

**** The public will be able to view this meeting via the following YouTube link: <https://www.youtube.com/@monroetownship>**

THE FOLLOWING IS A **PRELIMINARY AGENDA** AND THERE MAY BE CHANGES MADE TO THE AGENDA BEFORE OR AT THE MEETING, AS PROVIDED BY LAW.

**COMBINED AGENDA/REGULAR MEETING
OF THE MONROE TOWNSHIP COUNCIL**

NOVEMBER 6, 2024

1. **AGENDA MEETING CALLED TO ORDER.** (6:30 p.m.)

2. **SALUTE TO THE FLAG.**

3. **ROLL CALL:**

Councilman Charles Dipierro
Councilman Michael Markel
Councilwoman Rupa P. Siegel
Council Vice President Terence Van Dzura
Council President Miriam Cohen

4. Township Clerk Christine Robbins reads the **SUNSHINE LAW** into the record.

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice has been provided by the following:

1. Posted on the Bulletin Boards within the Municipal Building on December 29, 2023 and remains posted at that location for public inspection;
2. Printed in the **HOME NEWS TRIBUNE** and the **CRANBURY PRESS** on December 29, 2023;
3. Posted on the Monroe Township website; and
4. Sent to those individuals who have requested personal notice.

In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes unless further time is granted by the Council President.

5. **PRESENTATIONS and PROCLAMATIONS:**

Proclamations: Genevieve Spango 100th birthday

6. **ORDINANCE(S) for SECOND READING** at the November 6, 2024 Regular Meeting:

O-10-2024-024 **ORDINANCE AMENDING CHAPTER 3 OF THE CODE OF THE TOWNSHIP OF MONROE, COUNTY OF MIDDLESEX, ENTITLED “ADMINISTRATION OF GOVERNMENT”, SPECIFICALLY SECTION 50 ENTITLED “DIVISION OF POLICE” AND CHAPTER 79 OF THE CODE OF THE TOWNSHIP OF MONROE, ENTITLED “POLICE DEPARTMENT RULES AND REGULATIONS”, SPECIFICALLY**

SECTION 79-90.1 ENTITLED “SPECIFIC QUALIFICATIONS”.
(Increase from 6 to 7 Lieutenants and updating required qualifications for Captain and Lieutenant)

7. **ORDINANCE(S)** for **FIRST READING** at the November 6, 2024 Regular Meeting:
- O-11-2024-025** **ORDINANCE AUTHORIZING THE ACCEPTANCE OF ONE PROPERTY ON OR APPROXIMATE TO UNION HILL ROAD KNOWN AS BLOCK 37, LOT 12 FOR THE WIDENING OF THE PUBLIC RIGHT OF WAY AND THE INSTALLATION OF VARIOUS IMPROVEMENTS.**
8. **RESOLUTIONS** for **CONSIDERATION** under **CONSENT AGENDA** at the November 6, 2024 Regular Meeting: (R-11-2024-249 – R-11-2024-273)
- R-11-2024-249** **RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE AN INTERLOCAL SERVICES AGREEMENT BETWEEN THE COUNTY OF MIDDLESEX AND TOWNSHIP OF MONROE FOR THE CFC/HCFC RECOVERY REIMBURSEMENT PROGRAM.** (Term: January 1, 2025 – December 31, 2029)
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- R-11-2024-268** **RESOLUTION AUTHORIZING AWARD OF A PROFESSIONAL SERVICES FOR CONSTRUCTION ENGINEERING SERVICES TO R3M ENGINEERING, INC. FOR CONTRACTS 542-PUMP STATION NO. 2 ROOF REPLACEMENT AND 543-ADMINISTRATION BUILDING REHABILITATION PROJECTS FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”). (Contract 542 – Pump Station No. 2 Roof Replacement - \$36,700; Contract 543 - M.T.U.D. Administration Building Rehabilitation - \$33,900)**
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- R-11-2024-270** **RESOLUTION AUTHORIZING AWARD OF A CONTRACT TO GEORGE KOUSTAS PAINTING & CONSTRUCTION, LLC FOR BID #543 ADMINISTRATION BUILDING REHABILITATION PROJECT FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”) (\$219,000)**
- R-11-2024-271** **RESOLUTION AMENDING RESOLUTION NO. R-6-2024-158 ENTITLED “AUTHORIZING A CONTRACT WITH DONNELLY ENERGY, INC. FOR THE REPLACEMENT OF FOUR (4) ROOF TOP HVAC UNITS AND INTERIOR LIGHTING IMPROVEMENTS AT THE LIBRARY UNDER THE DIRECT INSTALL PROGRAM SPONSORED BY THE NEW JERSEY BOARD OF PUBLIC UTILITIES”. (BPU Direct Install Program – Total Cost \$595,495.00; Amending the Direct Install Incentive to \$433,674.53 with the Library Share being \$161,973.08 to be paid over sixty months; Project to be funded by PSE&G instead of JCP&L)**
- R-11-2024-272** **RESOLUTION AUTHORIZING THE EXECUTION OF A GRANT AGREEMENT WITH THE COUNTY OF MIDDLESEX FOR THE JAMES MONROE PARK INDOOR PRACTICE FACILITY IMPROVEMENTS PROJECT (\$1,450,000)**
- R-11-2024-273** **RESOLUTION AUTHORIZING BUDGET APPROPRIATION TRANSFERS.**

9. **Public Comments.** (Limited to **Agenda items only** - 5 Minutes per Speaker)

OPEN: MOTION: _____ SECOND: _____

CLOSE: MOTION: _____ SECOND: _____

10. **Agenda Meeting Adjournment.** Time: _____

MOTION: _____ SECOND: _____ ROLL CALL: Ayes ___ Nays ___

NOVEMBER 6, 2024 REGULAR MEETING TO FOLLOW

THE FOLLOWING IS A **PRELIMINARY AGENDA** AND THERE MAY BE CHANGES MADE TO THE AGENDA BEFORE OR AT THE MEETING, AS PROVIDED BY LAW.

**REGULAR MEETING
OF THE MONROE TOWNSHIP COUNCIL**

NOVEMBER 6, 2024

AGENDA

1. **REGULAR MEETING CALLED TO ORDER:** Time: _____

MOTION: _____ SECOND: _____ ROLL CALL: Ayes ___ Nays ___

2. **MOTION** to approve the payment of **CLAIMS** per run date **October 31, 2024.**

MOTION: _____ SECOND: _____ ROLL CALL: Ayes ___ Nays ___

3. **APPROVAL OF MINUTES:**

MOTION to approve the **MINUTES** of the following meetings as written and presented:

October 7, 2024 - Agenda and Regular Combined Meeting

MOTION: _____ SECOND: _____ ROLL CALL: Ayes ___ Nays ___

4. **ORDINANCE(S) for SECOND READING:**

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(Increase from 6 to 7 Lieutenants and updating required qualifications for Captain and Lieutenant)

PUBLIC HEARING OPEN: MOTION: _____ SECOND: _____

PUBLIC HEARING CLOSE: MOTION: _____ SECOND: _____

ADOPTION: MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

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MOTION: _____ SECOND: _____ ROLL CALL: Ayes _____ Nays _____

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Share being \$161,973.08 to be paid over sixty months; Project to be funded by PSE&G instead of JCP&L)

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R-11-2024-273 RESOLUTION AUTHORIZING BUDGET APPROPRIATION TRANSFERS.

MOTION: _____ SECOND: _____ ROLL CALL: Ayes ___ Nays ___

7. **RESOLUTIONS removed from consent agenda for CONSIDERATION (if needed).**

MOTION: _____ SECOND: _____ ROLL CALL: Ayes ___ Nays ___

8. **Administrator’s Report.**

- **Best Practices Inventory**

9. **Engineer’s Report.**

10. **Council’s Reports.**

11. **Mayor’s Report.**

12. **Public Comments.** (5 Minutes per Speaker)

OPEN: MOTION: _____ SECOND: _____

CLOSE: MOTION: _____ SECOND: _____

13. **Adjournment.** MOTION: _____ SECOND: _____

Time: _____

COUNCIL MEETING MINUTES

MEETING OF THE MONROE TOWNSHIP COUNCIL – November 6, 2024

The Council of the Township of Monroe met at the Monroe Township Municipal Building, 1 Municipal Plaza, for the Combined Agenda/Regular Meeting.

The Combined Agenda/Regular Meeting was Called to Order at 6:30 p.m. by Council President Miriam Cohen with a Salute to the Flag.

UPON ROLL CALL by the Township Clerk, Christine Robbins, the following members of Council were present: Councilman Charles Dipierro, Councilman Michael Markel, Councilwoman Rupa P. Siegel and Council President Miriam Cohen.

ALSO PRESENT: Mayor Stephen Dalina, Business Administrator Alan M. Weinberg, Assistant Business Administrator Kevin McGowan, CFO Lori Olah, Utility Director Joseph Stroin, Township Attorney Sapana Shah, Engineer Mark Rasimowicz and Deputy Clerk Tanya Pannucci.

ABSENT: Council Vice-President Terence Van Dzura.

There were approximately fourteen (14) members of the Public in attendance.

Township Clerk Christine Robbins read the following **SUNSHINE LAW** into the record:

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the Minutes of this meeting that adequate notice has been provided by the following:

1. Posted on the Bulletin Boards within the Municipal Building on December 29, 2023 and remains posted at that location for public inspection.
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4. Sent to those individuals who have requested personal notice.

In accordance with Chapter 3, Section 17 of the Monroe Township Code, Public Comment shall be limited to five (5) minutes rolling time unless further time is granted by the Council President.

Council President Cohen read aloud, by title, the following proclamation:

Proclamation: Genevieve Spango 100th birthday

Township Clerk Christine Robbins read the following entitled **ORDINANCES** for **SECOND READING** at the **WEDNESDAY, NOVEMBER 6, 2024** Regular Council Meeting:

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(Increase from 6 to 7 Lieutenants and updating required qualifications for Captain and Lieutenant)

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- R-11-2024-263** **RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES CONTRACT WITH CENTER STATE ENGINEERING FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH THE 2024 NJDEP STORMWATER MAPPING PHASE 1. (Not to exceed \$50,000)**
- R-11-2024-264** **RESOLUTION AUTHORIZING THE PURCHASE OF THREE (3) 2025 FORD POLICE INTERCEPTOR UTILITY VEHICLES FROM NIELSEN FORD USING THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY (ESCNJ) COOPERATIVE PURCHASING PROGRAM FOR THE MONROE TOWNSHIP POLICE DEPARTMENT. (Vehicles, Accessories & Lighting \$197,659.37)**
- R-11-2024-265** **RESOLUTION AUTHORIZING AN AFFORDABLE HOUSING HOMEOWNERSHIP ASSISTANCE LOAN REPAYMENT AGREEMENT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT 1085 MORNING GLORY DRIVE, MONROE TOWNSHIP, NEW JERSEY. (\$27,214)**

- R-11-2024-266** **RESOLUTION AUTHORIZING THE PURCHASE OF (1) NEW 2024 FORD ESCAPE PLUG-IN HYBRID FROM ALL AMERICAN FORD OF PARAMUS USING THE BERGEN COUNTY CO-OP (CK04) COOPERATIVE PURCHASING PROGRAM FOR THE MONROE TOWNSHIP DEPARTMENT OF PUBLIC WORKS. (\$40,025.70)**
- R-11-2024-267** **RESOLUTION AUTHORIZING AWARD OF A PROFESSIONAL SERVICE FOR ENGINEERING SERVICES TO R3M ENGINEERING, INC. FOR WELL NO. 21 MEDIA REPLACEMENT AND MISCELLANEOUS REPAIRS FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (M.T.U.D.). (not to exceed \$22,235.00)**
- R-11-2024-268** **RESOLUTION AUTHORIZING AWARD OF A PROFESSIONAL SERVICES FOR CONSTRUCTION ENGINEERING SERVICES TO R3M ENGINEERING, INC. FOR CONTRACTS 542-PUMP STATION NO. 2 ROOF REPLACEMENT AND 543-ADMINISTRATION BUILDING REHABILITATION PROJECTS FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”). (Contract 542 – Pump Station No. 2 Roof Replacement - \$36,700; Contract 543 - M.T.U.D. Administration Building Rehabilitation - \$33,900)**
- R-11-2024-269** **RESOLUTION AUTHORIZING AWARD OF A CONTRACT TO SAFEWAY CONTRACTING, INC. FOR BID #542 PUMP STATION NO. 2 ROOF REPLACEMENT PROJECT FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”). (\$393,500)**
- R-11-2024-270** **RESOLUTION AUTHORIZING AWARD OF A CONTRACT TO GEORGE KOUSTAS PAINTING & CONSTRUCTION, LLC FOR BID #543 ADMINISTRATION BUILDING REHABILITATION PROJECT FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”) (\$219,000)**
- R-11-2024-271** **RESOLUTION AMENDING RESOLUTION NO. R-6-2024-158 ENTITLED “AUTHORIZING A CONTRACT WITH DONNELLY ENERGY, INC. FOR THE REPLACEMENT OF FOUR (4) ROOF TOP HVAC UNITS AND INTERIOR LIGHTING IMPROVEMENTS AT THE LIBRARY UNDER THE DIRECT INSTALL PROGRAM SPONSORED BY THE NEW JERSEY BOARD OF PUBLIC UTILITIES”. (BPU Direct Install Program – Total Cost \$595,495.00; Amending the Direct Install Incentive to \$433,674.53 with the Library Share being \$161,973.08 to be paid over sixty months; Project to be funded by PSE&G instead of JCP&L)**
- R-11-2024-272** **RESOLUTION AUTHORIZING THE EXECUTION OF A GRANT AGREEMENT WITH THE COUNTY OF MIDDLESEX FOR THE JAMES MONROE PARK INDOOR PRACTICE FACILITY IMPROVEMENTS PROJECT (\$1,450,000)**
- R-11-2024-273** **RESOLUTION AUTHORIZING BUDGET APPROPRIATION TRANSFERS.**

UPON MOTION made by Councilwoman Siegel and seconded by Councilman Dipierro, the **PUBLIC COMMENTS** portion of the Meeting was opened. All were in favor, none opposed.

Public Comments –

George Gunkelman, 5 Kelly Ct. – Mr. Gunkelman asked what the acronyms stand for in Resolution No. R-11-2024-249; Administrator Weinberg responded CFC stands for chlorofluorocarbon and HCFC stands for hydrochlorofluorocarbon.

Inquired as to the amounts of the budget appropriation transfers as noted in Resolution No. R-11-2024-273; Administrator Weinberg responded that we are moving around \$140,000 to stay within our adopted budget and proceeded to read the resolution to explain further.

Lucille Panos, 1208C Lindera Plz. – Mrs. Panos asked for clarification on Ordinance O-11-2024-025 as to who we are accepting the property from; Engineer Rasimowicz stated that this is a right of way from the adjacent property owner of the site.

Mrs. Panos asked if the cost was the same in regard to R-11-2024-255; Administrator Weinberg stated this is the same cost.

Asked for an explanation on Resolution R-11-2024-262; Administrator Weinberg commented that this is the third annual contract with the JIF. Mrs. Panos asked if this cost increase affects the employees to which Administrator Weinberg answered no.

Commented that she is happy to hear that we have purchased our first hybrid vehicle.

Mrs. Panos asked for clarification on Resolution No. R-11-2024-271 to which Administrator Weinberg answered that this is a 73%, 27% direct install program.

Lastly, Mrs. Panos asked for clarification on the \$1.45 million grant for James Monroe Parke; Administrator Weinberg stated that the Township will be putting \$1.45 million towards this project, matching the grant received from the County.

UPON MOTION made by Councilman Dipierro and seconded by Councilman Markel, the **PUBLIC COMMENTS** portion of the Meeting was closed. All were in favor, none opposed.

UPON MOTION made by Councilman Markel and seconded by Councilman Dipierro, the Agenda Meeting was Adjourned at 6:40pm.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Absent
	Council President Miriam Cohen	Aye

UPON MOTION made by Councilwoman Siegel and seconded by Councilman Dipierro, the Regular Meeting was Called to Order at 6:40pm.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Absent
	Council President Miriam Cohen	Aye

UPON MOTION made by Councilwoman Siegel and seconded by Councilman Markel, the **CLAIMS** per run date of **10/31/24** were approved for payment as written and presented.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Absent
	Council President Miriam Cohen	Aye

UPON MOTION made by Councilwoman Siegel and seconded by Councilman Markel, the **MINUTES** of the following meetings as written and presented:

October 7, 2024 - Agenda and Regular Combined Meeting

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Absent
	Council President Miriam Cohen	Aye

UPON ACTION made by the Council the following Ordinance was **moved on SECOND READING for FINAL ADOPTION** as follows:

**O-10-2024-024 ORDINANCE AMENDING CHAPTER 3 OF THE CODE OF THE TOWNSHIP OF MONROE, COUNTY OF MIDDLESEX, ENTITLED “ADMINISTRATION OF GOVERNMENT”, SPECIFICALLY SECTION 50 ENTITLED “DIVISION OF POLICE” AND CHAPTER 79 OF THE CODE OF THE TOWNSHIP OF MONROE, ENTITLED “POLICE DEPARTMENT RULES AND REGULATIONS”, SPECIFICALLY SECTION 79-90.1 ENTITLED “SPECIFIC QUALIFICATIONS”.
(Increase from 6 to 7 Lieutenants and updating required qualifications for Captain and Lieutenant)**

BE IT ORDAINED by the Township Council of the Township of Monroe, in the County of Middlesex, New Jersey as follows:

SECTION 1. Chapter 3-50 entitled “Division of Police” of the Code of the Township of Monroe, shall be amended as follows: **(additions in blue deletions in red)**

§3-50 Division of Police.

- A. Establishment; Division head; appropriate authority; duties of the Chief of Police. There shall be a Division of Police, the head of which shall be the Chief of Police. Pursuant to N.J.S.A. 40A:14-118, the Mayor is the appropriate authority. The following titles and positions shall exist within the Police Department: One (1) Chief of Police, not to exceed Two (2) Captains, not to exceed ~~Six (6)~~ Seven (7) Lieutenants, not to exceed Fourteen (14) Sergeants and not to exceed Fifty-five (55) Patrol Officers. The Chief of Police shall be directly responsible to the appropriate authority for the efficiency and routine day-to-day operations, and shall, pursuant to policies established by the appropriate authority:

SECTION 2. Chapter 79-90.1 entitled “Specific Qualifications” of the Code of the Township of Monroe, shall be amended as follows: (additions in blue deletions in red)

§79-90.1 A Captain.

- (1) One year as Lieutenant in the Monroe Township Police Department or a police department of comparable size.
- (2) If there are more than four eligible candidates for the position of Captain, the candidates shall successfully complete the ~~written and~~ oral examination given by the New Jersey State Chiefs of Police Association, and Departmental evaluation. If there are four or less eligible candidates for the position of Captain, the Chief of Police, with the approval of the Mayor, shall appoint a candidate to fill the position without requiring the candidates to take the examination given by the New Jersey State Chiefs of Police Association.
- (3) One-year probationary period.

§79-90.1 B Lieutenant.

- (1) One year as Sergeant in the Monroe Township Police Department or a police department of comparable size.
- (2) Successful at ~~written and~~ oral examination given by the New Jersey State Chiefs of Police Association, and Departmental evaluation.
- (3) One-year probationary period.

SECTION 3. All Ordinances or parts of Ordinances inconsistent with the provisions of this Ordinance be and the same are hereby repealed to the extent of such inconsistency.

SECTION 4. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

SECTION 5. This Ordinance shall take effect twenty days after final passage, adoption and publication according to law.

UPON MOTION made by Councilman Dipierro and seconded by Councilwoman Siegel, the **PUBLIC HEARING for Ordinance O-10-2024-024** was **opened**. All were in favor, none opposed.

PUBLIC COMMENT:

No Public Comment.

UPON MOTION made by Councilman Dipierro and seconded by Councilwoman Siegel, the **PUBLIC HEARING for Ordinance O-10-2024-024** was **closed**. All were in favor, none opposed.

UPON MOTION made by Councilwoman Siegel and seconded by Councilman Markel, an Ordinance of which the following is the title was passed on Second Reading and Final Adoption:

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Absent
	Council President Miriam Cohen	Aye

Copy of Ordinance Duly Filed.

UPON MOTION made by Councilman Dipierro and seconded by Councilman Markel, an Ordinance of which the following is the title was Introduced on First Reading for Final Passage:

O-11-2024-025 ORDINANCE AUTHORIZING THE ACCEPTANCE OF ONE PROPERTY ON OR APPROXIMATE TO UNION HILL ROAD KNOWN AS BLOCK 37, LOT 12 FOR THE WIDENING OF THE PUBLIC RIGHT OF WAY AND THE INSTALLATION OF VARIOUS IMPROVEMENTS.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Absent
	Council President Miriam Cohen	Aye

Copy of Ordinance Duly Filed.

UPON MOTION made by Councilwoman Siegel and seconded by Councilman Dipierro, the following Resolutions were moved for Adoption under the **CONSENT AGENDA:**
(R-11-2024-249 - R-11-2024-273)

R-11-2024-249 RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE AN INTERLOCAL SERVICES AGREEMENT BETWEEN THE COUNTY OF MIDDLESEX AND TOWNSHIP OF MONROE FOR THE CFC/HCFC RECOVERY REIMBURSEMENT PROGRAM.

(Term: January 1, 2025 – December 31, 2029)

WHEREAS, Middlesex County is pro-active in addressing environmental issues such as the depletion of the ozone layer; and

WHEREAS, chlorofluorocarbons (CFC's) and Hydrochlorofluorocarbons (HCFC's) are manmade chemicals that are known to cause ozone depletion; and

WHEREAS, effective November 17, 2007 recycling of white goods, including those that contain CFCs/HCFCs is mandatory in Middlesex County; and

WHEREAS, the County is seeking to provide a financial incentive that will assist municipalities in properly capturing CFCs/HCFCs from residentially discarded appliances that they collect curbside or at their drop-off centers; and

WHEREAS, the County and Municipality are authorized to enter into this Agreement pursuant to the Uniform and Shared Services Consolidation Act, N.J.S.A. 40A:65-1, et seq.; and

WHEREAS, the Township Council of the Township of Monroe has determined that it is in the best interest of the residents and taxpayers of the Township of Monroe to enter into an Interlocal Services Agreement with the County of Middlesex to properly collect the appliances so as to not inadvertently discharge the CFCs/HCFCs, to use an approved vendor to recover the CFCs/HCFCs and provide documentation of the CFC/HCFC recovery;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that the Mayor and Township Clerk be and are hereby authorized and directed to execute the annexed Interlocal Services Agreement with the County of Middlesex for a five year (60 month) period commencing January 1, 2025 through December 31, 2029, or for such shorter period as may be dictated by the exhaustion of available funds; and

BE IT FURTHER RESOLVED that this Agreement may be terminated by either party by providing a thirty (30) day written notice to the other party.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be provided to the Department of Planning, Division of Solid Waste Management, County of Middlesex, New Jersey along with two (2) officially executed Agreements.

BE IT FURTHER RESOLVED that, prior to the execution of said Contract, the Township Attorney is authorized to review said Contract as to form and substance, and to make any changes deemed to be necessary and/or appropriate.

SO RESOLVED, as aforesaid.

R-11-2024-250 RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE AN INTERLOCAL SERVICES AGREEMENT BETWEEN THE COUNTY OF MIDDLESEX AND TOWNSHIP OF MONROE FOR THE COOKING OIL RECYCLING PROGRAM.
(Term: January 1, 2025 – December 31, 2029)

WHEREAS, Middlesex County is proactive in addressing environmental issues such as recycling; and

WHEREAS, cooking oil that is poured down the drain can clog drain pipes and block sewer lines and cooking oil can be refined and used as a raw ingredient and/or be recycled into a variety of products including but not limited to fuels and animal feed; and

WHEREAS, it is the desire of the Certified Public Works Manager to enter into this agreement with Middlesex County and feels it would benefit the residents of the Township and County; and

WHEREAS, Middlesex County and Monroe Township have agreed to have a drop-off location at 76 Gravel Hill Spotswood Road; and

WHEREAS, the County and Municipality are authorized to enter into this Agreement pursuant to the Uniform and Shared Services Consolidation Act, N.J.S.A. 40A:65-1, et seq.; and

WHEREAS, the Township of Monroe may keep any revenues provided by the vendor and should the vendor begin to charge the Township to recycle the cooking oil, the County shall provide a subsidy of up to 100% of the cost of each properly documented cooking oil pick up, subject to available funding; and

WHEREAS, the Inter-Local Services Agreement to be entered into between the Township of Monroe and the County of Middlesex, Department of Public Safety and Health, Division of Solid Waste Management, a form of which is annexed hereto, shall have a duration of five (5) years, commencing January 1, 2025 through December 31, 2029; and

WHEREAS, this Agreement may be terminated by either party by providing a thirty (30) day written notice to the other party.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, and State of New Jersey, that the Mayor and Township Clerk be and are hereby authorized to enter into an Inter-local Services Agreement with the County of Middlesex, Department of Public Safety and Health, Division of Solid Waste Management for the Cooking Oil Recycling Program commencing January 1, 2025 through December 31, 2029; and

BE IT FURTHER RESOLVED that prior to the execution of said Contract, the Township Attorney is authorized to review said Contract as to form and substance, and to make any changes deemed to be necessary and/or appropriate.

SO RESOLVED, as aforesaid.

R-11-2024-251 RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE AN INTERLOCAL SERVICES AGREEMENT BETWEEN THE COUNTY OF MIDDLESEX AND TOWNSHIP OF MONROE FOR THE DISPOSAL OF PAINT AND PAINT RELATED PRODUCTS. (Term: January 1, 2025 – December 31, 2029)

WHEREAS, the County has undertaken a paint drop off program (the “Program”) for the resident of the County; and

WHEREAS, the County requested Monroe Township to be one of the paint drop off sites to be located at the Department of Public Works located at 76 Gravel Hill – Spotswood Road; and

WHEREAS, the residents of the Township of Monroe continue to utilize this program; and

WHEREAS, the Township of Monroe, in the County of Middlesex, State of New Jersey, is again desirous of contracting with the Middlesex County Division of Solid Waste Management for the paint drop off program; and

WHEREAS, the County and Municipality are authorized to enter into this Agreement pursuant to the Uniform and Shared Services Consolidation Act, N.J.S.A. 40A:65-1, et seq.; and

WHEREAS, the Inter-Local Services Agreement to be entered into between the Township of Monroe and the County of Middlesex, Division of Solid Waste Management, a form of which is annexed hereto, shall have a duration of five (5) years, commencing January 1, 2025 through December 31, 2029, unless for such shorter period as may be dictated by the exhaustion of available funds; and

WHEREAS, this Agreement may be terminated by either party by providing a thirty (30) day written notice to the other party.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, and State of New Jersey, that the Mayor and Township Clerk be and are hereby authorized to enter into an Inter-local Services Agreement with the County of Middlesex, Division of Solid Waste Management for the Paint Disposal Program commencing January 1, 2025 through December 31, 2029; and

BE IT FURTHER RESOLVED that prior to the execution of said Contract, the Township Attorney is authorized to review said Contract as to form and substance, and to make any changes deemed to be necessary and/or appropriate.

SO RESOLVED, as aforesaid.

R-11-2024-252 RESOLUTION AUTHORIZING REDUCTION OF PERFORMANCE GUARANTEES POSTED FOR APPLGARATH REAL ESTATE, LLC. PHASE A – WAREHOUSE - PB-1180-16. (Applegarth Rd)

WHEREAS, Applegarth Real Estates LLC. has posted Performance Guarantees in the amount of \$2,769,762.90 for the Phase A – Warehouse project PB-1180-16; and

WHEREAS, pursuant to Resolution No. R-10-2023-234, the Township Council authorized a bond reduction to Applegarth Real Estate LLC. on October 2, 2023; and

WHEREAS, a request for a second bond reduction in the Performance Guarantees has been received; and

WHEREAS, pursuant to Section 108-13.1 F and G of the Code of the Township of Monroe, the Township Engineer has inspected the installed site improvements and the work to be completed and has recommended the Township Council approve the second reduction of the Performance Guarantees, as detailed in his letter dated October 11, 2024, a copy of which is attached hereto as Exhibit A:

	<u>Bond Portion</u>	<u>Cash Portion</u>
Current	\$1,408,338.43	\$156,482.05
Reduce to	\$ 747,835.98	\$ 83,092.89

; and

WHEREAS, the Township Council has reviewed and hereby approves the recommendations of the Township Engineer.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that the Performance Guarantees posted by Applegarth Real Estates LLC. for the Phase A Warehouse project PB-1180-16 be reduced, as reflected in the Township Engineer’s letter annexed hereto. Such reduction is conditioned upon the provision of replacement guarantees and the resolution of any outstanding balances attached to project escrow accounts; and

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized and directed to forward a certified copy of this Resolution to the developer, and to his attorney, if the applicant has been represented by counsel in this matter.

SO RESOLVED, as aforesaid.

R-11-2024-253 RESOLUTION AUTHORIZING A RELEASE OF PERFORMANCE GUARANTEES UPON THE POSTING OF A MAINTENANCE GUARANTEE FOR K. HOVNANIAN AT VILLAGES AT COUNTRY VIEW, LLC, W&S 1168PSFM, PUMP STATION AND OFF SITE SANITARY, POSTED TO THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”). (Spotswood Englishtown Rd/Buckelew)

WHEREAS, Performance Guarantees have been posted with the Monroe Township Utility Department (“M.T.U.D.”) for K. Hovnanian at Villages at Country View, LLC, W&S 11168PSFM, Pump Station and Off-site Sanitary;

WHEREAS, K. Hovnanian at Villages at Country View, LLC, has requested a release of the Performance Guarantees upon posting and acceptance of Maintenance Guarantees; and

WHEREAS, defined in 40:55d-53 et seq., the Monroe Township Utility Department (MTUD) has inspected the work performed and the work to be completed and has recommended that the Township Council approve the release of the performance guarantees as detailed in a letter dated October 18,2024, a copy of which is attached hereto as Exhibit "A":

Release Pump Station and Off-site Sanitary (Performance Bond #GM202380) in the amount of \$308,880.00 and replace with a Maintenance Guarantee in the amount of \$46,332.00 (15% of the original bond) and release cash portion in the amount of \$34,320.00.

WHEREAS, the Township Council has reviewed and hereby approves the MTUD Director's recommendation;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex and State of New Jersey that Performance Guarantee posted for W&S 1168PSFM, Pump Station and Off-site Sanitary to be released as reflected above and the MTUD letter annexed hereto. This approval to release a Performance Guarantee is conditioned upon the provision of replacement Maintenance Guarantees and/or riders and the resolution of any outstanding balances attached to project escrow accounts; and

BE IT FURTHER RESOLVED that the Monroe Township Utility Department is hereby authorized and directed to forward a certified copy of this Resolution to the developer, and to his attorney, if applicant has been represented by counsel in this matter.

SO RESOLVED, as aforesaid.

**R-11-2024-254 RESOLUTION AUTHORIZING AWARD OF CONTRACT TO
RAYBERN UTILITY SOLUTIONS LLC FOR CONTRACT 545-2
“WATER METER COMMUNICATIONS MODULES-REBID”
BY THE MONROE TOWNSHIP UTILITY DEPARTMENT
 (“M.T.U.D.”). (estimated annual total \$216,625.00)**

WHEREAS, on October 22, 2024 at 9:00 AM, one (1) sealed bid was received, publicly opened, and read aloud, by the Monroe Township Purchasing Manager for Contract 545-2, “Water Meter Communications Modules-Rebid”, required by the M.T.U.D.; and

WHEREAS, Raybern Utility Solutions LLC has submitted the lowest responsible and responsive; and

WHEREAS, the Purchasing Manager. by copy of a letter dated October 22, 2024, has recommended that, a (2) two-year contract with an optional (1) one-year extension be awarded to Raybern Utility Solutions LLC of New Bedford, MA, based on unit pricing and estimated quantities (estimated annual total \$216,625.00), a copy of which is attached as exhibit B; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Township Chief Finance Officer has certified availability of funds in Certificate No. M-240024 a copy of which is attached hereto as Exhibit "A"; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5(d)(1)(ii), multi-year contracts entered into for periods in excess of twelve (12) months shall be certified and charged to the respective budgets in accordance with the time(s) at which the respective work or services are performed or liability for payment is otherwise incurred. Accordingly, commitments and payments required in excess of the initial twelve (12) months are contingent upon necessary funds being appropriated in future budgets by a subsequent governing body.

WHEREAS, Raybern Utility Solutions LLC has submitted all the required documents with their bid; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a (2) two-year contract with a (1) one-year optional extension to Raybern Utility Solutions LLC in accordance with their submitted bid;

(2) The Township Chief Finance Officer is hereby authorized and directed to pay invoices for material delivered by Raybern Utility Solutions LLC in accordance with their bid;

(3) The contracts are awarded through the competitive bidding process as a fair and open contract in accordance with the Local Public Contracts Law;

(4) This contract is awarded with the stipulation that Raybern Utility Solutions LLC shall provide a properly executed certificate of insurance as required by the specifications.

SO RESOLVED, as aforesaid.

**R-11-2024-255 RESOLUTION AUTHORIZING AN EXTENSION OF
CONTRACT WITH DOWN TO EARTH LANDSCAPING FOR
MONROE TOWNSHIP TREE PLANTING SERVICES. (1 year
extension)**

WHEREAS, on November 2, 2022 per Resolution No. R-11-2022-269, **Down to Earth Landscaping**, was awarded the Monroe Township Tree Planting Services contract; and

WHEREAS, the current contract renewal expired on October 31, 2024 and the Township has an option to extend for one additional one-year period; and

WHEREAS, the Shade Tree Commission advised of their willingness to extend the current contract with Down to Earth Landscaping; and

WHEREAS, the attached letter dated October 15, 2024 indicates the willingness of **Down to Earth Landscaping** to extend the current contract from November 1, 2024 thru October 31, 2025, under the same terms, conditions and pricing contained within their original bid specification and contract; and

WHEREAS, the Certified Municipal Finance Officer has determined that sufficient funds are available as set forth in Certificate No C-2200067, a copy of which is attached hereto as Exhibit "A"; and

WHEREAS, the contract for Monroe Township Tree Planting is being extended one year to October 30, 2025 in accordance with N.J.S.A. 40A:11-15 of the Local Public Contracts Law;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey that it has rendered its advice and hereby consents to a one-year extension of contract with Down to Earth Landscaping under the same terms, conditions and pricing within their original bid specification submitted for Monroe Township Tree Planting Services; and

BE IT FURTHER RESOLVED that the Finance Department is hereby authorized and directed to pay invoices for the above referenced vendor in accordance with the original terms, conditions and pricing contained within their original 2022 contract entered into between the parties;

SO RESOLVED, as aforesaid.

**R-11-2024-256 RESOLUTION AUTHORIZING THE PURCHASE OF
COMPUTER EQUIPMENT FOR THE MONROE TOWNSHIP
EMS DEPARTMENT UNDER THE STATE OF NEW JERSEY
COOPERATIVE PURCHASING PROGRAM. (\$56,260.00)**

WHEREAS, the Township of Monroe EMS Department, has the need to replace its aging mobile data terminals, and wishes to purchase Panasonic fully rugged G-2 tablet computers with keyboards and tilt swivel mounts by an authorized vendor under contract with the State of New Jersey Cooperative Purchasing Program; and

WHEREAS, per letter dated October 22, 2024 and attached hereto, this purchase would encompass as set forth below:

Panasonic G-2 Rugged Tablet Computers, Quantity 15	-	\$3,140.00/each
G-2 Rugged Keyboards, Quantity 15	-	\$550.00/each
Havis Low Profile Tilt Swivel Motion Device, Quantity 14	-	\$65.00/each
Total	-	<u>\$56,260.00; and</u>

WHEREAS, under the NJ State Contract No. #25-TELE-87266/23019 a contract has been awarded to *Wireless Communications & Electronics, 153 Cooper Road, West Berlin, NJ 08091*, for said computers, keyboards and mounts in the amount of \$56,260.00, a copy of their proposal is attached hereto as Exhibit "A"; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Township Chief Financial Officer has certified availability of funds in Certificate No. C-2400081, copy of which is attached hereto as Exhibit "B"; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) Authorizes the Monroe Township EMS Department to purchase said fifteen (15) - Panasonic G-2 Rugged Tablet Computers, fifteen (15) – G-2 Rugged Keyboards and fourteen (14) – Havis Low Profile Tilt Swivel Motion Devices from Wireless Communications & Electronics using NJ State Contract No. #25-TELE-87266/23019; and
- (2) The Township Chief Financial Officer is hereby authorized and directed to pay invoices for said fifteen (15) - Panasonic G-2 Rugged Tablet Computers, fifteen (15) – G-2 Rugged Keyboards and fourteen (14) – Havis Low Profile Tilt Swivel Motion Devices from Wireless Communications & Electronics, respectively; and

- (3) The contracts awarded through the New Jersey Cooperative Purchasing Program are considered fair and open contract in accordance with the Local Public Contracts Law, as well as being exempt from public bidding by the Township.

SO RESOLVED, as aforesaid.

**R-11-2024-257 RESOLUTION AUTHORIZING EXPENDITURE FROM THE
TREE ESCROW FUND. (Removal of 34 Trees - \$8,330.05)**

WHEREAS, in accordance with Chapter 96 of the Monroe Township Code entitled “Shade Trees and Shrubbery; Landscaping”, a Tree Escrow Fund has been created to hold and disburse fees paid in lieu of tree replanting by developers or property owners removing trees; and

WHEREAS, the Fund is to be used to maintain, preserve and protect the municipal tree cover; and

WHEREAS, the overall health and vitality of Monroe Township’s tree cover is at risk due to the Emerald Ash Borer infestation, which has spread to ash trees throughout the Township; and

WHEREAS, the Council believes that purposes of the Tree Escrow Fund are served by funding the removal of dead or diseased ash trees within the Township, which pose a danger to healthy trees and to the public; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds within the Tree Escrow Fund in Certificate No. C-2400082 a copy of which is attached hereto as Exhibit B; and

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Monroe authorizes the expenditure of not more than \$8,335.05 for the removal of approximately 34 Ash trees, when invoices are tendered by Princeton Tree Care, from the Tree Escrow Fund;

BE IT FURTHER RESOLVED, that the Finance Department is hereby authorized and directed to pay Princeton Tree Care from the Tree Escrow Fund, for the services provided.

SO RESOLVED, as aforesaid.

**R-11-2024-258 RESOLUTION AUTHORIZING REFUND OF ANIMAL PICK-UP
FEE. (Refund of \$100 due to clerical error)**

WHEREAS, Animal Control Officer Steve Cataldo, by copy of letter dated October 3, 2024, copy of which is attached hereto as Exhibit “A”, has recommended the Council approve the following animal pick-up fee refund:

Refund to:	Reason	Amount
Anthony Focarino 133 Gravel Hill-Spotswood Rd. Monroe Twp., N.J. 08831	Requests refund due to clerical error	\$ 100.00

WHEREAS, Council has reviewed the recommendation of the Animal Control Officer and finds the request for the above refund to be reasonable;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey that the request is hereby authorized and that a refund be made to **Anthony Focarino in the amount of \$100.00.**

SO RESOLVED, as aforesaid.

R-11-2024-259 RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS.

WHEREAS, the Tax Collector for the Township of Monroe has recommended refunds for tax overpayments in the amount of Twelve Thousand Three Hundred Five Dollars and Eighteen (\$12,305.18) as described on Schedule A attached hereto; and

WHEREAS, two (2) of the overpayments on the attached Schedule A, the owners and residents have met all the requirements for a Totally Disabled Veteran Exemption as prescribed by New Jersey Statute 54:4-3.30 for exempt status until the applicant passes or the home is sold; and

WHEREAS, good cause has been shown.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Township Council of the Township of Monroe in the County of Middlesex and State of New Jersey that the Township's Municipal Tax Collector is hereby authorized to cancel the applicable taxes and the Municipal Finance Officer is hereby directed to draw a check from the General Account refunding the Tax overpayments described above to be distributed as set forth on the attached Schedule A.

BE IT FURTHER RESOLVED, that the exemptions are granted and taxes on the approved 100% Permanently and totally disabled veteran be cancelled and that the Tax Assessor and the Tax Collector are herewith authorized to adjust their records accordingly; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be forwarded to the Tax Assessor, Tax Collector and Chief Financial Officer; and

SO RESOLVED, as aforesaid.

R-11-2024-260 RESOLUTION REJECTING ALL BIDS FOR CONTRACT NO. 544, "WATER & WASTEWATER LABORATORY ANALYSIS SERVICES" FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT ("M.T.U.D."). (per unit pricing)

WHEREAS, on September 27, 2024, at 11:00 AM, three (3) sealed bids were received, publicly opened and read aloud, by the Monroe Township Purchasing Manager for the Water & Wastewater Laboratory Analysis Services", as required by the M.T.U.D.; and

WHEREAS, the Township Utility Department has determined that significant changes are required to the specifications, and proposal section to accommodate additional required tests and analysis; and

WHEREAS, the Township Purchasing Manager, after review with the M.T.U.D. has determined it is necessary to reject and rebid the contract incorporating said changes, in a copy of which is attached hereto as Exhibit "A"; and

WHEREAS, section 40A:11-13.2.(d) permits the contracting unit to reject all bids if “The Contracting Unit wants to substantially revise the specifications for the goods or services”

WHEREAS, the Township Council has reviewed the recommendations made regarding said bid; and

NOW, THEREFORE BE IT RESOLVED that the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) The Mayor and Township Clerk are hereby rejecting all bids and authorizing rebidding;

SO RESOLVED, as aforesaid.

R-11-2024-261 RESOLUTION AUTHORIZING THE PURCHASE OF (1) NEW 2024 FORD F-550 4x4 SUPER CAB MECHANIC’S TRUCK FROM ALL AMERICAN FORD OF PARAMUS USING THE BERGEN COUNTY CO-OP (CK04) COOPERATIVE PURCHASING PROGRAM FOR THE MONROE TOWNSHIP DEPARTMENT OF PUBLIC WORKS. (\$188,384.90)

WHEREAS, the Monroe Township Department of Public Works has the need to replace a 2003 Dodge Ram vehicle with currently 90,000 miles and has requested to purchase one (1) 2024 Ford F-550 4X4 Super Chassis XL 192” WB Chassis Cab; and

WHEREAS, the State Approved Bergen County Co-Op NJCPA (CK04) has awarded a contract for this vehicle under its contract number BC-BID-24-43, from *All American Ford of Paramus 375 Rt. 17 South, Paramus NJ 07652* for the purchase as follows:

- 1 - 2024 Ford F-550 4x4 Super Chassis XL 192” WB Chassis Cab (with vehicle options included)

TOTAL COST \$188,384.90; and

WHEREAS, it is required by law that any “purchasing cooperative contract” purchase which exceeds the bid threshold of the Township (\$44,000.00) in aggregate, be authorized by the governing body; and

WHEREAS, the Township Purchasing Manager has reviewed the proposals and found them to be correct, as per the Co-Op contract, a copy of the review is attached hereto as Exhibit B; and

WHEREAS, the Certified Municipal Finance Officer has determined that sufficient funds are available, as evidenced by Certificate No. C-2400083, a copy of which is attached hereto as Exhibit "A";

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) Authorizes the Department of Public Works to purchase said vehicle from All American Ford using the Bergen County NJCPA Co-Op (CK04) contract number BC-BID-24-43; and
- (2) The Township Chief Financial Officer is hereby authorized and directed to pay invoices for said vehicles delivered by All American Ford of Paramus, respectively; and

- (3) The contracts are awarded through the Bergen County NJCPA Co-Op (CK04) are considered fair and open contracts in accordance with the Local Public Contracts Law, as well as being exempt from public bidding by the Township.

SO RESOLVED, as aforesaid.

R-11-2024-262 RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE AN INDEMNITY AND TRUST AGREEMENT REJOINING THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND. (Term: January 1, 2025 – December 31, 2027)

WHEREAS, a number of local governmental units in the State of New Jersey have joined together to form a Joint Insurance Fund as permitted by the Chapter 372 Laws of 1983 (N.J.S.A. 40A:10-36 et seq.); and

WHEREAS, the statutes and regulations governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund; and

WHEREAS, the Governing Body of the Township of Monroe (hereinafter referred to as the “Municipality”) in the County of Middlesex, has determined that membership in the Garden State Municipal Joint Insurance Fund (hereinafter referred to as the “Fund”) is in the best interest of itself and its citizens; and

WHEREAS, the Township Council of the Township of Monroe, in the County of Middlesex, and State of New Jersey has previously executed Resolution R-12-2018-329 joining the Garden State Municipal Joint Insurance Fund subject to the acceptance of its assessment; and

NOW, THEREFORE, BE IT RESOLVED The Township of Monroe does hereby resolve and agree to renew its membership in the Fund for a period not to exceed three (3) years, beginning January 1, 2025 and terminating December 31, 2027, for the purpose of establishing the following types of coverage as follows:

- a. Workers Compensation and Employer’s Liability
- b. General Liability including law enforcement and public officials’ liability
- c. Motor Vehicle Liability
- d. Property Damage Coverage (including building and contents)
- e. Inland Marine Coverage
- f. Cyber Liability
- g. Non-owned Aircraft Liability
- h. Crime and Public Official Position Bonds
- i. Disaster Management Services

BE IT FURTHER RESOLVED The Township of Monroe does hereby resolve that the Municipality has never defaulted on claims and has not been canceled for nonpayment of insurance premiums for a period of at least two years prior to the adoption of this Resolution.

BE IT FURTHER RESOLVED The Mayor and Township Clerk are hereby authorized and directed to execute the indemnity and Trust Agreement, attached hereto and made a part hereof, and other documents signifying membership in the Fund and to deliver same to the Executive Director of the Fund with the express reservation that said document shall become effective only upon approval by the New Jersey Department of Insurance and the Department of Community Affairs.

SO RESOLVED, as aforesaid.

**R-11-2024-263 RESOLUTION AUTHORIZING EXECUTION OF A
PROFESSIONAL SERVICES CONTRACT WITH CENTER
STATE ENGINEERING FOR PROFESSIONAL ENGINEERING
SERVICES IN CONNECTION WITH THE 2024 NJDEP
STORMWATER MAPPING PHASE 1. (Not to exceed \$50,000)**

WHEREAS, the Township of Monroe seeks professional engineering, surveying, environmental and planning services in connection with the *2024 NJDEP Stormwater Mapping Phase 1*; and

WHEREAS, Center State Engineering possesses the technical expertise required to perform said professional engineering services for this project; and

WHEREAS, the fees for such services will not exceed fifty thousand dollars (**\$50,000.00**); and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds for such an engagement in Certificate No. C-2400084, a copy of which is attached hereto as Exhibit “A”; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) authorizes the award of contracts for “professional services” without competitive bids and further provides that the contract itself must be available for public inspection; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, in the County of Middlesex, State of New Jersey as follows:

- (1) The Mayor and Township Clerk be and are hereby authorized and directed to execute the attached contract with *Center State Engineering, 481 Spotswood-Englishtown Road, Monroe Township, NJ 08831*, in accordance with the Agreement annexed hereto.
- (2) The Department of Finance is hereby authorized and directed to pay invoices for services rendered by Center State Engineering for the professional engineering, surveying and planning services in connection with *2024 NJDEP Stormwater Mapping Phase 1* in an amount not to exceed fifty thousand dollars (**\$50,000.00**).
- (3) The Contract is awarded with the stipulation that *Center State Engineering* shall include within the Contract Mandatory Affirmative Action language and shall submit to the Township of Monroe any appropriate Affirmative Action document within the time period prescribed by law.
- (4) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

**R-11-2024-264 RESOLUTION AUTHORIZING THE PURCHASE OF THREE (3) 2025
FORD POLICE INTERCEPTOR UTILITY VEHICLES FROM
NIELSEN FORD USING THE EDUCATIONAL SERVICES
COMMISSION OF NEW JERSEY (ESCNJ) COOPERATIVE
PURCHASING PROGRAM FOR THE MONROE TOWNSHIP
POLICE DEPARTMENT.
(Vehicles, Accessories & Lighting \$197,659.37)**

WHEREAS, the Monroe Township Police Department has the need for three (3) 2025 Ford Police Interceptor Utility vehicles; and

WHEREAS, the State Approved Educational Services Commission of New Jersey (ESCNJ) Cooperative Purchasing Program (Cooperative 65MCESCCPS) has awarded a contract for the Police vehicle under its contract number ESCNJ 23/24-11, from *Nielsen Ford, 170 Ridgedale Ave., Morristown, NJ 07960* for the purchase as follows:

3 2025 Ford Police Interceptor Utility (without equipment) - \$139,824.92; and

WHEREAS, it is required by law that any “state contract” purchase which exceeds the bid threshold of the Township (\$40,000.00) in aggregate, be authorized by the governing body; and

WHEREAS, the total amount for these vehicles exceed the Township’s bid threshold in aggregate; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Township Chief Financial Officer has certified availability of funds in Certificate No. C-2400085 copy of which is attached as Exhibit "A"; and

WHEREAS, the Township of Monroe, in the County of Middlesex, wishes to purchase emergency lights and equipment to outfit three (3) of the new vehicles under Whelan, New Jersey State Contract (17-FLEET-00761), Havis New Jersey State Contract (17-FLEET-00719) and Pro-Gard New Jersey State Contract (17-FLEET-00768) with the installation to be performed by *East Coast Emergency Lighting, 200 Meco Drive, Millstone Township, NJ 08535*, an authorized vendor under the Educational Services Commission of New Jersey (ESCNJ) Cooperative Purchasing Program (Cooperative 65MCESCCPS) for the Monroe Township Police Department as hereinbelow set forth:

2	Emergency Lights/Pro-Cell Console (East Coast)	\$35,399.60
1	Emergency Lights Slick Top	\$18,018.85
	TOTAL COST:	\$53,418.45; and

WHEREAS, the detailed accessories for each vehicle are attached hereto and made a part of; and

WHEREAS, it is required by law that any “state contract” purchase which exceeds the bid threshold of the Township (\$40,000.00) in aggregate, be authorized by the governing body; and

WHEREAS, the total amount for these emergency lights and equipment exceed the Township’s bid threshold in aggregate; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Township Chief Financial Officer has certified availability of funds in Certificate No. C-2400086 copy of which is attached as Exhibit "B"; and

WHEREAS, the Township of Monroe, County of Middlesex, wishes to paint the front and rear doors on two of these vehicles with the painting to be performed by *A&J Motors Auto Body, 9 Hooker St., Jamesburg, NJ 08831*, pricing per quotation, a copy of which is attached hereto for the Monroe Township Police Department as hereinbelow set forth:

2	Vehicle Paint Doors White	\$2,976.00
	TOTAL COST	\$2,976.00; and

WHEREAS, the services for the vehicles is attached hereto and made a part of; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are available, as set forth in **Certificate No. C-2400087**, a copy of which is attached hereto as Exhibit "C"; and

WHEREAS, the Township of Monroe, County of Middlesex, wishes to install letters and numbers on three of these vehicles with the lettering to be performed by *Cranbury Custom Lettering Inc., 566 Rt. 33 West, Mercerville, NJ 08619*, pricing per quotation, a copy of which is attached hereto for the Monroe Township Police Department as hereinbelow set forth:

2	Lettering (standard)	\$990.00
1	Lettering (ghost)	\$450.00
TOTAL COST		\$1,440.00; and

WHEREAS, the services for the vehicles is attached hereto and made a part of; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are available, as set forth in **Certificate No. C-2400088**, a copy of which is attached hereto as Exhibit "D".

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) Authorizes the Police Department to purchase said vehicles from Nielsen Ford using the Educational Services Commission of New Jersey (ESCNJ) Cooperative Purchasing Program contract 23/24-11; and
- (2) Authorizes the Police Department to have the three (3) new Police Vehicles outfitted with emergency lights and equipment by East Coast Emergency Lighting; and
- (3) Authorizes the Police Department to have the new vehicles painted by A&J Motors Auto Body; and
- (4) Authorizes the Police Department to have the new vehicles lettered and numbered by Cranbury Custom Lettering Inc.; and
- (5) The Township Chief Financial Officer is hereby authorized and directed to pay invoices for said vehicles delivered by Nielsen Ford, respectively; and
- (6) The contracts are awarded through the Educational Services Commission of New Jersey (ESCNJ) Cooperative Purchasing Program (Cooperative 65MCESCCPS) are considered fair and open contract in accordance with the Local Public Contracts Law, as well as being exempt from public bidding by the Township.

SO RESOLVED, as aforesaid.

R-11-2024-265 RESOLUTION AUTHORIZING AN AFFORDABLE HOUSING HOMEOWNERSHIP ASSISTANCE LOAN REPAYMENT AGREEMENT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT 1085 MORNING GLORY DRIVE, MONROE TOWNSHIP, NEW JERSEY. (\$27,214)

WHEREAS, MILAD SALMOUN & NORA S. KHALIL is about to be the owner of property located at 1085 Morning Glory Drive, Monroe Township, New Jersey, which property is governed by the statutes, ordinances, rules and regulations restricting ownership and use of the property as an Affordable Housing unit which, among other restrictions, restricts the property owner in financing the property or otherwise encumbering the property by way of mortgage, home equity loan, or other form of financing; and

WHEREAS, the property owner has requested a ***Down Payment Assistance Loan Program*** loan from the Affordable Housing Trust Fund; and

WHEREAS, the Township of Monroe is willing to extend a loan to the property owner toward the payment of a down payment in the amount of **\$27,214.00**; and

WHEREAS, it is appropriate for the Township of Monroe to enter into an Agreement with the property owner setting forth the terms of the agreement at this time.

NOW THEREFORE BE IT RESOLVED on this 6th day of November 2024, by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey, that:

1. The Mayor, Business Administrator, Clerk and/or Attorney are hereby authorized to execute a Down Payment Assistance Loan Program Agreement with the owner of an Affordable Housing unit located at 1085 Morning Glory Drive, Monroe Township, New Jersey, Block 1, Lot 10.2 Qualifier C-1085.
2. A copy of the fully executed Agreement shall be kept on file with the Clerk. The original shall be kept in the unit file by the Administrative Agent.
3. Check in the amount of **\$27,214.00** shall be made payable to "***The Law Office of Hanan A. Boulos, Attorney Trust Account***" and mailed to the Attention of Jerome J. Convery, Attorney at Law, 272 Highway 34, Suite 3, Matawan, NJ 07747.

SO RESOLVED, as aforesaid.

R-11-2024-266 RESOLUTION AUTHORIZING THE PURCHASE OF (1) NEW 2024 FORD ESCAPE PLUG-IN HYBRID FROM ALL AMERICAN FORD OF PARAMUS USING THE BERGEN COUNTY CO-OP (CK04) COOPERATIVE PURCHASING PROGRAM FOR THE MONROE TOWNSHIP DEPARTMENT OF PUBLIC WORKS. (\$40,025.70)

WHEREAS, the Monroe Township Department of Public Works has the need to replace a standard gas Ford Explorer with one (1) 2024 Ford Escape Plug-in Hybrid Front Wheel Drive with vehicle options as an eco-friendly solution; and

WHEREAS, the State Approved Bergen County Co-Op NJCPA (CK04) has awarded a contract for this vehicle under its contract number BC-BID-24-43, from ***All American Ford of Paramus 375 Rt. 17 South, Paramus NJ 07652*** for the purchase as follows:

1 - 2024 Ford Escape Plug-in Hybrid FWD (with vehicle options) -	\$40,025.70
TOTAL COST	\$40,025.70; and

WHEREAS, it is required by law that any "purchasing cooperative contract" purchase which exceeds the bid threshold of the Township (\$44,000.00) in aggregate, be authorized by the governing body; and

WHEREAS, the Township Purchasing Manager has reviewed the proposals and found them to be correct, as per the Co-Op contract, a copy of the review is attached hereto as Exhibit B; and

WHEREAS, the Certified Municipal Finance Officer has determined that sufficient funds are available, as evidenced by Certificate No. **C-2400089**, a copy of which is attached hereto as Exhibit "A"; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (5) Authorizes the Department of Public Works to purchase said vehicle from All American Ford using the Bergen County NJCPA Co-Op (CK04) contract number BC-BID-24-43; and
- (2) The Township Chief Financial Officer is hereby authorized and directed to pay invoices for said vehicles delivered by All American Ford of Paramus, respectively; and
- (3) The contracts are awarded through the Bergen County NJCPA Co-Op (CK04) are considered fair and open contracts in accordance with the Local Public Contracts Law, as well as being exempt from public bidding by the Township.

SO RESOLVED, as aforesaid.

R-11-2024-267 RESOLUTION AUTHORIZING AWARD OF A PROFESSIONAL SERVICE FOR ENGINEERING SERVICES TO R3M ENGINEERING, INC. FOR WELL NO. 21 MEDIA REPLACEMENT AND MISCELLANEOUS REPAIRS FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (M.T.U.D.). (not to exceed \$22,235.00)

WHEREAS, the Monroe Township Utility Department (M.T.U.D.) has the need for Professional Engineering Services for preparation of design documents associated with the replacement of ion exchange filtration media at Well No. 21 and to make necessary internal repairs to each filter and the associated vessel underdrains; and

WHEREAS, pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq, after advertisement on the M.T.U.D. and Township's website for not less than 10 days, Statements of Qualifications for General Water & Sewer Engineering Services were publicly opened for calendar Year 2024; and

WHEREAS, R3M Engineering, Inc was selected as a qualified firm to perform these services; and

WHEREAS, R3M Engineering, Inc. has submitted a proposal dated October 23, 2024, for the required work totaling \$22,235.00, a copy of which is attached hereto as Exhibit "B"; and

WHEREAS, the M.T.U.D. Director reviewed the proposal in detail and has found it to be acceptable, and recommends a contract be awarded to R3M Engineering, Inc. in the amount of \$22,235.00, a copy of which is attached as Exhibit "C"; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Township Chief Finance Officer has certified availability of funds in Certificate No. M-240030, a copy of which is attached hereto as Exhibit "A"; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a contract with R3M Engineering, Inc. for Professional Engineering Services, in accordance with the proposal submitted in the amount of \$22,235.00.

(2) The Township Chief Finance Officer is hereby authorized and directed to pay invoices for services rendered by R3M Engineering, Inc. in accordance with the attached proposal;

(3) The contract is awarded without competitive bidding through a fair and open RFQ/RFP process as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) The contract award is subject to R3M Engineering, Inc. providing the required valid certificate of insurance is provided.

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

R-11-2024-268 RESOLUTION AUTHORIZING AWARD OF A PROFESSIONAL SERVICES FOR CONSTRUCTION ENGINEERING SERVICES TO R3M ENGINEERING, INC. FOR CONTRACTS 542-PUMP STATION NO. 2 ROOF REPLACEMENT AND 543-ADMINISTRATION BUILDING REHABILITATION PROJECTS FOR THE MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”). (Contract 542 – Pump Station No. 2 Roof Replacement - \$36,700; Contract 543 - M.T.U.D. Administration Building Rehabilitation - \$33,900)

WHEREAS, the Monroe Township Utility Department (M.T.U.D.) has the need for Professional Construction Engineering Services for its 542-Roof Replacement and 543-Building Rehabilitation projects; and

WHEREAS, pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq, after advertisement on the M.T.U.D. and Township’s website for not less than 10 days, Statements of Qualifications for General Water & Sewer Engineering Services were publicly opened for calendar Year 2024; and

WHEREAS, the R3M Engineering, Inc was selected as a qualified firm to perform these services; and

WHEREAS, R3M Engineering, Inc. has submitted a proposal dated October 23, 2024, for the required work for each project in the amounts of \$36,700.00 for the 542-roof project and \$33,900.00 for the 543-rehabilitation project, respectfully, for a total amount of \$70,600.00, a copy of which is attached hereto as Exhibit “B”; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Township Chief Finance Officer has certified availability of funds in Certificate No. M-240029, a copy of which is attached hereto as Exhibit "A"; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

(1) The Mayor and Township Clerk are hereby authorized to enter into a contract with R3M Engineering, Inc. for Professional Construction Engineering Services, in accordance with the proposal submitted in the amount of \$70,600.00.

(2) The Township Chief Finance Officer is hereby authorized and directed to pay invoices for services rendered by R3M Engineering, Inc. in accordance with the attached proposal;

(3) The contract is awarded without competitive bidding through a fair and open RFQ/RFP process as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law;

(4) The contract award is subject to R3M Engineering, Inc. providing the required valid certificate of insurance is provided.

(5) A notice of this action shall be printed once in the Home News Tribune.

SO RESOLVED, as aforesaid.

**R-11-2024-269 RESOLUTION AUTHORIZING AWARD OF A CONTRACT TO
SAFeway CONTRACTING, INC. FOR BID #542 PUMP
STATION NO. 2 ROOF REPLACEMENT PROJECT FOR THE
MONROE TOWNSHIP UTILITY DEPARTMENT (“M.T.U.D.”).
(\$393,500)**

WHEREAS, on October 22, 2024, at 10:00 AM, eight (8) sealed bids were received, publicly opened and read aloud, by the Monroe Township Purchasing Manager for the “Pump Station No. 2 Roof Replacement” project, as required by the M.T.U.D.; and

WHEREAS, the apparent low bidder was Safeway Contracting, Inc. of 2461 Lorio St, Union NJ 07764, with their bid of \$393,500.00; and

WHEREAS, based on the recommendation letter of the Consulting Engineer R3M Engineering, Inc. dated October 24, 2024 who has reviewed the bid, and checked their references, and recommended the award of a contract to Safeway Contracting, Inc., a copy of which is attached hereto as Exhibit “B”; and

WHEREAS, the Township Purchasing Manager’s reviewed their bid and determined that the bid submitted is complete, and contains all the required completed forms, and recommends in a letter dated October 24, 2024 that a the contract be awarded to the low bidder Safeway Contracting, Inc. based on their low bid of \$393,500.00, a copy of which is attached hereto as Exhibit “C”; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Township Chief Financial Officer has certified availability of funds in Certificate No. M-240027, a copy of which is attached hereto as Exhibit “A”; and

WHEREAS, the Township Council has reviewed the recommendations made regarding said bid; and

NOW, THEREFORE BE IT RESOLVED that the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) The Mayor and Township Clerk are hereby authorized to enter into a contract with Safeway Contracting, Inc. in accordance with their submitted bid of \$393,500.00;
- (2) The Township Chief Municipal Financial Officer is hereby authorized and directed to pay invoices for services provided by Safeway Contracting, Inc. in accordance with their bid;
- (3) The contract is awarded through the competitive bid process in accordance with the Local Public Contracts Law;
- (4) This contract is awarded with the stipulation that Safeway Contracting, Inc. shall provide the required bonds and properly executed certificate of insurance as required by the specifications.

SO RESOLVED, as aforesaid.

**R-11-2024-270 RESOLUTION AUTHORIZING AWARD OF A CONTRACT TO
GEORGE KOUSTAS PAINTING & CONSTRUCTION, LLC FOR
BID #543 ADMINISTRATION BUILDING REHABILITATION
PROJECT FOR THE MONROE TOWNSHIP UTILITY
DEPARTMENT (“M.T.U.D.”) (\$219,000)**

WHEREAS, on October 22, 2024, at 10:30 AM, seven (7) sealed bids were received, publicly opened and read aloud, by the Monroe Township Purchasing Manager for the “Administration Building Rehabilitation” project, as required by the M.T.U.D.; and

WHEREAS, the apparent low bidder was A1 Construction Service, Inc. with their total bid of \$167,000.00; and

WHEREAS, A1 Construction Service, Inc. submitted a letter dated October 28, 2024, formally requesting that their bid be withdrawn, and after review was granted their request, a copy of which is attached hereto as Exhibit “B”; and

WHEREAS, the second low bidder George Koustas Painting & Construction, LLC of 70 Beechwood Ave, West Long Branch, NJ 07764, with their bid of \$219,000.00; and

WHEREAS, the Township’s Consulting Engineers R3M Engineering has reviewed George Koustas Painting & Construction, LLC experience and references, and has determined that they are qualified to perform the required work, a copy of which is attached hereto as Exhibit C; and

WHEREAS Purchasing Manager has reviewed the bid of George Koustas Painting & Construction, LLC, and has found it to be complete, responsive and responsible, and after consultation with the M.T.U.D. Director and Consulting Engineer R3M Engineering, and the Township Attorney, has recommended in a letter dated October 29, 2024, that they be awarded a contract based on their bid of \$219,000.00, subject to providing the proper required bonds and certificates of insurance, a copy Purchasing Manager’s and Consulting Engineer’s letters are attached hereto as Exhibit “D”; and

WHEREAS, the Township Council has reviewed the recommendations made regarding said bid; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Township Chief Financial Officer has certified availability of funds in Certificate No. M-240028, a copy of which is attached hereto as Exhibit “A”; and

NOW, THEREFORE BE IT RESOLVED that the Township Council of the Township of Monroe, County of Middlesex, State of New Jersey as follows:

- (1) The Mayor and Township Clerk are hereby authorized to enter into a contract with George Koustas Painting & Construction, LLC in accordance with their submitted bid of \$219,000.00;
- (2) The Township Chief Municipal Financial Officer is hereby authorized and directed to pay invoices for services provided by George Koustas Painting & Construction, LLC in accordance with their bid;
- (3) The contract is awarded through the competitive bid process in accordance with the Local Public Contracts Law;
- (4) This contract is awarded with the stipulation that George Koustas Painting & Construction, LLC shall provide the required performance bond and properly executed certificate of insurance as required by the specifications.

SO RESOLVED, as aforesaid.

R-11-2024-271

RESOLUTION AMENDING RESOLUTION NO. R-6-2024-158 ENTITLED “AUTHORIZING A CONTRACT WITH DONNELLY ENERGY, INC. FOR THE REPLACEMENT OF FOUR (4) ROOF TOP HVAC UNITS AND INTERIOR LIGHTING IMPROVEMENTS AT THE LIBRARY UNDER THE DIRECT INSTALL PROGRAM SPONSORED BY THE NEW JERSEY BOARD OF PUBLIC UTILITIES”. (BPU Direct Install Program – Total Cost \$595,495.00; Amending the Direct Install Incentive to \$433,674.53 with the Library Share being \$161,973.08 to be paid over sixty months; Project to be funded by PSE&G instead of JCP&L)

WHEREAS, the Monroe Township Council adopted Resolution No. R-6-2024-158 at their June 5, 2024 Council Meeting, to authorize a contract with Donnelly Energy, Inc. for the replacement of four (4) roof top hvac units and interior lighting improvements at the Library under the Direct Install Program sponsored by the New Jersey Board of Public Utilities; and

WHEREAS, there is an amendment needed as the project is now being funded by PSE&G instead of JCP&L; and

WHEREAS, the Board of Public Utilities has established the Direct Install Program (hereinafter called “the Program”) which provides energy efficiency grants which target small facilities with a peak demand of less than 250kw and provides up to 80% for the cost of eligible energy efficient upgrades; and

WHEREAS, the Program operates through participating contractors designated by the BPU who perform program services including the initial energy assessment to identify equipment to be replaced, arranging for program approval of the chosen improvements, and performing the actual equipment replacement pursuant to established and set pricing for all participating contractors; and

WHEREAS, Public Service Enterprise Group (PSE&G), has submitted documentation about its Direct Installment Program, a copy of which is attached hereto, that Donnelly Energy has been selected as the result of a competitive bid process, and is authorized to provide onsite energy installation projects in Middlesex County; and

WHEREAS, the PSE&G approved contractor, Donnelly Energy, submitted a revised proposal dated October 23, 2024, a copy of which is attached hereto, for the replacement of four roof top hvac units and interior lighting improvements at the Library; and

WHEREAS, the Library passed Resolution 2024-11 submitted and dated May 21, 2024, a copy of which is attached hereto, requesting to utilize the Direct Installment Program; and

WHEREAS, the total cost of the installed measures remains \$595,495.00 with the revised estimated Direct Install incentive cost being \$433,674.53 with the Library’s revised cost share for this project being \$161,973.08 to be paid at the rate of \$2,699.55 per month for a period of sixty (60) months with no interest.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Monroe that the Mayor and Township Clerk are authorized to execute a revised contract with Donnelly Energy, 557 Route 23 South, Wayne, N.J. 07470, for the replacement of four roof top hvac and interior lighting improvements units at the Library located at 4 Municipal Plaza.

SO RESOLVED, as aforesaid.

R-11-2024-272 RESOLUTION AUTHORIZING THE EXECUTION OF A GRANT AGREEMENT WITH THE COUNTY OF MIDDLESEX FOR THE JAMES MONROE PARK INDOOR PRACTICE FACILITY IMPROVEMENTS PROJECT (\$1,450,000)

WHEREAS, the Middlesex County Board of County Commissioners has committed to partnering with the Township of Monroe for the James Monroe Park Indoor Practice Facility Project through a Middlesex County Open Space, Recreation and Farmland and Historic Preservation Trust Fund Grant in the amount of \$1,450,000; and

WHEREAS, the receipt of the grant requires a resolution accepting this funding and authorizing the execution of a Grant Agreement with the County of Middlesex providing for the use of the funds in accordance with the terms of the grant; and

NOW THEREFORE BE IT RESOLVED that the Township of Monroe hereby authorizes the execution of a Grant agreement with the County of Middlesex for the James Monroe Park Indoor Practice Facility Project; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute the Grant Agreement, on behalf of the Township of Monroe, and that their signatures constitute acceptance of the terms and conditions of the Grant Agreement and approval of the execution of the Grant Agreement.

SO RESOLVED, as aforesaid.

R-11-2024-273 RESOLUTION AUTHORIZING BUDGET APPROPRIATION TRANSFERS.

WHEREAS, there are certain 2024 budget appropriations of the Township of Monroe which may be insufficient to meet the requirements of the Township's affairs; and

WHEREAS, there are certain other budget appropriations where there are unexpended balances which will not be used for such purposes; and

WHEREAS, Revised Statutes 40A:4-59 provides for the transfer from such accounts that have unexpended balances to those accounts which have deficiencies.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Monroe that the transfers itemized below are hereby authorized among the following 2024 accounts:

CURRENT FUND TRANSFER FROM	TRANSFER AMOUNT
Recreation Salaries and Wages	\$ 80,500.00
Street Lighting	\$ 60,000.00
TOTAL CURRENT FUND:	\$140,500.00

TRANSFER TO:	AMOUNT
Public Information Salaries and Wages	\$ 8,500.00
Division of Assessments Salaries and Wages	\$ 2,000.00
Streets and Roads Salaries and Wages	\$ 75,000.00
Buildings and Grounds Salaries and Wages	\$ 55,000.00
TOTAL CURRENT FUND:	\$140,500.00

SO RESOLVED, as aforesaid.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Absent
	Council President Miriam Cohen	Aye

Copy of Resolutions filed.

Administrator's Report – Administrator Weinberg reported on our Best Practices Inventory and stated it has been completed and submitted as required.

Thanked the Clerk's Office for their work in ensuring the election ran smoothly.

Engineer's Report – Reported that the traffic signal improvements at both Old Bridge and Mounts Mills Road, as well as Applegarth and Joan Warren Way are both operational and fully functioning.

Council's Reports –

Councilman Markel –

- Reminded all that the Veteran's Day celebration will be held at the Senior Center on November 10th from Noon – 2:00pm.
- Commented that we must accept the results of the election and hope that our President will service the people of this country fairly.

Councilwoman Siegel –

- Attended the ribbon cutting of a few new businesses, including Aum Groceries, Best Brains Learning Center and Glow.
- Shared that October 28th is recognized as First Responder's Day and stated that she is appreciative of all their hard work and dedication.
- Attended our annual Oktoberfest which was an amazing day with huge crowds of people in attendance.
- Attended the Diwali celebration held at the Senior Center on October 27th; the celebration showcased culture, talent and amazing food. Extended gratitude for all of those involved in putting this event together and announced that a \$650 donation was made to the "Betty Schneider Food Pantry".

- Wished everyone a Happy Thanksgiving.

Councilman Dipierro –

- Shared that he is very proud of how we all work together for the community and hopes to see the same done for our country. Thanked the DPW for marking the 100' lines at each polling location and the Clerk's Office for their hard work in handling the election and all that comes with it. He also congratulated the winners, as well as all who stepped up to run, noting that we are all in this together.
- Reminded all that a Veteran's Day celebration will be held at the Veteran's Park on Avenue K beginning at 9:00am on Veteran's Day, November 11th.
- Noted that the blacktop near the railroad tracks on Schoolhouse Road is blown out and needs to be patched.
- Asked what the reimbursement is for the paving done on Mounts Mills Road near Monroe Parke as we should be entitled to money back; Engineer Rasimowicz stated that the builder was not obligated to pave the full width to which Councilman Dipierro stated that the intersection should be the obligation and that has not been done.
- Inquired as to how many streetlights work and how many do not; Administrator Weinberg stated that the Police Department do their own inventory with the Township addressing from time to time. He went on to say that unfortunately JCP&L is not very responsive and with limited budgets the underground wires have not been fixed which is the reasoning they give as to why some outages are not addressed. Councilman Dipierro suggested sending a letter to the BPU, JCP&L and our legislators to bring attention to this issue. Administrator Weinberg stated that he has heard that many crews have been in Florida helping out with the damage from the hurricanes which is why they have limited staffing as well.
- Suggested a 4-ton weight limit on Bentley Road to help address the residents concerns with truck traffic and speeding.
- Inquired if winterization has been done to the Meadowview property; Administrator Weinberg stated that he would look into and confirm.
- Commented that the contractor did a great job with the work done on the Garvey's property. He stated that two oil tanks were found on the property and asked if they were leakers and what the costs are; Engineer Rasimowicz stated that we will be receiving the cost estimate soon as it is going through the proposal process.
- Commented that our Utility Department did a patch on Schoolhouse Road from work they did and there is still a base coat which should be addressed.
- Inquired as to the status of the traffic signal improvement work being done on Applegarth Road and Prospect Plains Road; Engineer Rasimowicz stated that the plans have been revised into Phase I and Phase II.
- Attended Octoberfest which was an amazing, well-attended event. Thanked all involved for their hard work in putting together.
- Reminded everyone with the holiday season upon us the importance to "Shop Local".
- Wished everyone a Happy Thanksgiving.

Council President Cohen –

- Thanked the Clerk's Office for their hard work in handling the election.
- Suggested that we set up a meeting with JCP&L and our legislators to get the streetlights fixed.

Mayor's Report – Mayor Dalina shared the same sentiments stated by his fellow colleagues in regard to the Clerk's Office and the importance of Veteran's Day and honoring our heroes.

Shared that Ms. Corona's 2nd grade class at Barclay Brook School had a project which they were asked to share what they like most about Monroe Township; he went on to share a few highlights from the students:

Alicia enjoys the library because it is the “best place in town”, Ryan likes Thompson Park because there is “something for everyone and quick access to Dunkin’ Donuts, Four Boys and Quick Chek”, and Abby stated that the Rec Center is a “must visit, especially the roller rink”.

Wished everyone a Happy Thanksgiving.

UPON MOTION made by Councilwoman Siegel and seconded by Councilman Markel, the **PUBLIC COMMENTS** portion of the Meeting was opened. All were in favor, none opposed.

Public Comments –

George Gunkelman, 5 Kelly Ct. – Mr. Gunkelman inquired as to when Valor Pointe will begin move-ins; Administrator Weinberg responded that the development is about 85-90% complete with an anticipated opening early next year. He stated that the plans to market will begin hopefully in December and carry through until filled adding that they are waiting on elevators and a few other items needed for the inside to complete the project. Mr. Gunkelman asked if a completion date was stipulated within the agreement to which Administrator Weinberg answered that there is was no set date stipulated but assured that all involved are very eager to have this project complete and open.

Shared the same sentiments as the Council with regard to the streetlight outage issues.

Mr. Gunkelman commented on R-11-2024-261 regarding the purchase of a mechanic’s truck to replace a vehicle; he stated that these purchases seem like overkill. Administrator Weinberg explained the needed for a mechanic’s truck and the point of its usage, stating that this will allow for our DPW to respond in real time as we do a lot of work in house to save money. He went on to say that this is an invaluable resource as opposed to having third party’s pickup immobile vehicles.

Prakash Parab, 33 Dayna Dr. – Mr. Parab commented that with the election over hopefully democracy prevails.

Thanked the Mayor and Council for rejecting the proposed warehouse application for Route 33.

Thanked all for attending the Diwali celebration at the Senior Center and elaborated about the events leading up to the celebration.

Commented on various Zoning and Planning Board issues that can be addressed with one of them being spot zoning.

Mentioned the uptick in the cable bills, as well as spam calls and robberies.

Gyaneshwar Sadamastula, 283 Morning Glory Dr. – Mr. Sadamastula suggested spot zoning on Route 33 as he is not opposed to warehouses, but wants to see applications for such considered only after the changes are made to the zoning ordinance. Assistant Administrator McGowan stated that the first step is to have a meeting with him to discuss the Master Plan process as we do not want to change zones haphazardly until studies are done.

Mr. Sadamastula shared his concerns with the streetlight outages.

Inquired as to why Perrineville Road and Union Valley Road are two lanes as there seems to be a lot of traffic at the post office and believes that area should be two lanes instead.

Anjan Karnati, 11 Preservation Dr. – Mr. Karnati stated that the Master Plan needs to be amended to which Administrator Weinberg explained that the courts intervened and made highway commercial zones into residential to meet our affordable housing obligations. Mr. Karnati and Administrator Weinberg went back and forth discussing the Master Plan process and what is needed to ensure the safety and quality of life to all residents within that area.

Anil Sarsam, 18 Lenmore Ct. – Mr. Sarsam commented that our schools are past capacity and the Master Plan needs to be amended to help alleviate the overcrowding issues.

UPON MOTION made by Councilman Dipierro and seconded by Councilwoman Siegel, the **PUBLIC COMMENTS** portion of the Meeting was closed. All were in favor, none opposed.

UPON MOTION made by Councilman Dipierro and seconded by Councilman Markel, the Regular Meeting was Adjourned at 7:35pm.

ROLL CALL:	Councilman Charles Dipierro	Aye
	Councilman Michael A. Markel	Aye
	Councilwoman Rupa P. Siegel	Aye
	Council Vice-President Terence Van Dzura	Absent
	Council President Miriam Cohen	Aye

Christine Robbins

CHRISTINE ROBBINS, Township Clerk

Miriam Cohen

MIRIAM COHEN, Council President

Minutes were adopted on December 2, 2024.