the “**Township**”) retained all rights and privileges in the preparation of a Housing Element and Fair Share Plan, including, the development and implementation of a vacant land adjustment, or any other applicable adjustment to the Township’s Prospective Need obligation; and

WHEREAS, pursuant to the Amended FHA, the Township filed its duly adopted Resolution with the Program on January 30, 2025; and

WHEREAS, the filing of said Resolution gave the Township automatic, continued immunity from all inclusionary lawsuits, including Builder’s Remedy Lawsuits, which is still in full force and effect; and

WHEREAS, multiple challenges to the Township’s determination were filed in compliance with the timelines set forth by the Amended FHA, contending that the Township should be assigned a higher Prospective Need obligation than calculated by the Township; and

WHEREAS, pursuant to Directive No. 14-24, which promulgated the Program’s rules and procedures, multiple settlement conferences were conducted by the Program between the Township and challengers, and a settlement was reached to establish the Township’s Fourth Round Obligation at a Present Need (Rehabilitation) of 76 units and Prospective Need of 460 units; and

WHEREAS, consistent with that settlement, the Court entered an Order on April 15, 2025, establishing the Township’s Present Need (Rehabilitation) obligation at 76 units and Prospective Need obligation at 460 units; and

WHEREAS, now that the Township has had its Fourth Round Obligation established, the Amended FHA requires that the Township adopt a Housing Element and Fair Share Plan by June 30, 2025, and submit said plan to the Program; and

WHEREAS, in accordance with the Amended FHA, the Township’s professionals prepared a Fourth Round Housing Element and Fair Share Plan (the “**HEFSP**”), which was adopted by the Township’s Planning Board on June 26, 2025; and

WHEREAS, the Township Council wishes to endorse the HEFSP and authorize the Mayor, Township Clerk, and Township Attorney to take all actions necessary to implement the mechanisms set forth in the HEFSP to fulfill the Township’s Fourth Round Obligation; and

WHEREAS, the Township Council desires to approve the Fourth Round Spending Plan incorporated in the Amended FHA and attached hereto as Exhibit A (the "Spending Plan"), with all rights reserved to amend the Spending Plan should revisions be required by the Program and/or Court, or to respond to affordable housing needs or opportunities that may emerge, or applicable law; and

WHEREAS, the Township Council desires to authorize the Township Attorney to file the Fourth Round HEFSP with the Affordable Housing Dispute Resolution Program is filed with the Program by June 30, 2025, in order for the Township to retain immunity from all inclusionary lawsuits, including Builder’s Remedy Lawsuits.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe (the “**Township Council**”) as follows:

1. The foregoing recitals are hereby incorporated by reference as if fully set forth herein.
2. The Township Council hereby endorses the Fourth Round Housing Element and Fair Share Plan (the “**HEFSP**”), and authorizes the Mayor, Township Clerk, and Township Attorney to take all actions necessary to implement the mechanisms set forth in the HEFSP to fulfill the Township’s Fourth Round Obligation.
3. The Township Council approves the Fourth Round Spending Plan incorporated in the HEFSP and attached hereto as Exhibit A, with all rights reserved to amend the Spending Plan should revisions be required by the Program and/or Court, or to respond to affordable housing needs or opportunities that may emerge, or applicable law.
4. The Township Council authorizes the Township Attorney to file the Fourth Round HEFSP with the Affordable Housing Dispute Resolution Program by June 30, 2025, in order for the Township to retain immunity from all inclusionary lawsuits, including Builder’s Remedy Lawsuits.
5. This Resolution shall take effect immediately.

SO RESOLVED, as aforesaid.

RECORDED VOTE: R-6-2025-147						
COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilman Dipierro				X		
Councilman Markel			X			
Councilwoman Siegel		X	X			
Council V. President VanDzura	X		X			
Council President Cohen			X			

R-6-2025-148 RESOLUTION AUTHORIZING AWARD OF A PROFESSIONAL ENGINEERING SERVICES CONTRACT FOR CONSTRUCTION ADMINISTRATION AND OBSERVATION TO WESTON & SAMPSON ENGINEERS, PC FOR CONTRACTS 507-PUMP STATION NO. 2 UPGRADES PROJECT FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT. (\$374,200) (“M.T.U.D.”)

WHEREAS, the Monroe Township Utility Department (M.T.U.D.) requires Professional Construction Engineering Services for its 507-Pump Station No. 2 Upgrades projects and

WHEREAS, the Weston & Sampson Engineers, PC was previously awarded a design contract for this project; and

WHEREAS, Weston & Sampson Engineers, PC has submitted a proposal dated June 26, 2025, for the required construction administration and observation services in the amount of \$374,200.0, a copy of which is attached hereto as Exhibit “B”; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Township Chief Finance Officer has certified availability of funds in Certificate No. M-250022, a copy of which is attached hereto as Exhibit "A"; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) The Mayor and Township Clerk are hereby authorized to enter into a contract with Weston & Sampson Engineers, PC . for Professional Construction Engineering Services, in accordance with the proposal submitted in the amount of \$374,200.00.
- (2) The Township Chief Finance Officer is hereby authorized and directed to pay invoices for services rendered by Weston & Sampson Engineers, PC in accordance with the attached proposal;
- (3) The contract is awarded without competitive bidding through a fair and open RFQ/RFP process as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;
- (4) The contract award is subject to Weston & Sampson Engineers, PC providing the required valid certificate of insurance is provided.
- (5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

RECORDED VOTE: R-6-2025-148						
COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilman Dipierro				X		
Councilman Markel			X			
Councilwoman Siegel		X	X			
Council V. President VanDzura	X		X			
Council President Cohen			X			

R-6-2025-149 RESOLUTION DEMONSTRATING COMPLIANCE WITH REGULATIONS OF THE LOCAL FINANCE BOARD OF THE STATE OF NEW JERSEY REGARDING THE 2024 ANNUAL AUDIT.

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for Year 2024 has been filed by a Registered Municipal Accountant with the Municipal Clerk, pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by Resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations”; and

WHEREAS, the members of the Governing Body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations”, as evidenced by the Group Affidavit Form of the governing body, attached hereto; and

WHEREAS, such Resolution of Certification shall be adopted by the Governing Body not later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the Governing Body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the Affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, and in addition shall forfeit his office.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this Resolution and the required Affidavit to said Board to show evidence of said compliance.

SO RESOLVED, as aforesaid.

RECORDED VOTE: R-6-2025-149						
COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilman Dipierro				X		
Councilman Markel			X			
Councilwoman Siegel		X	X			
Council V. President VanDzura	X		X			
Council President Cohen			X			

**R-6-2025-149a RESOLUTION AUTHORIZING APPROVAL OF THE 2024
 AUDIT CORRECTIVE ACTION PLAN.**

WHEREAS, the Township of Monroe has received a report of audit for the year ending December 31, 2024; and

WHEREAS, the New Jersey Division of Local Government Services requires that the Chief Financial Officer submits a Corrective Action Plan for all recommendations in the audit within 60 days of receipts of the report of Audit; and

WHEREAS, the Chief Financial Officer, in accordance with the requirements promulgated by the Division of Local Government Services, has developed a plan to address the recommendations listed by the auditor; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Corrective Action Plan for the 2024 Annual Audit is hereby approved.

RECORDED VOTE: R-6-2025-149a						
COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilman Dipierro				X		
Councilman Markel			X			
Councilwoman Siegel		X	X			
Council V. President VanDzura	X		X			
Council President Cohen			X			

Administrator's Report – No report; wished everyone a Happy Fourth!

Engineer's Report – No report.

Council's Reports –

Councilwoman Siegel –

- The Cultural Arts Summer Concert Series will begin July 10th at 6:00pm in Thompson Park.
- The Tale of Peter & the Wolf will be presented at the Senior Center on Sunday, July 20th beginning at 2:00pm and is a free family event for those interested in attending.
- Sunday, July 6th the Dey Farm will have an Open House.
- Wished everyone a Happy Fourth!

Councilman Dipierro –

- Asked for an update on the Prospect Plains Roadway Improvements Project, to which Engineer Rasimowicz stated that he had no update as the County has not announced a bid date yet.
- Asked for an update on the Roadway Improvements Project for Heritage Chase, to which Engineer Rasimowicz answered that this is a NJDOT grant, and the plans are not in the design phase yet. Councilman Dipierro asked if this will happen this year to which Engineer Rasimowicz answered next year.
- Hopes that the lighting improvements at the Recreation Center start prior to school beginning.
- Noted that striping needs to be done on Schoolhouse Road, Perrineville Road and the crosswalks prior to school starting.
- Inquired if fire hydrants would be painted this year, to which Director Stroin answered yes that an arrangement is being made with the Boys Scouts to get this completed.
- Inquired if the hydrant flushing has been done this year, to which Director Stroin answered yes.
- Noted his interest in participating in the Transportation Committee if it is brought back as this Committee has not met since Covid.
- Wished everyone a Happy & Safe Fourth!

Councilman Markel –

- Attended a Juneteenth celebration at the Senior Center where over 200 people attended.
- Wished everyone a Happy Fourth and great Summer.

Council Vice-President Van Dzura –

- Wished everyone a Happy Fourth!

Mayor's Report – Mayor Dalina wished everyone a Happy & Safe Fourth!

UPON MOTION made by Councilwoman Siegel and seconded by Council Vice-President Van Dzura, the **PUBLIC COMMENTS** portion of the Meeting was opened. All were in favor, none opposed.

Public Comments –

Don McDaniel & Janice Damico, 446 Schoolhouse Rd. – Mr. McDaniel stated that his property is next to a 3'-4' drainage ditch, the only one on Schoolhouse Road, and would like to know if there are any plans to fill in the ditch as it is a hazard. Engineer Rasimowicz stated that he is unaware of any plans to fill in the ditch and suggested placing reflectors to make it more visible. Engineer Rasimowicz added that unfortunately there is no where to place guardrails and advised against filling in because drainage issues would arise but would ask our DPW to place reflective poles to make it more visible. Mr. McDaniel asked why a pipe could not be installed instead, to which Engineer Rasimowicz answered that any type of correction would require acquisition since the drainage ditch is on private property. Mr. McDaniel asked whose responsibility it would be if a car went into the ditch as it would most definitely flip and he would appreciate some assistance in fixing this issue; Attorney Gordon stated that he could not give an opinion without knowing more facts.

George Gunkelman, 5 Kelly Ct. – Mr. Gunkelman asked what the Audit CAP is; CFO Lori Olan explained that this is a Corrective Action Plan to clean up the majority of issues found from the last audit, specifically the interfunds.

Mr. Gunkelman asked what the Township's protocol is if ICE shows up and requests assistance from our Police Department; Administrator McGowan responded that there were some rumors about ICE around the Township but they are untrue. He noted that the Police Department follows the New Jersey Attorney

General guidelines. Mayor Dalina added that we work together with the higher authorities but will not take a stand on ICE and nor have a debate.

UPON MOTION made by Councilman Dipierro and seconded by Councilwoman Siegel, the **PUBLIC COMMENTS** portion of the Meeting was closed. All were in favor, none opposed.

UPON MOTION made by Councilman Dipierro and seconded by Councilwoman Siegel, the Regular Meeting was Adjourned at 7:20pm.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Aye
	Council President Miriam Cohen	Aye

Christine Robbins

CHRISTINE ROBBINS, Township Clerk

Miriam Cohen

MIRIAM COHEN, Council President

Minutes were adopted on August 4, 2025.

**NEXT COUNCIL MEETINGS:
COMBINED AGENDA/REGULAR MEETING – MONDAY, AUGUST 4, 2025 @ 6:30 P.M.**